

YORK REGION CAREERS

Your community career choice • Serving York Region through The Era-Banner, The Liberal, The Vaughan Citizen, The Economist & Sun, The Stouffville Sun/Tribune & The Advocate

Monday - Friday 8:00 am - 6:00 pm

1-800-743-3353

www.yorkregion.com

500 career training

500 career training

500 career training

515 skilled & technical help

515 skilled & technical help

525 office help

525 office help

535 hospital, medical, dental

535 hospital, medical, dental

You too can Optimize your Job Search by Implementing Current Job Search Strategies

ACHIEVE SUCCESS!

JOB FINDING CLUB

Call the **THORNHILL JOB FINDING CLUB**

(905)707-7332

Seats are limited

A New Way to Work

Any unemployed resident of York Region or Bradford/West Gwillimbury is eligible to participate in the Job Finding Club. The Thornhill Job Finding Club is operated by ACADEMY OF LEARNING

Job Finding Club is funded by:

Human Resources Development Canada / Développement des ressources humaines Canada



REPAIR PERSON

to service vacuums, floor polishers and auto scrubbers. Experience required. Markham

Fax resume to: 905-940-0849

INDUSTRIAL MECHANIC/MILLWRIGHT/MACHINE REBUILDER

Must be well experienced. Familiar with machine shop, welding and fabricating for busy used machine dealer.

Fax resume: 905-738-2098

Appliance Service Technician Needed

Must have ODP card, Gas Lic. an asset. Send resume to Whirlpool Canada, 570 Matheson Blvd. E., Miss., ON, L4Z 4G3. Attn. Service mgr.

TELEMARKETER

A dynamic high performer fluent in French and English, with superior communication skills is required full-time to make appointments with business executives for outside sales representatives. After 8 months in our Steeles/Woodbine office you have the option to work from home.

Leave a voice message at 905 305 8900 ext. 555 and ALSO email your resume to: snestor@taxsave.ca or fax to: 905 305 8905

Check us out at www.taxsave.ca

We regret that we can only contact candidates selected for an interview.

INSURANCE CUSTOMER SERVICE REPRESENTATIVE FULL TIME POSITION

Must be RIBO licensed, 2 years experience preferred. Computer (Power Broker) knowledge an asset. Office located in Stouffville. Fax resume to 905-642-2749

Firststaff Health Care Services Inc.

As a leading provider of Professional Nursing & Quality Health Care Services we require **Registered Nurses & Registered Practical Nurses** for HOSPITALS & NURSING HOMES in the Toronto, York Region and Ajax/Pickering communities.

Many Unique Career Opportunities Await You!

- Excellent Pay Rates
- Set & Flexible Work Schedules
- Loyalty & Referral Bonuses
- Educational Funding
- Paid Orientation
- FT & PT Contracts with benefits

Join the Team where You Come First!

Fax or Mail your resume to: Firststaff Health Care Services Inc. 105 Main Street, Unit 1, Unionville, ON, L3R 2G1 Fax: (905)477-1956 or call (905)305-9551

YOUTH ENTREPRENEURSHIP PROGRAM

DISCOVER THE BENEFITS OF BEING YOUR OWN BOSS!

For unemployed individuals between the ages of 15 and 30 and out of school. The program includes:

- ▶ Participants will start their own business within this program
- ▶ Field assignments and workshops to develop a Business Plan
- ▶ Coaching/Mentoring during the critical business start up phase
- ▶ Financial support will be available to qualified participants

Job Skills—Markham
4855 14th Ave (at Brimley)

Call **905-948-9622** and ask for Sandy!

The Youth Entrepreneurship Program is delivered by Job Skills and funded by Human Resources Development Canada / Développement des ressources humaines Canada



515 skilled & technical help

Busy HVAC company looking for **EXPERIENCED TECHNICIANS**

Excellent wages, good benefit package, friendly working environment.

Please call (905)853-7155 or (905)887-7359.

525 office help

525 office help

MAKE A DIFFERENCE

Great opportunity for a high energy, very outgoing, bubbly person, with outstanding phone and communication skills to assist Doctor in providing superior health care. Great hours. Excellent training provided. If you are an ambitious individual, who enjoys multi-tasking, this is for you!

Apply with your smile at **West Chiropractic Clinic**
4747 Hwy. #7 East, Unionville

525 office help

525 office help

Neopost a recognized leader in mailing equipment and paper handling solutions is looking for a candidate for it's head office in Markham. Our company is rapidly expanding and requires the following individual:

Accounts Payable Clerk

Candidate must have good communication skills and an aptitude for learning. Previous experience in this position is definitely an asset.

Please send/fax your resume to: Neopost Canada Ltd., Reference # 1051, 150 Steelcase Road West, Markham, ON L3R 3J9 Fax: (905)475-1745

Thank you to all applicants, however, only those being considered will be contacted.

535 hospital, medical, dental

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Required immediately:

• HSW • PSW • HCA

• Casual Staff - all areas
• Benefits Package

We offer competitive wages and educational opportunities. Certification, a valid driver's licence, and a vehicle are required.

Qualified applicants apply to:

Tel: (905) 715-7808 or Fax: (905) 715-7868 e-mail: rrodgers@prefhealthcare.com



Preferred Health Care Services Inc.

DENTAL ASSISTANT F/T

We are seeking a PDA for our small busy family practice in central Richmond Hill. No evening hours.

Fax resume to: 905-883-6548 or call 905-883-8329

540 hotel restaurant

Positions available for **BARTENDERS & SERVERS**

Experienced only apply.

Please call 905-294-4600.

505 careers

505 careers

AN EXCEPTIONAL INCOME OPPORTUNITY

- Work from home and earn your worth
- Enjoy the freedom of self employment
- Make a difference in the lives of others
- Promote the Federal Gov't endorsed & sponsored program
- Now is the time to discover your future
- All training and support provided.
- Not MLM

For more information please call Mike Carew (416)298-7377, ext. 107

Client Co-ordinator required

Dynamic, growing International Mailing company requires an experienced client coordinator. This individual will enjoy interacting with customers every day and the experience of managing outbound International Mailings worldwide. This position has unlimited potential in a company that has doubled in size for 5 consecutive years. Experience in production coordination and experience in a Customer Service role are mandatory. Excellent written and communication skills are a must!

Please fax a complete resume to: 905-513-6035 Quoting Job #010

INSIDE SALES PERSON

Manufacturer of waste handling equipment has an entry level position for an inside sales person. Successful candidate should have experience in telemarketing, knowledge of customer database systems and MS Office. Bilingual, (French & English) would be an asset. Self directed team player with previous parts sales experience. A helpful and friendly telephone manner is essential.

Please fax resume to: Stan Jones 905-883-4473 email: stanj@wastequipcusco.com 305 Enford Rd. Richmond Hill, L4C 3E9



Willows Estate an OMNI home

Experience Hope, Purpose and Belonging in Long Term Care

Committed to making a difference in long term care through the pride and dedication of our employees in fifteen homes we are looking for dynamic, enthusiastic individuals to fill the following full-time positions in our 84 bed home.

DIRECTOR OF CARE.

Must be a Registered Nurse with a current Certificate with the College of Nurses of Ontario, have previous management experience, strong clinical skills and working knowledge of MS Word and Excel.

NUTRITIONAL CARE MANAGER.

Must be a graduate of a recognized Food Service Management Program and eligible for membership in the Ontario Food Service Supervisors Association. Resumes from qualified applicants may be submitted to:

Mrs. Sue Jackson, Administrator
Willows Estate
13837 Yonge Street
Aurora, Ontario L4G 3G8 Fax: (905) 841-0454
E-mail: suej@omni-way.com
Applications will be accepted until December 2, 2002

We thank all applicants for their interest. Only those selected for an interview will be contacted.

THISTLE INN

Upscale Markham Pub/ Restaurant

- Line Cooks
- Wait Staff
- Bus Persons
- Dishwashers
- Manager

905-294-0349 F: 905-294-2717

509 drivers

DZ DRIVER F/T

required immediately. Stouffville based company. \$14-\$14.50/hr. Benefits after 3 months. Night shift, Local work. Fax resume, driver's abstract & CVOR to: 905-888-1879

525 office help

RECEPTIONIST

required, 2-3 days/week. Must be computer proficient, detail oriented and able to work independently. Fax resume to: (905)683-7826 or drop off at: 6248 Main St. Stouffville.

BOOKKEEPER/RECEPTIONIST

Busy admin position available with rapidly growing training company. Ideal candidate will be detail-oriented, able to multi-task, and possess an excellent phone manner and command of the English language. \$26,000 annually. Email info to: info@richardrobbins.com

RECEPTIONIST/OFFICE ADMIN.

- Progressive Growing Transportation Company
- Located in Richmond Hill.
- Full Time Position.
- Competitive Salary and Benefits

Successful candidate must have:

- Good computer skills and pleasant telephone manner.
- Knowledge of South York Region
- Experience in the busing industry an asset.

Please fax resume to: 905-883-6667



545 teaching opportunities

ECE Position available

Must be reliable, enthusiastic, energetic and patient. Please call 905-960-9122

ADMINISTRATIVE ASSISTANT

required for property management office. Must be computer literate in news letter preparation, data base maintenance, office organization and very fluent in English. Please fax resume to: 905-305-7382