

york region

C·A·R·E·E·R·S

Your community career choice • Serving York Region through The Era-Banner, The Liberal, The Vaughan Citizen, The Economist & Sun, The Stouffville Sun/Tribune & The Advocate

Monday - Friday 8:00 am - 6:00 pm

1-800-743-3353

www.yorkregion.com

500 career training

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don't get penalized or pay too much

Learn about taxes.

Make sure you pay as little as necessary while complying with the new tax changes. An income tax course from H&R Block covers everything from completing a basic tax return to handling complex schedules.

For more information visit www.hrblock.ca or contact us at:

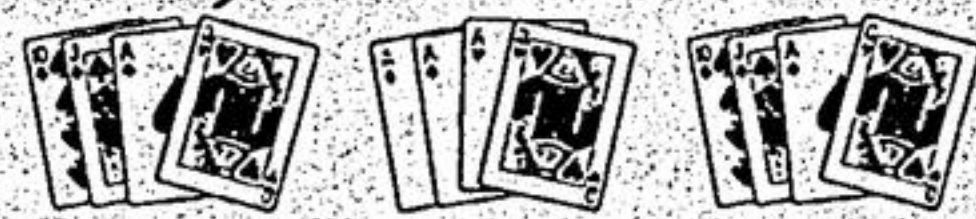
Tel: 1-877-229-6112

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H&R BLOCK

Blackjack As a Career!



Would you like to Work at a Casino?

Learn the ins and outs of Blackjack Dealing, in just 3 weeks! Successful completion will result in submission of your resume to The Great Blue Heron Casino, Port Perry, for consideration.

Course Starts: Sept. 9 - Sept. 27, daily Mon-Fri. 9:00 - 5:30
Location: Durham College, Oshawa Campus
Code: CASI 2600/120Hours/\$600

For Further Information Call: Janis (905) 852-7848

To Register Call:
(905) 721-3000 or 1-800-461-3260



Veterinary Medical Receptionist Certificate Program



Looking for an exciting career working in the field of animal health? Enjoy working with people? In a veterinary clinic one of the most important positions is the receptionist.

In just 12-weeks learn; business communication, basic knowledge of animal care, computer skills and much, much more!

Call for further information and be ready for Sept. 9th start.



Uxbridge Campus (905) 852-7848

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Teachers & Ed. Centre Coordinator
If you are achievement oriented, can problem solve in a dynamic multitasking environment and love working with children and their families. Degree a must.

Email us at
markham@oxfordlearning.com
www.oxfordlearning.com

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WALKER CREDIT

A Markham based company, is currently seeking:

COLLECTIONS OFFICER

The individual will have a min. 3 years experience. This person will be articulate, organized, a self starter who possesses a positive attitude. The successful applicant will be able to multi task, have computer skills and a team spirit.

Resumes may be faxed to
905-943-9366

or by email:

mark@walkercredit.com

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CG&B

The CG&B Group Inc. has the following positions open in the Markham office:

Commercial Insurance CSR
for the Film & Entertainment (Media) department. Requires RIBO license, excellent communication and customer service skills.

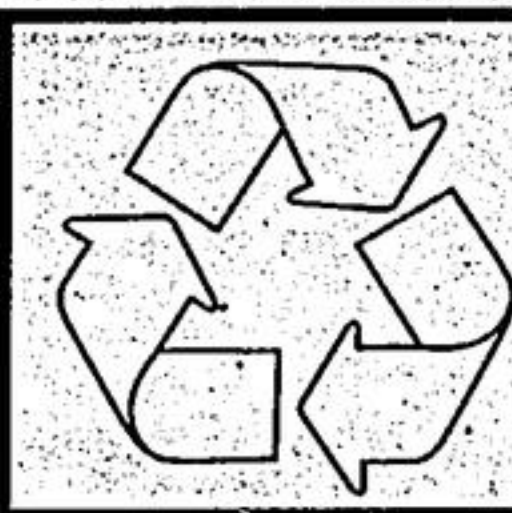
Commercial Insurance CSR
for the Transport department. Requires RIBO license, Commercial Auto experience, and strong organizational skills.

Professional Liability Insurance Broker
Requires RIBO license, E&O or Casualty experience.

Personal Lines CSR
Requires RIBO license, 3-5 years experience in personal insurance customer service.

We offer a professional work environment, competitive compensation and benefit package.

Resumes may be submitted by fax to 905-948-2078.



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York Region Learning Connections, the computer training division of the York Region District School Board, is looking for a

Business Development Associate

This individual will be responsible for; marketing and selling products and services on a proactive basis evaluating customers' needs and presenting products/services to meet those needs utilizing creativity and initiative in establishing relationships with new customers and maintaining rapport with existing customers conducting research on the labour market and assisting the Manager in the development of new programs and the management of the training centre developing and maintaining a marketing strategy to enhance the financial position of YRLC



Email your resume to rosy.theeuwens@yrdsb.edu.on.ca

19090 Yonge St., Richmond Hill, ON L4C 3E3

www.yrdsb.edu.on.ca 905-883-0047

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Intermediate Direct Mail DATA PROGRAMMER

Minimum of 2 years experience in Direct Mail in a data service bureau environment. Working experience in modular functions in MS Access, experience in list manipulation, and knowledge in USPS and Canadian Postal Sort a must. Location is Markham.

Interested parties fax a detailed resume to: 416-848-8495
Attn: Manager, Data Services

No phone calls please. Only selected candidates will be contacted.

509 drivers

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Part-time Drivers

With own vehicles needed immediately for a fast growing Markham based courier company. Interested applicants please call Walter at 416-930-6576

AZ DRIVER

A Chemical Distribution company located in Maple, is looking for a driver with an AZ license with tanker experience, training in TDG and WHMIS and must be safety oriented. No long distance driving. Company benefits include health, dental & pension plan.

Please respond to: P.O. Box 2
Comp. 13; 85 Malmo Court
Maple, ON L6A 1R4
or fax: (905)832-3701

A copy of your drivers abstract is required

Busy Markham Caterer looking for:

One full-time driver and Two part-time drivers. Must have own vehicle (preferably a van) and English speaking. Fax resumes to: 905-943-9123

Willows Estate

an OMNI home

NURSING ADMINISTRATIVE SERVICES MANAGER

Applications are being accepted for a full time to work at our 84 bed long term care home in Aurora. The successful applicant will provide the Director of Care and Nursing Department with organizational, clerical and administrative support.

If you enjoy a challenge, have excellent organizational skills, knowledge of scheduling and computers, can provide effective support and leadership then this is a position that will interest you.

Resumes from qualified applicants may be submitted to:

Patricia Ribbel-O'Brien, DOC
Willows Estate
1387 Yonge Street
Aurora, ON L4G 3G8

Fax: 905-841-0454

E-mail: suej@omni-way.com

Applications will be accepted until September 2, 2002.

We thank all applicants for their interest. Only those selected for an interview will be contacted.