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# Careers 2003

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For more information, please contact Ann Campbell, Classified Manager 905-853-8888 or 1-800-743-3353 [annc@erabanner.com](mailto:annc@erabanner.com), or your classified sales representative.

## Incredible Careers!


CitiFinancial Canada, Inc. is a Fortune 50 Company and a member of Citigroup. We are a dynamic group of companies providing a diverse range of financial products and services. We currently have an opportunity for a career-minded individual at our office in MARKHAM as...

### EXECUTIVE ASSISTANT

As a demonstrated facilitator and problem solver, you will provide general administrative support, perform numerous administrative tasks, and coordinate human resources administrative functions. Computer proficient and an accomplished communicator, you will answer telephones, compile/complete reports, plan and organize training meetings, publish itineraries, and coordinate meetings and travel arrangements.

If you're an aggressive and enthusiastic go-getter, please apply in writing, to: District Manager, CitiFinancial Canada, Inc., 675 Cochran Drive, Markham, Ontario L3R 0B8 Fax: (905) 947-8045

We thank all applicants in advance; however, only those selected for interviews will be contacted. No phone calls, please.



Cable contractor requires **LABOURERS** for restoration and underground construction work.  
Fax resume 905-294-6022 or call 905-294-5565

Carpentry business in Markham requires a **CARPENTER & HELPER** for shop work. If interested please call Luis: (905)472-8222 or fax resume to 905-472-5041

**DOGEDEN** Needs someone energetic, animal loving & responsible. Must have car. Email: [dogeden@sympatico.ca](mailto:dogeden@sympatico.ca) or call: (416)876-9599

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### WELDERS

Cusco Fabricators Inc. a leading manufacturer of pressure vessels and mobile vacuum equipment located in Richmond Hill requires **certified welders**. You must possess a current TSSA or CWB welding ticket and are able to read production drawings. We offer a competitive wage package along with benefits.

Please fax your resume to 905-883-1778 or apply in person to 305 Enford Road Richmond Hill.

### INSIDE SALES PERSON

Manufacturer of waste handling equipment has an entry level position for an inside sales person. Successful candidate should have experience in telemarketing, knowledge of customer database systems and MS Office. Bilingual (French & English) would be an asset. Self directed team player with previous parts sales experience. A helpful and friendly telephone manner is essential.

Please fax resume to: Stan Jones 905-883-4473  
email: [stanj@wastequipcusco.com](mailto:stanj@wastequipcusco.com)  
305 Enford Rd. Richmond Hill, L4C 3E9

### TELEMARKETER

A dynamic high performer fluent in French and English, with superior communication skills is required full-time to make appointments with business executives for outside sales representatives. After 8 months in our Steeles/Woodbine office you have the option to work from home.

Leave a voice message at 905 305 8900 ext. 555 and ALSO email your resume to: [snestor@taxsave.ca](mailto:snestor@taxsave.ca) or fax to: 905 305 8905

Check us out at [www.taxsave.ca](http://www.taxsave.ca)

We regret that we can only contact candidates selected for an interview.

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### Client Co-ordinator required

Dynamic, growing International Mailing company requires an experienced client coordinator. This individual will enjoy interacting with customers every day and the experience of managing outbound International Mailings worldwide. This position has unlimited potential in a company that has doubled in size for 5 consecutive years. Experience in production coordination and experience in a Customer Service role are mandatory. Excellent written and communication skills are a must!

Please fax a complete resume to: 905-513-6035 Quoting Job #010

### MAKE A DIFFERENCE

Great opportunity for a high energy, very outgoing, bubbly person, with outstanding phone and communication skills to assist Doctor in providing superior health care. Great hours. Excellent training provided. If you are an ambitious individual, who enjoys multi-tasking, this is for you!

Apply with your smile at **West Chiropractic Clinic**  
4747 Hwy. #7 East, Unionville

Great opportunity, New Position **Admin. Assistant**

Candidate must have exceptional communication and customer service skills, strong computer internet and organizational skills. Excellent compensation and bonus package. Unionville location.

Fax resume to: (905)946-0063  
Only those candidates selected for an interview will be contacted.

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### Barefoot Grass

**Barefoot Grass Lawn Services**  
Full-time/ Part-time **Sales Rep**  
Salaried positions from \$550+ commissions.  
Fluent in English a must! Car required.  
Hourly positions from \$10+ /hr.  
Fax resume to: 905-760-0470 or Call 416-798-4766

535 hospital, medical, dental 535 hospital, medical, dental

### PDA/DENTAL ASSISTANT

HARP certified. 2 days per week and occasional Saturdays. Orthodontist office. York Region.

Fax resume to: 905-642-9692

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### FULL TIME RECEPTION

Data entry, answering phones, customer service  
Please fax resume to: 905-660-6651

**irpinia** KITCHENS is looking for:

- CABINET MAKERS
- FINISHER/SPRAY PAINTERS

high end Kitchen Manuf. Yonge/ Major Mac. Min. 5 to 10 yrs exp. Exc. Wages / Benefits.  
Fax resume to: 905-780-0554 Or email: [jmarc@irpinia.com](mailto:jmarc@irpinia.com)

535 hospital, medical, dental

### EXPERIENCED DENTAL RECEPTIONIST

Unionville office. 3 days a week. Abledent experience an asset. Salary plus bonus. Starting January '03. (905)470-1844

A dynamic high paced gourmet food environment requires: Pastry Chef F/T, Kitchen Prep Cook, Pastry Assistant & Front Counter Help/Servers. If you are a highly motivated gourmet Food Lover contact Mrs. Widemans at Ph. 647-222-2120 Fax 905-642-0105 or [wideman@sympatico.ca](mailto:wideman@sympatico.ca)

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### HOLIDAY HELP!!

\$15.05 Base-Appt Start now/ after finals 1-5 week work program for students No telemarketing Cust. sales/service Scholarships avail. Call: (905) 415-9299 [semesterbreakwork.com/onm](http://semesterbreakwork.com/onm)

Mount Albert IGA requires **EXPERIENCED FULL TIME PRODUCE CLERK** & **EXPERIENCED FULL-TIME GROCERY CLERK OR ASSISTANT GROCERY MANAGER**  
Fax resume: 905-473-9241 or apply within @ 19236 Hwy. #48

### SEARS CATALOGUES FOR DELIVERY

If you live in Markham or Unionville and if you have a car, are of insurable age, have easy accessible storage we have routes available.  
Please call 416-398-6517 between 9am to 4pm Monday to Friday

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Retailer of Hot Tubs & Fitness Equipment immediately requires a

### SERVICE & DELIVERY PERSON

Must be Mechanically Inclined. Drivers licence also required.  
Call Elliot: 905-773-9000

**YOUR NEIGHBOURHOOD NEEDS YOUR SERVICE NOW... PLEASE SIGN UP!**

**CROSSING GUARDS** required immediately for:  
• Kennedy By-Pass/Bridle Trail  
• John Button/Capt. Francis  
• We also require paid back-up crossing guards 416-606-0901

### ILLUSION

Full time temporary positions **Cutter**-custom hand cutting **Sewer**-serger exp. required Woodbine/16th Ave (905)887-0414

### TO PLACE YOUR AD CALL

1-800-743-3353

