

505 careers

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515 skilled & technical help

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525 office help

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A Division of Inter Automotive, located in the Newmarket area is currently seeking motivated Team Players to fill the following positions:

**Assembly Operator  
Manufacturing Engineer  
Product Engineer**

Please mail resume to:

P.O. Box 71058  
570 Mulock Drive  
Newmarket, ON  
L3X 1Y8

**FINANCIAL SERVICES  
CAREER OPPORTUNITY**

One of north America's largest financial services companies is rapidly expanding in this area. Excellent training provided.

For interview, call Sandro at 1-888-242-5922

**Colonial**

**Chevrolet Oldsmobile Ltd.**

"A company is known by the people it keeps"

Due to the expansion and relocation to our new facility, Colonial Chev Olds Ltd. is looking for aspiring

- GENERAL TECHNICIANS
- FRONT END TECHNICIAN
- TRANSMISSION TECHNICIAN
- SERVICE ADVISOR
- CAR PORTER

Successful candidates are required to possess:

- Strong communication skills
- Reynolds and Reynolds experience
- A team oriented spirit
- Good telecommunications skills
- Sound automotive knowledge
- A winning and enthusiastic attitude
- General Motors experience

Colonial offers its employees:

- Competitive salary
- Exceptional team bonus plan
- Full benefits package
- Opportunities for advancement
- Excellent work environment

Interested candidates please fax your resume attention Brad Curtis to: (905)895-6960

**INDUSTRIAL ELECTRICIAN**

Cummins is a U.S. based company with a high growth potential worldwide. We specialize in production remanufacturing of combustion engines and their components. We are seeking an Industrial Electrician for our facility in Markham, Ontario.

Key Responsibilities will include:

- Diagnosing and maintaining electrical issues in plant
- Performing preventative maintenance and making recommendations on changes to equipment
- Troubleshooting faulty systems
- Performing various duties such as replacing defective wiring and making connections to new electrical installations as needed
- Following up of contractors work
- Working closely with Maintenance department to keep equipment in good repair

Candidates must be Licensed Industrial Electricians with PLC experience and Computerized Maintenance Management Software knowledge. Working experience in a manufacturing and machining environment, and thorough knowledge of safety procedures and Ontario electrical code are a must.

Please submit resume via fax to: (905)472-2312, or email to co339@cummins.com

514 salon & spa help

514 salon & spa help

**F/T/ EXPERIENCED  
HAIRDRESSER**

required with or without clientele for busy salon, located:

Main St., Unionville  
also P/T ASSISTANT

Call (905)940-2230

**MAINTENANCE  
MECHANIC**

Hyprescon International, a manufacturer of concrete pressure pipe has an immediate opening for a maintenance mechanic to trouble shoot hydraulic, electrical and mechanical equipment. Hourly position with benefits. Prior experience in a unionized production environment would be an asset. Must have own tools.

Please send resumes to  
Hyprescon International  
5387 Bethesda Road  
Stouffville, Ontario L4A 7X3  
Fax: 905-640-5154, attn: Dan Brown



**GOODWRENCH LUBE TECHNICIAN**

Are you:

- friendly person who enjoys talking to others
- good at detail workmanship
- looking for a friendly work environment
- fast learner

If you meet the above criteria then we are interested in talking to you.

For an appointment contact  
**MARK GILES (905)640-1610**

Interviews will be scheduled for after 7 pm. Mon. - Thurs.

525 office help

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**MEDICAL SECRETARY**

required for full time maternity leave Markham area. Specialist's office requires coverage starting Sept. 3/02. Medical experience required.

Please fax resume to:  
905-201-0018

515 skilled & technical help

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**BON L CANADA  
Richmond Hill Plant**

Bon L is a leading aluminum profiles extrusion company in Richmond Hill. We have an immediate opening for an experienced:

**MILLWRIGHT**

Applicant must: hold an Ontario Millwright certificate, have hydraulic experience, and PLC experience desirable. The successful candidate must maintain all equipment from punch presses to extrusion presses; handle equipment, minor electrical repairs (including PLCs), pipefitting work and any other mechanical repairs. Must have excellent safety practices, and be a good team player.

Must be willing to work 12 hour shifts 3-2-2 schedule. The hourly rate starts from \$23.96 - \$26.76, depending on experience, plus full benefits.

To apply, please fax resumes to: (905)884-9784 or fill out an application at 500 Edward Avenue, Richmond Hill, ON L4C 4Y9

We thank all who apply, however, only those candidates chosen for an interview will be contacted.

**FORKLIFT TECHNICIANS**

Due to expansion in Ontario we have a requirement for the following positions.

**Service Operations Manager  
Fully Qualified Technicians  
Trainee Technicians**

The successful candidates will be self motivated, punctual & have excellent communication skills. Candidates will be proficient in the repair and maintenance of electric powered lift trucks & be prepared to extend their knowledge with ongoing training. We offer excellent remuneration package & benefits. Please reply by fax or letter only to Carol Tanner. (All applications will be treated in the strictest confidence)

**Quicklift Forklifts Ltd.**

#290 19358 96th Ave.  
Surrey, BC V4N 4C1

Fax: 604-882-8769

**OUTBOUND CUSTOMER  
SERVICE REPS.**

Our client, a business to business direct sales company, is looking for 20 Dynamic Outbound CSRs to make sales calls to new and existing clients. Your 1+ yrs. experience in a Canadian call Centre will lead to your success. If you are outgoing, exciting and have great communication skills then we want to see you!

Please fax resumes to Caren at  
(416)292-8947  
quoting reference number 0808

**quantum**

525 office help

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535 hospital, medical, dental

**RECEPTIONIST**

required for busy north end Markham insurance office.

Call  
905-294-1478  
ext. 201 or fax  
905-471-2515

535 hospital, medical, dental

**DENTAL  
ASSISTANT**

Level II Full-time. Warden/407 area

Please call  
Tracey @  
(905)940-5229

**SCHOLASTIC CANADA LTD.**

**CUSTOMER SERVICE REPRESENTATIVES**

English & Bilingual (English and French)

A leading publisher of children's books is seeking: Several positions are available in our incoming Call Centre (Major MacKenzie & Hwy. 404 area) for experienced Customer Service Representatives. These positions will promptly handle all customer inquiries to ensure appropriate action is taken to maintain a high degree of customer satisfaction and loyalty. The ideal candidate must have excellent communication skills in English (bilingual positions must be fluent in English and French), excellent telephone manner, and exceptional listening and organizational skills. Keyboarding, order entry skills as well as previous customer service experience are an asset. Also required is the flexibility to change shifts based on customer calling patterns.

Rate of pay is \$10.50/hour. A rate premium will apply for bilingual positions. A variety of shifts are available including:

- 3:30 p.m. to 8:00 p.m. plus Saturday (9:00 a.m. - 1:30 p.m.) Minimum of 4 evenings per week.
- 12:00 p.m. to 8:00 p.m. Monday to Friday (4 weekdays) plus Saturday (9:00 a.m. - 1:30 p.m.)

If you are interested in the above positions, please forward a copy of your resume to:

Human Resources Department  
**Scholastic Canada Ltd.**

175 Hillmount Road  
Markham, Ontario L6C 1Z7

Fax: 905-887-3639 E-mail: scefala@scholastic.ca

**All resumes must be received by July 18th, 2002.**

Please indicate on your cover letter, your shift availability and if you are applying for a bilingual position.

We wish to thank all candidates for their applications in advance and advise that only those selected for an interview will be contacted.

No telephone calls or agencies please.



**SCHOLASTIC**

**Career-Minded Accountants  
COME AND JOIN  
THE INDUSTRY LEADER**

**accountemps**

We are looking for:  
**ACCOUNTING CLERKS**  
Minimum one year of experience in reconciliation's, A/P or A/R is required. Intermediate Excel skills are a must. Please forward your resume to: markham@accountemps.com or call 905-771-8272 for more information.

**Clerk/ Typist**

Private investigation firm. Proficient computer skills, Microsoft Word essential, dicta typing minimum 60 wpm, strong English & grammar skills. Permanent P/T position. Fax resume to **Northwood & Associates** 416-444-5841

**THE RIGHT OPPORTUNITY,  
RIGHT NOW!**

**OFFICETEAM**

We offer temporary assignments with excellent pay & benefits. We are currently in need of **RECEPTIONISTS** Minimum one year of experience on a Meridian switchboard is required. Basic knowledge of Word and Excel is also necessary. **SENIOR ADMINISTRATIVE ASSISTANTS** Minimum four years experience reporting directly to senior level management. Advanced knowledge of Microsoft Word, Excel, and Powerpoint is required. Please forward your resume to: Email: markham@officeteam.com or call Tel: 905-771-8272 for more information

**LEGAL RECEPTIONIST-  
SECRETARY**

Insurance and personal injury practice. 1-2 years experience required, non-smoking. Hwy #7 & Leslie. Malach & Fidler, Fax resume to: 905-889-1139

540 hotel restaurant

**CURRY and  
TANDOORI  
CHEF**

8 - 10 years experience a must. Markham location. Call (905)474-9614

**La Grotta on Main  
is in need of  
DISHWASHER/  
KITCHEN  
HELPER**

Apply in person to 205 Main St., Unionville or call Chris or Frank (905)940-0235

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