

york region C · A · R · E · E · R · S

Your community career choice • Serving York Region through The Era-Banner, The Liberal, The Vaughan Citizen, The Economist & Sun, The Stouffville Sun/Tribune & The Advocate

Monday - Friday 8:00 am - 6:00 pm

1-800-743-3353

www.yorkregion.com

505 careers 505 careers 515 skilled & technical help 515 skilled & technical help 515 skilled & technical help 525 office help 525 office help 525 office help 525 office help

LOWEST AIRFARES GUARANTEED
FLIGHT CENTRE GUARANTEES TO BEAT ANY AIRLINE QUOTED PRICE!

Fantastic Career in Travel Sales
 Flight Centre is looking to employ fun and dynamic sales professionals to join the fastest growing travel retailer in the World. If you have excellent communication skills a great sense of humour and the desire for success

FLIGHT CENTRE WANTS YOU!

We have 48 offices in the GTA and we will open 80 more in the next 4 years! We offer a fun working environment, Comprehensive training in Travel Industry operations, Fantastic Benefits and a Stock Option Plan, Outstanding opportunities for advancement, Full time permanent positions throughout the Toronto area, Fantastic Travel Opportunities.

Quote this ad when you fax your resume to 416-603-6190
 For more information visit www.flightcentre.ca

FLIGHT CENTRE
WORLD'S NO. 1 DISCOUNT SPECIALISTS

SHIPPER/ RECEIVER

required by a small Markham based manufacturer of interconnect components for the data communications industry. You must have hands on computer experience along with good verbal and written skills. Knowledge of UPS/Fed-X computerized shipping/receiving practices and procedures are necessary. Forklift operator certificate required. Familiarity with international export regulations for packaging and labeling of goods considered an asset. We offer a competitive salary along with a very attractive benefits package.

Interested candidates should fax their resume to 905-475-5719
 or Email to: jobs@northerntech.com

Traffic Administration Employee
 for Purchasing Department

An International importer and distributor of stationery products has an immediate opening for a Traffic and Customs clerical employee. The right candidate must possess excellent organizational, communication, and computer skills, while also being a self-starter who works well in a fast-paced team environment. Experience in Traffic and Customs would be very beneficial, but not absolutely required.

You will be providing support to the Purchasing Manager and will be responsible to follow up on all product activity from date of order through to when the product is received.

Qualified applicants please fax or e-mail resume to 905-946-0448 ngostick@merangue.com.

SALES SECRETARY

O'Hara Technologies Inc. is a manufacturer of pharmaceutical equipment, located in Richmond Hill. We currently have an immediate opening for a Sales Secretary. The ideal candidate possesses excellent computer skills, MS Word and Excel. Must have a positive attitude, excellent organizational skills, friendly and pleasant in communicating with customers and staff. Previous work in a sales environment preferred but not required.

This position will prepare and assist in the Proposal/Quotation process, source information from customer requests, reply to and follow-up with clients, maintain a central database for all customer inquiries, prepare reports, quotes, liaison with sales agents, make travel arrangements; back-up reception, and provide general assistance to the Sales department.

We offer competitive salary and benefits.
Please submit resumes via:
 Fax: 905-707-3304, or
 E-mail: Suzanne@oharatech.com

•CARPENTERS
 Rough, forming and finish.

•CONSTRUCTION LABOURERS
•BACKHOE (2 stick deere controls) OPERATOR,
 Full time. Minimum 5 years experience. Must have own tools and transportation.
 Fax resume to: 905-713-0952
 or call: (905)713-0999

525 office help

GENERAL OFFICE HELP WANTED
 Full-time, must have references.
 Apply Le Baron 8365 Woodbine Ave., Markham (905)944-0682

Do You Want a New Challenge?

Our growing Markham Chartered Accounting firm requires someone to perform a range of administrative support functions. We are looking for a mature person who can prepare and answer correspondence and interact with clients when required.

We offer an energized work environment, competitive remuneration and benefits and the chance to grow with us.

Please contact W. John Trimble
 Tel. (416) 969-8166 x228
 Fax. (416) 969-8167
 Email: John.trimble@williamsandpartners.com

Part-time & Full-time Receptionist

Required for Angus Glen New Homes. Sales office. Please fax resume to Kylemore Homes at: (905)887-5197

ACCOUNTS PAYABLE / PAYROLL SPECIALIST

A medium size manufacturing company located in Richmond Hill requires a full time accounts payable and payroll specialist to handle related duties.

The individual is required to have 5 years minimum experience in accounts payable and general ledger functions. They are to be familiar with computerized accounting systems along with experience in Microsoft Office. You will also be required to have payroll experience as it pertains to automated payroll programs.

We offer a competitive compensation program, plus benefits to assure your future will be extremely rewarding.

Please forward your resume to:
 Box 50, c/o The Liberal, P.O. Box 390, Richmond Hill, ON L4C 4Y6

Located in Scarborough (Markham Rd./Steeles Ave.), DynaPlas Ltd. is a leading-edge Tier I and Tier II automotive custom injection mould supplier. Due to recent company growth and expansion, we are currently seeking additional team members:

Set-Up Technician

- Minimum 5 years' experience
- Perform set-up, start-up and troubleshooting
- Ability to work shifts

We offer a competitive salary and comprehensive benefits package. Only successful candidates will be contacted. Please forward your resume, indicating position of interest, to:

Human Resources, DynaPlas Ltd.
 380 Passmore Ave., Scarborough, Ont.
 M1V 4B4; Fax 416-293-8261
 No phone calls please.

Local law office requires

Full Time REAL ESTATE SECRETARY
 with experience.
 Fax resume to: 905-265-0032

535 hospital, medical, dental

BILINGUAL CUSTOMER SERVICE REPRESENTATIVE

Must be fluent in both English & French. Call centre environment. Data entry experience. \$13./hr. Shift work, 6:30am-2:30pm or 5:30pm-1:30am.
 Call 905-272-2354, Christine or Shona.

530 sales help & agents 530 sales help & agents

APPLY NOW!

Want to specialize in promotional campaigns for national retail clients? We're searching for energetic individuals for promotional sales. Permanent PT/FT positions available. We provide innovative paid training, guaranteed hourly wage + bonuses to help you succeed.
 Contact Michelle @ 1-800-661-2118

PROJECT COORDINATOR/ ADMINISTRATIVE ASSISTANT

A Stouffville electrical construction company requires a Project Coordinator/ Administrative Assistant for the industrial/ commercial division. Proficient in Office 2000 and Access, knowledge of AS400 would be an asset. Must be a cooperative team worker, detail oriented and have excellent organizational skills, accompanied with the ability to multi task, varied work assignments. A minimum of 5 years construction/ project coordinator would be preferred.

Please Fax Resume to
 905-640-8566

Student Express

Progressive growing company in Richmond Hill has the following positions available

- **LICENSED DIESEL MECHANIC**
- **2nd OR 3rd YR. APPRENTICE**

Monday to Friday (days)
 New school bus fleet
 Modern well equipped shop.
 Fax resume to:
905-883-6667
 or Email: brad@studentexpress.org

525 office help

JUNIOR CUSTOMER SERVICE REP.

Must be fluent in English with good communication skills. Must have good math and technical understanding. Experience in Word, Excel and Outlook are requirements.
Please send resume to:
info@silentgliss.ca
 or fax: 905-470-6906

535 hospital, medical, dental

FULL-TIME DENTAL ASSISTANT/ RECEPTIONIST
 Required for busy office in Uxbridge/ Sunderland.
 Fax resume to: 905-852-0284

535 hospital, medical, dental 535 hospital, medical, dental

RN's / RPN's

The "First Choice" Staffing Agency of Hospitals in the Greater Toronto Area.

- Great Rates
- Weekly and Daily Pay

Fax resume to: 416-593-6362
 Carecor Health Services Ltd.

514 salon & spa help 514 salon & spa help

HEADLINES
 Hair Studio & Esthetique searching for a professional individual, who is motivated & fashion conscious for a part time position in a fast paced working environment.

PART TIME RECEPTIONIST
 Tues- Fri. 9:30am-3pm.
 Please call Rose or Christina
 905-642-0336

NOW HIRING!!!
Alpa Roof Trusses Inc.
 Due to rapid growth in this industry, we have immediate openings for:

- **Assemblers**
- **Labourers**
- **Forklift**
- **Sawyers**

Full-time, team atmosphere, will train. No calls. Apply in person:
 5532 Slaters Road, Vandrof

Richmond Hill office requires

P/T ADMIN ASSISTANT/ RECEPTIONIST

Excellent working environment. Ideal candidate must have good communication skills, proficient in email, Microsoft word and excel. Some accounting background a plus. Could lead to full time.

Please call Helen at
 905-770-8400 between 9-4.

Part Time DENTAL HYGIENIST
 in Richmond Hill
 Please call (905)886-1444 or fax resume 905-886-4302

540 hotel restaurant 540 hotel restaurant

The Lion of Stouffville
 5917 Main St., Stouffville
 Requires

- **Line Cook (experienced)**
- **Chef de Partie**
- **F/T, P/T dishwasher**
- **F/T, P/T WAIT STAFF**

Above average wage will be offered to experienced applicants.
Call Chef 905-642-1344
 or fax resume to 905-642-1343

PORT OF BEAUTY
 Growing Markham full service salon requires skilled **STYLIST & NAIL TECHNICIAN**
 Please call Joanne (905)471-4545

525 office help 525 office help

JUNIOR LEGAL SECRETARY
 F/T OR P/T FOR MARKHAM OFFICE
 Must have 1 yr. min. exp.
 R/E - Est/Com. Litn,
 Wordperfect 5.1 experience necessary
Must like Dogs.
 Fax to (905)940-5528 or call (905)940-5525 attn: Maureen

ACCOUNTING CLERK/ CUSTOMER SERVICE

Applicant must be experienced in a Computer Accounting System preferably MYOB and Microsoft Office. Must be a customer-oriented individual with pleasant telephone manner. Other responsibilities include order processing, customer inquiries and office duties. As this is a six-day operation, flexibility is imperative.
Fax your resume in confidence to 905-642-4952

545 teaching opportunities

SCHOOL AGE LEADER
 Monday - Friday
 11am-6pm.
 Experience preferred. Must be sports oriented.
 Call Kari (905)640-0997 or fax resume 416-291-0612

545 teaching opportunities 545 teaching opportunities

We Care Tutorial Services Inc. TUTORS

Required for in home tutoring in York Region. Senior, Math & Science. Good communication skills required. University education essential.
 1-877-WCTS INC

