

525 office help

525 office help

525 office help

535 hospital, medical, dental

535 hospital, medical, dental

535 hospital, medical, dental

535 hospital, medical, dental

510 general help

510 general help

Student Express



RECEPTIONIST/ OFFICE ADMIN.

- ✓ Progressive Growing School Bus Company
 - ✓ Located in Richmond Hill.
 - ✓ Full Time Position.
 - ✓ Competitive Salary and Benefits
- Successful candidate must have:
- ✓ Good computer skills & pleasant telephone manner.
 - ✓ Good organizational skills
 - ✓ Knowledge of South York Region
- Please fax resume to: 905-883-6667

PROJECT ADMINISTRATOR
ADMINISTRATIVE ASSISTANT
 Innopharm Inc., located in Markham, is receiving applications for the above positions. Previous experience in administrative duties, project management, combined with good typing, computer and organization skills are essential. Experience in pharmaceutical environment is an asset. Attractive benefits are offered to successful candidates.
 Send resume to Human Resources.
 Fax: (905) 470-9241
 or info@innopharm.net

535 hospital, medical, dental

DENTAL ASSISTANT

Level II Full-time. Warden/407 area

Please call Tracey @ (905)940-5229



MARKETING ASSISTANT

Required by Markham manufacturing company. Must have superb communication skills, a secretarial/ marketing background and desktop publishing experience. Duties to include: correspondence, trade shows, sales admin. and coordinating advertising and marketing projects. Competitive salary and co. benefits.

Fax resume to: Ms. Eremita FS Tool Corporation (905)475-0347

A/R/ COLLECTIONS

WOODBRIDGE COMPANY
 "Newviews" invoicing, reconciliation and collection calls.
 5+ yrs experience required. State salary.
 Fax to: (905)264-4404 or
 e-mail: bmontpetit@citywidedh.com

530 sales help & agents

530 sales help & agents

Child Development company requires **RESPONSIBLE INDIVIDUALS** with good communication skills to assist with "PROJECT HEADSTART". Evening shifts. Room for growth. Call Adam (905)709-0919

Are you RIBO Licensed? Have Personal Lines Experience? Excel in People Skills? Like to be a Team Player with the desire to succeed? We would like to talk to you.

We offer a competitive salary and benefit package.
 Please reply in confidence to: cmurray@greypower.com or Box # 118, c/o The Era-Banner, P.O. Box 236, 580B Steven Court, Newmarket, ON L3Y 4X1

535 hospital, medical, dental

535 hospital, medical, dental

FULL TIME, PART TIME & CASUAL POSITIONS

Available as Intervenors and Support Workers for adults with Deafblindness in their homes and communities. Locations in Richmond Hill, Newmarket and Bradford. Shift work. Experience not necessary. Training provided.

Fax resume to: 905-770-0598
 Independent Living
 11181 Yonge Street
 Richmond Hill, ON, L4S 1L2
 www.ilrdb.org

Making it Great

Registered Nurses

Childbirth Centre - Full-time and Part-time
 ICU/CCU - Part-time and Full-time, Temporary
 Surgical Unit - Part-time and Full-time, Temporary

Registered Practical Nurse

Operating Room - Full-time

To find out how we're making it great for patients and staff alike, please send your resumé, indicating position of interest, by July 17, 2002, to:

Human Resources
 Markham Stouffville Hospital
 381 Church Street
 Markham, ON L3P 7P3
 Fax: 905-472-7055
 Job Line: 905-472-7575 or 1-866-243-JOBS
 E-mail: humanres@msh.on.ca



We Make it Great by fostering a high-energy, team-driven environment to create a challenging, rewarding workplace, where ongoing professional and personal development is actively supported. This means sharing knowledge, ideas and decision-making. Consider joining our community hospital team in a warm, family-centred atmosphere of co-operation and care.

www.msh.on.ca



535 hospital, medical, dental

535 hospital, medical, dental

540 hotel restaurant

540 hotel restaurant

RECEPTIONIST

for a family physician office in Markham. Minimum 2 years experience. Computer skills and OHIP billing is a must.
 Fax: 905-472-4385
 or phone 416-566-9493

IMMEDIATE Openings for Director of Care Registered Staff Staff Educator

Industry leading LTC center in Richmond Hill offering benefit package and incentive programs. Two storey, 124 bed, climate controlled spacious and friendly residential environment. Positive, energetic and supportive culture dedicated to resident centered care and services.
 Please fax resume to: 905-472-6455

The Lion of Stouffville

5917 Main St., Stouffville
 Requires a
 •FIRST COOK
 •LINE COOK
 •KITCHEN CLEANER
 Call 905-642-1344
 or fax resume to 905-642-1343

FOLCO'S RISTORANTE

42 Main Street Markham.
 Now hiring cooks, wait staff, dish-washers. Full time and part time
 Fax resumes to: 905-471-7516
 or Phone: (905)471-6259

Tea shop on Markham Main Street requires FULL TIME HELP

in our tea serving area and sandwich kitchen.
 Fax resume to: 905-201-6057

545 teaching opportunities

545 teaching opportunities

PDA/ DENTAL ASSISTANT

HARP certified. 2 days per week and occasional Saturdays. Orthodontist office. York Region.
 Fax resume to: 905-642-9692

CERTIFIED DENTAL ASSISTANT

Required Wednesdays, 10am - 7 pm & Saturdays 9am - 1 pm. Drs. Bessay/ Keleshian office. Uxbridge location. Please call: (905)852-4767

545 teaching opportunities

510 general help

DAYCARE IN MARKHAM E.C.E.

At least two years experience. State expected salary. Criminal check required.
 Fax resume to: (905)474-0801

TEA SHOP

on Markham Main Street requires f/t help in our tea serving area and sandwich kitchen.
 Fax Resume to 905-201-6057

510 general help

510 general help

NON-UNION COMPANY WITH GOOD HOURLY RATE

requires persons experienced in water and sewer installation. Equipment operation an asset.
 Please fax resume to: 905-479-2934



THE MANDARIN GOLF & COUNTRY CLUB

Now Hiring
 FT/ PT FOOD & BEVERAGE SERVERS & LOCKER ATTENDANT
 Call: 905-887-9887, ext 1213

Experienced, professional **PET GROOMER** Needed at high end grooming facility north of Stouffville.
 Please call (905)642-1444

DO YOU NEED A SUMMER JOB?
 We are a busy printing company looking for warehouse help. Shift work involved.
 Fax resume to: 416-495-6605

FULL / PART TIME
 H.S. Grads, Col/Univ. STUDENTS
 • No door to door/ telemarketing.
 • Scholarships available.
 • Conditions apply.
 • No exp. req'd./ training provided.
 • 37 openings/must fill by July 12.
 Call: (905) 415-9299
 www.workforstudents.com/on



AUTO DETAILER SALES PERSON

Established busy Volkswagen dealership requires highly motivated individuals who are customer satisfaction driven and goal oriented. Outstanding location, facilities and work environment. "A Great Potential to Earn"
 Fax, call or email resume: TEL: 905-477-2421 FAX: 905-477-7530 EMAIL: info@greenbeltvw.com

Janitorial company has following positions available immediately:
 1 F/T SUPERVISOR
 Minimum 2 years experience. P/T CLEANING POSITIONS. Exp. preferred but will train.
 Fax resume to: 905-688-5122 or call 1-888-349-3497

SEARS CATALOGUES FOR DELIVERY
 If you live in Markham, Stouffville or Unionville and if you have a car, are of insurable age, have easy accessible storage we have routes available.
 Please call 416-398-6517 between 9am to 4pm Monday to Friday

FULL / PART TIME
 H.S. Grads, Col/Univ. STUDENTS \$17.25 START
 • No door to door/ telemarketing.
 • Scholarships available.
 • Conditions apply.
 • No exp. req'd./ training provided.
 • 37 openings/must fill by July 12.
 Call: (905) 415-9299
 www.workforstudents.com/on

DRESSMAKER SEWER HAND EMBROIDERER HAND BEADER
 Experienced only for Markham company
 905-479-4566

PART-TIME CLEANING PERSON
 Required for residential cleaning company. No experience necessary. \$9/hr
 Call (905)477-4031

FULL-TIME HELP REQUIRED
 for farm market & bakery. Some experience required. Call (905)471-5485.

WORK FROM HOME ON-YOUR PC
 \$500 to \$3,000 P/T \$3,000+ F/T
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Since 1987, Preferred Health Care Services Inc. has taken pride in the supportive services it offers residents of the Greater Toronto Area. An accredited organization, we provide a wide variety of quality nursing, homemaking, and personal support. If you enjoy working with others who care, contribute your talents as:

On-Call Coordinator

A highly skilled communicator who has demonstrated administrative and computer capabilities (Word/Excel) you will coordinate staff schedules after regular business hours and client schedules for head office and branch locations. Relevant scheduling experience is preferred and, ideally, you are multilingual. This role requires working weekends on a rotational shift basis at home and in our office.

We offer a flexible work schedule, paid orientation programs, educational opportunities, competitive wages, generous benefits, training/development, and an innovative incentive program. Please apply in writing, to: Corporate Office: Human Resources Department, 111 Avenue Road, Toronto, Ontario M5R 3J8 Fax: 416-924-8755 e-mail: rgraffon@prefhealthcare.com



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