

505 careers

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Situated on a beautiful 110 acre campus, 45 minutes north of Toronto, S.A.C. is one of Canada's leading independent Residential/Day schools for 540 boys grade 6 to 12.

St. Andrew's College

Requires applicants for the following positions, effective August 2003.

MIDDLE SCHOOL FRENCH TEACHER

The successful candidate will possess a baccalaureate degree in French and be certified with the Ontario College of Teachers to instruct at the Junior/Intermediate levels. The teaching assignment will also include some history at the grade 6 level. The ability to work co-operatively and enthusiastically with other faculty in the Middle School and to integrate computer technology across the curriculum is essential.

Responsibilities will include coaching, evening supervisory duties and full participation in the life of the school.

UPPER SCHOOL SPANISH/ FRENCH TEACHER

The successful candidate must be certified with the Ontario College of Teachers and possess subject specialties in Spanish and French. Native-like fluency in both languages and experience in senior level teaching are beneficial. The ability to integrate laptop technology across the curriculum is essential. Responsibilities will include coaching, evening supervisory duties and full participation in the life of the school.

We offer a competitive compensation and benefits package, including the Ontario Teachers' Pension Plan, plus an excellent pupil-teacher ratio.

Letters of application, accompanied by a curriculum vitae, should be forwarded by March 3rd to:

The Selection Committee
St. Andrew's College
15800 Yonge St.,
Aurora, ON L4G 3H7
Fax: 905-841-6911
email: st.andrews@sac.on.ca
http://www.sac.on.ca

We thank all candidates in advance, but only those selected for an interview will be contacted.

INSURANCE BROKER

Our Markham office is seeking an individual to add to our growing team of personal lines Client Service Representatives. This person likes working with people, has an excellent telephone manner and thrives in a fast-paced environment. If you are currently a licensed broker and are looking to work in a friendly, dynamic and energetic environment with a team of like minded professionals, this career is right for you.

Send your resume to the attention of **Damon Clarke at: Box #35,** c/o The Economist & Sun, 9 Heritage Rd., Markham, ON L3P 1M3

HANDS ON COMPANY CONTROLLER

Well established Land Development and House Building Company requires a Controller to lead the accounting team and to help the owners manage growth. Experience with a new home building company is required. Must handle the books of numerous companies.

Please fax your resume (including salary expectation) to 905-773-4293

TELEMARKETER

A dynamic high performer is required full-time to make appointments with business executives for outside sales representatives. The successful candidate will have fluent English and superior communication skills. Business to business inside sales experience is required. Fluency in French is an asset. After 6 months in our Steeles/Woodbine office you have the option to work from home.

Leave a voice message at 905-305-8900 ext. 555 and ALSO email your resume to: snestor@taxsave.ca or fax to: 905-305-8905

Check us out at www.taxsave.ca

We regret that we can only contact candidates selected for an interview.



CUSTOMER SERVICE REP. 15-MONTH CONTRACT MATERNITY LEAVE

Norampac Inc. is the largest producer of linerboard, corrugating medium and corrugated products in Canada as well as the 7th largest producer of containerboard products in North America. We are currently looking for a customer service representative to work a 15-month contract.

As a Customer Service Representative, you will act as the liaison between the customer, sales representative and all of the internal departments within the division. Your main goal will be to provide high quality customer service.

The position involves obtaining and expediting customer orders by coordinating all of the factors involved in order specifications, delivery dates, pricing and costing. The candidate is responsible for ensuring that orders are processed quickly and correctly, changes are communicated and customer requests are acted upon in an expeditious manner.

The ideal candidate has a post secondary education and has 2 years experience in a customer service representative role. A background in corrugated or packaging is a definite asset.

Other important requirements include superior interpersonal, communication, and organizational skills as well as the ability to work independently and as a part of a team. A sound knowledge of computers and software packages such as Microsoft Word and Excel is a requirement.

If you are interested in such a challenge, please fax or email your resume with salary expectations to: **Toni Lionetti**
655 Creditstone Road, Vaughan, ON L4K 5P9
Fax: 905-760-3933 toni.lionetti@norampac.com

OPPORTUNITY

DO YOU BELIEVE IN EDUCATING CHILDREN?

Allianz Education Funds Inc. distributor of the Heritage Scholarship Trust Plan (R.E.S.P.) is now hiring. Full time and qualified part time individuals. Work from home as an independent agent. Parenting or financial experience an asset. Training provided.

Fax resume to: (905)707-1078 or call: (905)707-6630, ext. 4

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SHANAHAN

Ford

567 Davis Drive, Newmarket
905-853-5000, 416-798-4858

has immediate opening for the following positions:

SERVICE ADVISOR

Ideal candidate will have Ford Dealership experience, up to date product & warranty knowledge. ADP experience an asset. Individual must be able to communicate with customers, keeping customer satisfaction & loyalty as the priority.

GENERAL TECHNICIANS

Busy flat rate shop. The ideal candidates will have a Class A licence, and up-to-date Ford training.

Fax resume to M. Oglesby 905-853-6513

COLLISION CENTER requires EXPERIENCED LICENCED BODY TECHNICIAN

Busy shop, flat rate. Fax resume Attn: Bill Scott 905-853-7463

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SESCOLITE

CREATIVE LIGHTING - UNIQUE DECOR - SINCE 1920

WAREHOUSE PERSON

at its new retail showroom, at 150 West Beaver Creek Road. Must be able to perform all the usual duties in a small warehouse, including shipping and receiving; be responsible to complete duties on time and work with a minimum of supervision. Please fax resume to: 905-881-5288, Attn: David

NOMA

CABLE TECH

Cable Tech is a leading specialized manufacturer of wire and cable products. We currently have an opening available in the following area:

Industrial Maintenance Mechanic (Millwright)

As the successful candidate, you will be equipped with a valid Ontario license, your own tools, and 3+ years of industrial millwrighting experience. This will be a permanent 4:00 p.m. to 12:00 midnight shift position at a rate of \$ 25.41 per hour.

Please submit your resume in confidence to:

Noma Cable Tech
Human Resources Department
Box 1149
Stouffville, Ontario
L4A 8A2
Fax: 905-640-0084

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JUNIOR ACCOUNT COORDINATOR

This new position in our Client Services Department is primarily responsible for the setting up & following through to completion of clients' direct mail programs. Job requirements include report creation, inventory tracking, quality control, invoicing plus other duties. You will liaise with our internal departments - data, laser, letter shop, fulfillment, call centre as well as with the client.

The successful candidate will have excellent organizational and communication skills. As well they need to be able to multi-task, be detail oriented and be a team player. Proficiency in Word & Excel is required. Knowledge of direct mail would be an asset but not required.

The FSA is a full service direct marketing production company. Please e-mail or fax your resume, no phone calls.

THE FSA GROUP



1351 Rodick Road, Markham ON L3R 5K4
Fax: 905-513-6001
Email: fionac@thsagroup.com

Looking for a job that provided meaningful work and competitive compensation? Consider a position in a State Farm Agent's office.

Insurance Staff Position

- Assist with agent's marketing efforts.
- Provide quality service to State Farm policyholders.
- Conduct needs-based sales interviews in the agent's office.
- Prepare forms, policies and endorsements.

This employment opportunity is with a State Farm Agent, not with State Farm Insurance Companies and requires the successful completion of licensing requirements to sell and service State Farm products.

Please mail or fax resume to: (905)946-1862

Equal Opportunity Employer

CUSTOMER SERVICE ADMINISTRATOR

Fast paced Markham marketing company requires a part time, enthusiastic self-starting administrator. Fluent in English with good communication skills and computer literacy. The ideal candidate is detail oriented, proactive and able to meet tight deadlines.

Please send resume to: Human Resources, Box 36, c/o The Markham Economist & Sun, 9 Heritage Rd., Markham, ON L3P 1M3

DICTA TYPIST

experience in radiology required for diagnostic clinic in Unionville. Fax resume to: 416-299-0849

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MARKHAM ECONOMIST & SUN

SALES ASSOCIATE

The Markham Economist is seeking a Sales Associate. As an important part of the advertising team, the successful candidate will be a people person, able to interact and communicate with staff, clients and managers. The individual must also have a sense of urgency to meet various deadlines, have excellent time management and organizational skills to prioritize the many requirements of the position.

Duties will include working with all members of the advertising department, assisting them in performing the day to day functions of their job, as well as the computer layouts of publications and the accompanying reports. If you are the perfect candidate for this exciting opportunity, please contact:

Steve Kane, Retail Advertising Manager
905-294-2200
or email skane@yrng.com

SALES REPRESENTATIVE

Walker Equipment Limited of Markham, Ont, a leader in the commercial power equipment industry, has an opening for a sales representative. 2 to 5 years experience in sales and post-secondary education would be an asset. A very competitive remuneration package with benefits is offered.

Please forward your resume by e-mail to: hr@walkerequipment.com or by fax to: 905-294-1702



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KITCHEN DESIGN SALES REPS.

Aggressive self starter req'd. Knowledge of kitchen cabinetry preferred but will train. Send resume to: Cabinet Price Warehouse 1208 Gorham St. Unit 1 Newmarket, ON L3Y 7V1 Fax: 905-953-1517 or email: info@cabinetpricewarehouse.com

DATA ENTRY

• Experienced
• Full/Part time
• Night Shift
3:45-11:45 pm
Markham
Fax resume to: 905-940-0192

535 hospital, medical, dental

535 hospital, medical, dental

540 hotel/restaurant



CARE PLUS

Nurses for Nurses
"Here We Grow Again"
Needed Immediately
RN's & RPN's
For Paediatrics and Palliative Community Nursing Visiting and Shift

Expanding our services in York, Peel and Halton
Top pay rates
Flexible schedules
Orientation/educational opportunities
CCHSA accredited & ISO 9002 certified
Owned and operated by health care professionals

Call (905) 306-0202
For personal interview fax resume to: (905) 306-1709
Visit our booth at the Nursing & Health Care Career Fair on Tues. Feb. 25th, 2003

Cocoberry Cafe
•Cashier
•Counter Help
•Kitchen Help
•Prep Person
F/T, Mon-Fri.
Fax resume after 3pm 905-940-8507 or apply in person at 675 Cochrane Dr., Markham (Cerdian Tower)

It's foolish to store items you'll never use again. Sell them with a classified ad & get some cash

1-800-743-3353