

525 office help

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535 hospital medical, dental

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510 general help

CLERICAL

Full-time professional clerical person required for company located in Concord. Must have knowledge of Word, Excel & E-mail. Duties will include reception, accounts receivable and sales reports.
Fax resume to: 905-879-0408

RECEPTIONIST

A growing QS9000 Automotive Stamping Manufacturer in Concord has a position available for a

The successful applicant will have the following qualifications:

- Minimum Secondary School Graduation Diploma (OSSD)
- Excellent oral and written communication skills
- 1-2 years telephone/reception experience
- Be a self starter who requires minimal supervision
- Proficient in MS Word, Excel (Power Point and MS Project a plus)
- Familiar with various office machinery such as copier, fax, postage, couriers
- Knowledge of Quality Document Control a plus

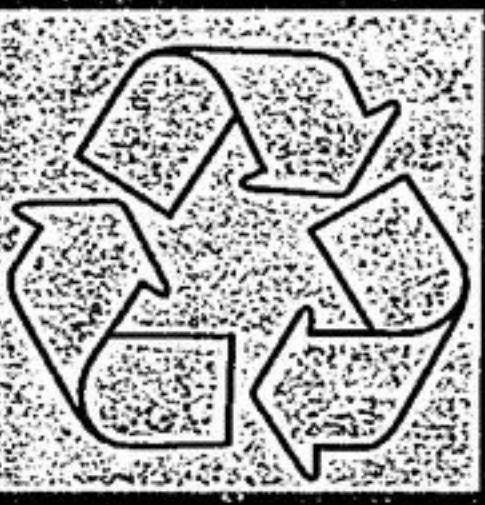
Interested applicants should fax their resume to the attention of the Human Resources Manager (905)780-5703

ACCOUNTS RECEIVABLE CLERK/ORDER DESK

required immediately for Markham office. Must have good telephone manner & computer skills.
Fax resume to: 905-475-6978

TELEMARKETING

Business to Business telemarketing opportunity Markham area, part time, Monday to Friday, 9am-12noon
Call for interview (905)475-8535 ext. 317



525 office help

Making it Great

Registered Nurses

Emergency Department - Join our patient-focused interdisciplinary team and play a vital role in fulfilling our mission in one of these full-time and part-time opportunities. You are a dedicated RN with related experience and a demonstrated commitment to excellence, professional development and continuing education. Your credentials include a current Certificate of Registration, BCLS, ACLS, dysrhythmia-interpretation and IV skills. Completion of the Critical Care Certificate would be a definite asset. Our partnership with Seneca College for Emergency and Critical Care Nursing education is one way we demonstrate our dedication to professional development. As a result, we will be pleased to sponsor RNs interested in Emergency to the 12-week program.

Inpatient Mental Health Unit - Due to growth, we currently have full-time and part-time opportunities that will appeal to professionals with strong clinical assessment and supportive-counselling skills who will thrive in our progressive, interdisciplinary environment. Our Schedule 1, inpatient service provides psychiatric assessment and various treatment modalities with emphasis on a therapeutic approach. You possess a current Certificate of Registration, current psychiatric nursing experience, and a sound knowledge of Ontario's Mental Health Act. Successful completion of, or working towards, the CNA Mental Health Specialty Certification exams is a definite asset.

To find out how we're making it great for patients and staff alike, please send your resume, indicating position of interest, by July 4, 2003, to: Human Resources, Markham Stouffville Hospital, 381 Church Street, Markham, Ontario, L3P 7P3. Fax: 905-472-7055. Job Line: 905-472-7575 or 1-866-243-JOBS. E-mail: humanres@msh.on.ca



Our community hospital team shares knowledge, ideas and decision-making to provide excellence in patient care. The Hospital that takes pride in 'Making it Great' - for all who enter our doors - we foster one of the most energized, team-driven environments in health care. Join our team and experience our innovative, rewarding workplace where ongoing professional and personal development is actively supported through such progressive initiatives as a generous education assistance program and computerized documentation.

www.msh.on.ca



CONSTRUCTION LABOURER

Full time. Suit hard working, reliable York Region resident w/own car. Construction exp. knowledge of hand tools & light construction equip. Experience an asset.
Fax resume to: 905-477-8428

HIGH SCHOOL STUDENTS

*Need cash for school
*Flexible FT/PT openings
*Great starting pay
*Scholarships awarded
*Must be 18+ to apply
Apply on-line @ summerworkforyou.com/tb or call (416)224-5574

TAXI DRIVER

Wanted Will train Clean abstract Call Wayne (905)640-3127

510 general help



Panduit Canada, a leading manufacturer of Electrical and Network Connectivity products, has the following full-time job opening in the Markham office.

QUOTATIONS CO-ORDINATOR

The successful candidate must have previous experience in an office environment. A community college graduate preferred. Must possess a working knowledge of MS Office (Excel) with a high proficiency in math. Needs to be able to multi-task and demonstrate strong communication skills. Please forward resume to:

PANDUIT CANADA
140 Amber Street
Markham, ON L3R 3J8
Attn: Human Resources
Fax: 905-475-1590
E-mail: hrcanada@panduit.com

530 sales help & agents

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Personal Lines Insurance Brokerage in Stouffville, looking for top-quality

RIBO Registered BROKERS

with a flair for Sales and Customer Service. If you are self-motivated, technically proficient, and ENJOY talking to clients, we are interested in talking to YOU!

Minimum 3 years experience required. Experience in a call centre environment is an Asset. Attractive remuneration package with benefits available.

If you would like to be part of our progressive brokerage, we invite you to FORWARD YOUR RESUME, in strict confidence by e-mail to cmorton@greypower.com

CANADIAN-BASED COMPANY

Expanding into Ontario, looking for

motivated Sales Reps.

Make money on your own schedule. Computer knowledge an asset, training available. New Education products, quick and easy sales.

Call 1-888-215-3909 or Visit 1100 Davis Drive, Suite 11 & 12 Newmarket, every Wednesday in June & July, 9:00am to 7:00pm.

Medical Sales

Medical supplies manufacturer seeking individual for hospital product sales. Clinical experience is desired.

Send resume with salary expectations to: Medionics International Inc., 114 Anderson Avenue, Markham, Ontario L6E 1A5.

VOICES WANTED

Strong & articulate Customer Service. Earn up to \$18/hr. +big cash bonuses! 3:30-9:30pm

Woodbine/Hwy.#7 Call Kevin (905)752-2800

535 hospital medical, dental

HYGIENIST & ASSISTANT

New grads welcome. Immediate part time openings. Cornell Dental Centre expanding.
(905)471-1348

Markham family dental office requires

HYGIENIST

Please call or fax resume to (905)471-9100

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540 hotel restaurant

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MAIN STREET SPORTS BAR & GRILL

Under New Management

Requires: F/T, P/T

SERVERS

BARTENDERS

KITCHEN HELP

DISHWASHERS

Contact Michelle

6601 Main St., Stouffville (905)640-1919

EXPERIENCED WAITER/ WAITRESS

required. Please apply in person to Sunrise Restaurant 11087 Woodbine Ave (North of Elgin Mills)

Al Dente Restaurant

Now Hiring

Sous Chef,

Dishwasher &

Waitstaff.

Drop off resume to:

39 Main St N

Markham, ON

or call

(905)471-5670

DISHWASHER/ KITCHEN HELP

position available immediately.

Full or part-time.

Call

(905)640-8494

545 teaching opportunities

545 teaching opportunities

Co-op preschool looking for responsible, qualified ECE TEACHER

5 mornings/week for Sept 03. Looking for innovative and outgoing individual to work with children 18 months to 2 1/2 years. Must possess excellent communication, computer and leadership skills. Only applicants with ECE or NNEB certification with 2 yrs experience will be considered.
Call 416-410-3199/email resume to standrewscoop@hotmail.com

545 teaching opportunities

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FRENCH TEACHER

needed at Stouffville Christian School. Grades 1-8. Part time position (5)

Email: cusato@sympatico.ca

Join Avon Today!

Earn \$\$\$ now. Free kit.

Free samples. Free brochures.

Limited time offer June 24/26

Call Rathy (905)472-3744

Outside Load/ Shipment Inspector

Manufacturer of concrete products in the Woodbine/Steeles area has immediate opening for a self-motivated/quick learner with good written and communication skills. Basic math skills and the ability to distinguish colors a must.

Please drop off or forward your resume to:

e-mail: Humanresources@permapavingstone.com

Head Office

7447 Bren Road

Mississauga, Ontario L4T 1H3

Attention: Human Resources

No fax or phone calls please

LANDSCAPE/PROPERTY MAINTENANCE PERSONNEL

Required for July through to the end of November. Must be able to work September to the end of November minimum. Experience and transportation necessary.

Fax resumes to: 905-852-2606

Lawn Care Co. in Markham requires

EXPERIENCED PERSON

to cut grass. Must have valid driver's license and own transportation to shop yard. Experience with driving a truck with trailer an asset.

Call 905-887-0050

PART-TIME POSITION

National publishing company is seeking independent contractors to deliver publications to Markham & Richmond Hill distribution outlets. Must have own vehicle, licence and insurance. Van/covered truck preferred but not a must. Please call (905)852-4272.

HYPRESCON

is now accepting applications for a QUALITY ASSURANCE TECHNICIAN (no experience necessary) at our Uxbridge Plant. Please fax resume to the attention of Mike Maciag, at 905-640-5154 or email to mmaciag@ont.hyprescon.com

LONG TERM FULL-TIME POSITION

Newmarket manufacturer requires multiple team players for manufacturing architectural windows & doors. Training will be provided. Hand tool experience preferred. Some heavy lifting.
Fax resume to: 905-853-9905
Call: 905-853-9655

HIRING IMMEDIATELY

- > \$700-\$1000/wkly
- > Positions available in Promotions, Marketing & Sales
- > Rapid advancement
- > No experience necessary

Serious about making money...

Fax your resume to John (905)883-0945

Interviews start next week!

AVON

Unlimited earnings opportunity. FREE kit, FREE samples, FREE brochures

No quotas, work from home, no inventory.

Limited time offer: June 24-26

Call today for appointments now Nicole 1-877-430-5736

THE CHEMIST PHARMACY

Cashiers, Pharmacy Tech, Merchandisers, F/T, P/T

Fax resume to: 416-590-0785

email: ttopharmacy@sympatico.ca

CARPENTERS

Frame/trim/subcontractors wanted immediately.

vehicle & experience a must.

Fax resume to 905-852-3450

Please Recycle



TOW TRUCK OPERATOR

wanted. Must have towing experience in past 2 years. Guaranteed salary + commission. Apartment available.

Please call: (905)852-5447

100 houses for sale

100 houses for sale

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Find out what the home down the street sold for.

Free computerized list of area home sales & current listings.

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ID#3366

ReMax Omega Realty (1988) Ltd.