

york region

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505 careers

505 careers

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540 hotel restaurant

540 hotel restaurant

Scholastic Canada Ltd.

The leading publisher and distributor of children's books has the following two positions available:

GRAPHIC ARTIST

&

WEB DESIGNER AND DEVELOPER

The **Graphic Artist** position will involve the creation, design and some adaptation of various promotional materials in a MAC environment. The successful candidate has 3-5 years experience in graphic design. An appreciation of lively design for children is required. Strong design skills, experience following initial concepts through to finals, and demonstrated experience in the following applications for MAC platform are required: Quark Xpress, Adobe Illustrator, Adobe Photoshop and Adobe Acrobat. Speed and efficiency in the use of style sheets with Quark Xpress, and the ability to follow art direction are essential. Experience in creating pdf's for Print and Web preferred.

The **Web Designer and Developer** position will be responsible for the maintenance of our Scholastic Canada website, coordinating and/or organization of ongoing web activities with U.S. and Canadian content providers. The ideal candidate will have approximately 3-5 years experience in the Web industry, a diploma or degree in Web or Digital Media Design and demonstrated excellence in web design and development. Must have excellent knowledge of HTML, JavaScript, CSS, CGI, Homesite, Secure FTP, Acrobat, Flash, understanding of cross-platform/browser issues and site navigation/interactivity. A working knowledge of Photoshop, Image Ready and Illustrator would be an asset.

Both positions require applicants to be well-organized and able to work to tight schedules while handling several projects at once. The successful applicants must be extremely organized and detail oriented. We are looking for ambitious team players with solid work ethics.

Interested applicants may submit their resume. Please indicate on your cover letter which position you are applying for.

Human Resources Division

Scholastic Canada Ltd.

175 Hillmount Road

Markham, Ontario, L6C 1Z7

Fax: 905-887-3639

E-mail: resumes@scholastic.ca

All resumes must be received by August 14, 2003.

We wish to thank all candidates for their applications in advance and advised that only those selected for an interview will be contacted.

No telephone calls or agencies please.



SCHOLASTIC

**Markville Kids @ Play
Markville Shopping Centre in Markham
Childcare Attendant**

- Full time position available - E.C.E.
- A minimum of 2 years experience in the childcare field
- A First Aid and Child/Infant CPR certificate
- Computer literate in word and excel
- Salary based on experience and education

You will be responsible for:

- Providing a safe and enriching environment for children ages 18 mths - 12 yrs.
- Working with minimum supervision
- Excellent public relation skills
- A flexible schedule

Please fax your resume to: 905-940-2239

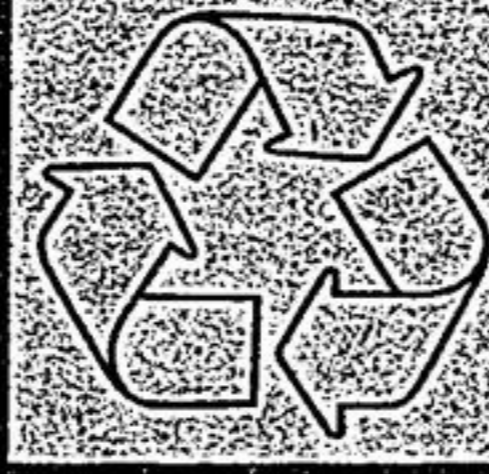
**ENERGETIC EXPERIENCED
WAIT STAFF**

Full & Part time
Please fax resume to:
Sgt. Peppers Pub & Grill
(905)471-0390

**WAIT STAFF
days, evenings,
& weekends**

Apply in person with resume:
Duchess of Markham
at 53 Main St. N., Markham

**Please
Recycle**



525 office help

525 office help

**ACCOUNTS RECEIVABLE/
COLLECTIONS & OFFICE HELP**

Markham based importer of cellular products needs an A/R collections. Full-time, \$12/hr with benefits and salary ACCPAC experience and a positive attitude with superior communication skills as well as MS Office a must.

Fax resume: 905-948-1692
www.talktyme.com

525 office help

**PART-TIME
RECEPTIONIST**

For
dental
office.
Fax
resume to:
905-946-8312

**Rogers AT&T Corp Dealer in
Richmond Hill seeking full time
Accounting Clerk**

BV experience required.
Excellent skill in Excel
Fluent in English Detail oriented
Email resumes with salary expectation: raycheung@pcscanada.com

545 teaching opportunities

545 teaching opportunities



Contract Position Available
Sept-June

E.C.E. Teacher
for School Age Program
25hrs/Wk Split-Shifts
Early morning & after school
Fax: (416)922-9614 or email:
humanresources@familydaycare.com

510 general help

510 general help

**HY & ZEL'S
FULL TIME
STOCK CLERK**

Stocking shelves, labeling and rotation of stock, heavy lifting. Days, evenings, weekends, holidays when required.
Drop resume at Customer Service Counter:
8360 Kennedy Road, Markham
Only those chosen for an interview will be contacted.
No phone calls please.

514 salon & spa help

514 salon & spa help

514 salon & spa help

525 office help

525 office help

the SPA at markville

We are in need of additional staff to join our already dynamic team!

We are seeking:

**FULL-TIME ESTHETICIANS
(Experience is an asset)**

We offer paid salary + commissions.
We are located in the Markville Shopping Centre, Hwy #7 & McCowan Road in Markham.

For an interview,
please call Yvonne at:
(905)513-0045

ADMIN. ASSISTANT
required for real estate/development company. Related experience preferred. Must have reliable vehicle and be fluent in English.
Fax resume with salary expectation to: 905-479-2934

ADMIN. ASSISTANT
Req'd for busy sales office in Markham. Excellent written & oral English. Strong computer knowledge. 4+ yrs office experience.
Email resume to: sherry@int-trimmings.net

532 retail sales help

532 retail sales help

SALES HELP Wanted.

Must have experience in camping or clothing department.
Must have references.
Apply: Le Baron
8365 Woodbine Avenue, Markham
(905)944-0682

535 hospital, medical, dental

535 hospital, medical, dental

R.M.T. POSITION AVAILABLE
in a thriving chiropractic/massage therapy clinic located 500m N. of Markham-Stouffville Hospital.
Fax resume to: 905-472-3997
Cornell Chiropractic Centre

Centennial College Residence & Conference Centre has openings for the following positions:

**MAINTENANCE PERSON,
NIGHT AUDITOR &
MANAGER IN TRAINING**
Fax resume to: 416-438-7508
Attention: General Manager

**MARKHAM
HAIR
STYLIST**
with some clientele for Unisex shop. Experienced.
Call (905)472-2688

515 skilled & technical help

515 skilled & technical help

Manufacturer for the automotive and office products industries has opening for the following:

PUNCH PRESS OPERATORS

Punch Press Operators with at least 2 years experience on presses over 300 tons, progressive dies and coil feeders. Must be able to work a 2 shift rotation.

Please forward resumes or apply in person to:

Press Operator Position

R. Reininger & Son Limited

1240 Twinney Dr.

Newmarket, Ontario

L3Y 5N1

Fax # 905.898.6020

No Agencies Please



**FULL/PART-TIME
SECRETARY/
RECEPTIONIST**
Required for R.E. Office.
Experience preferred.
Fax resume to: 905-947-8070

**SERVICE
ADMINISTRATOR**
for reputable roofing company.
Construction computer knowledge, excellent communication skills.
Email: jason@chouinardbrothers.com

BOOKKEEPER
Part-time 1/2 - 1 day per week.
Trained bookkeeper with computer. Simply Accounting, including year end, payroll. Stouffville.
Fax resume to: 905-642-2660

**RECEPTIONIST/REHAB
ASSISTANT NEEDED**
for a Physical Therapy & Chiropractic office in Unionville, Monday to Friday, 2-7pm. Ability to speak Cantonese is a plus. Must have computer skills & friendly/professional office etiquette.
Fax resume ASAP to: 905-415-0881

Markham Physiotherapy Clinic
has the following positions:
• **Medical Secretary**
Full-time & part-time
• **Physiotherapy Assistant**
Full-time & part-time. Position requires PTA Diploma or BFC (Kinesiology).
Fax: (905)471-3751 attn: Jennifer Zavitz Hicke

Kick start your career

Markham Hyundai
Due to increased growth Markham Hyundai has an immediate opening for:
LOT ATTENDANT
We offer a competitive salary & benefits which also includes a group RRSP plan and the opportunity for movement within our organization which is twelve dealerships strong and growing.
If you have initiative and take pride in your customer service skills, please send us your resume immediately.
Attention: Service Manager
4641 Hwy. 7 East
Markham, ON L3R 1M6
Fax: 905-948-8066
Email: dmercer@awin.ca