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**LexisNexis™**  
Butterworths


LexisNexis Butterworths is a leading publisher of professional materials and provider of online information through LEXIS®-NEXIS® Canada.

**EDITOR**

Successful candidate will ensure the ongoing legal publications are produced to budget and on schedule. Will work closely with other editors and authors. Strict adherence to deadlines, strong commitment to integrity of text and a flair for detailed work are essential. Qualified candidate will have a university degree or other relevant post-secondary education or experience.

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Human Resources, LexisNexis Butterworths  
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We thank all applicants for their interest; however, only those granted an interview will be contacted. No telephone calls please.

 A member of the Reed Elsevier plc group

**LEGAL SECRETARY**

Excellent opportunity at Malach & Fidler, located Hwy. 7 & Leslie, must have 2-3 years min. exp. in litigation, preferably personal injury and insurance.

Fax resume to: (905)889-1139

**WAITSTAFF**

Experience preferred. Full-time and part-time.

Apply in person or fax resume to:  
6204 Main St.  
Stouffville  
905-640-9960

**ADULT TEAM**

Weekends at Stouffville Market for outdoor sales. Lifting involved. Pay 25% gross with guarantee.

Phone Ed (905)836-5096  
leave message

**FULL / PART TIME**

H.S. Grads, Col/Univ. STUDENTS  
**\$17.25** Base-Appt.

- No door to door/ telemarketing.
- Scholarships available.
- Conditions apply.
- No exp. req'd./ training provided.
- 37 openings/must fill by July 5.

Call: (905) 415-9299  
www.workforstudents.com/on

**CUSTOMER SERVICE REP**

Excellent telephone and customer service skills. Computer knowledge an asset. Send resume stating expectations.

Fax to 905-474-2158 or email to tams2@ipoline.com

**LEGAL R.E. SECRETARY**

Markham law firm. Hwy #7/ Woodbine Ave. Must have 2-3 years experience, e-reg, convey, PC Law.

Fax resume 905-477-3978

**FOLCO'S RISTORANTE**

42 Main Street Markham. Now hiring cooks, wait staff, dish-washers. Full time and part time

Fax resumes to: 905-471-7516 or Phone: (905)471-6259

**DRESSMAKER SEWER HAND EMBROIDERER HAND BEADER**

Experienced only for Markham company

905-479-4566

Experienced, professional **PET GROOMER**

Needed at high end grooming facility north of Stouffville.

Please call (905)642-1444

Janitorial company has following positions available immediately:

**1 F/T SUPERVISOR**  
Minimum 2 years experience.  
**P/T CLEANING POSITIONS.**  
Exp. preferred but will train.  
Fax resume to: 905-688-5122 or call 1-888-349-3497

514 salon & spa help 514 salon & spa help

**ESTHETICIAN**

required full time for Svengali Spa in Markham. Experience essential, clientele a benefit. Drop resume off to 39 Main Street, Markham. call: 905-471-6268 or fax: 905-471-5460

**Student Express**

**RECEPTIONIST/ OFFICE ADMIN.**

- ✓ Progressive Growing School Bus Company
- ✓ Located in Richmond Hill.
- ✓ Full Time Position.
- ✓ Competitive Salary and Benefits

Successful candidate must have:

- ✓ Good computer skills & pleasant telephone manner.
- ✓ Good organizational skills
- ✓ Knowledge of South York Region

Please fax resume to: 905-883-6667

**DAYCARE IN MARKHAM E.C.E.**

At least two years experience. State expected salary. Criminal check required.

Fax resume to: (905)474-0801

**PART-TIME CLEANING PERSON**

Required for residential cleaning company. No experience necessary. \$9/hr

Call (905)477-4031

 **Greenbelt Volkswagen**

- AUTO DETAILER
- SALES PERSON

Established busy Volkswagen dealership requires highly motivated individuals who are customer satisfaction driven and goal oriented. Outstanding location, facilities and work environment. "A Great Potential to Earn"

Fax, call or email resume:  
TEL: 905-477-2421  
FAX: 905-477-7530  
EMAIL: info@greenbeltvw.com

525 office help 525 office help

**Looking for Full/Part Time Customer Service/Telemarketer**

Excellent telephone and customer service skills. Computer knowledge an asset.

Please Fax Resume To: (905) 471-0206  
Attention: Trish Northey

**RECEPTIONIST/ FILE PERSON**

required for Markham insurance office. Full time position. Experience preferred.

Fax resume to: Jan 905-475-0447

**Receptionist/ Secretary**

Required by a computer distributor. Must have good command of the English language. Indoor sales positions available.

Fax resume to: 905-415-9177

510 general help 510 general help

**SHIPPER/RECEIVER**

Printing press company in Markham requires Shipper/Receiver full-time days. Some heavy lifting involved. \$10.00/ hour

Fax resume: Attn: Tracy Administration Manager 905-513-7541 or email careers@ubx.ca

**RIBO LICENSED Customer Service Representative**

Colley, Borland & Vale Insurance Brokers Ltd.

Fax resume in strict confidence to Phil Colley: 905-477-0424 or call 905-477-2720 ext 312

530 sales help & agents

Child Development company requires **RESPONSIBLE INDIVIDUALS** with good communication skills to assist with "PROJECT HEADSTART". Evening shifts. Room for growth.

Call Adam (905)709-0919

530 sales help & agents

**LICENCING CLERK**

Permanent full time position in busy smoke free office. Experienced only. Deliver resume to Licence Office, 5694 Hwy #7, Unit 2A, Markham, ON L3P 1B4, or call 905-294-2827

530 sales help & agents

**SALES MANAGER**

Required by a computer retail chain shop. Must have experience.

Fax resume to: 905-415-9177

535 hospital, medical, dental

**DENTAL ASSISTANT**

Level II Full-time. Warden/ 407 area

Please call Tracey @ (905)940-5229

 **MARKETING ASSISTANT**

Required by Markham manufacturing company. Must have superb communication skills, a secretarial/ marketing background and desktop publishing experience. Duties to include: correspondence, trade shows, sales admin. and coordinating advertising and marketing projects. Competitive salary and co. benefits.

Fax resume to: Ms. Eremita  
FS Tool Corporation  
(905)475-0347

535 hospital, medical, dental

**CERTIFIED DENTAL ASSISTANT**

Required Wednesdays, 10am - 7 pm & Saturdays 9am - 1 pm. Drs. Bessay/ Keleshian office. Uxbridge location. Please call: (905)852-4767

535 hospital, medical, dental

**PROJECT ADMINISTRATOR ADMINISTRATIVE ASSISTANT**

Innopharm Inc., located in Markham, is receiving applications for the above positions. Previous experience in administrative duties, project management, combined with good typing, computer and organization skills are essential. Experience in pharmaceutical environment is an asset. Attractive benefits are offered to successful candidates.

Send resume to Human Resources. Fax: (905) 470-9241 or info@innopharm.net

540 hotel restaurant

**The Lion of Stouffville**  
5917 Main St., Stouffville

Requires a

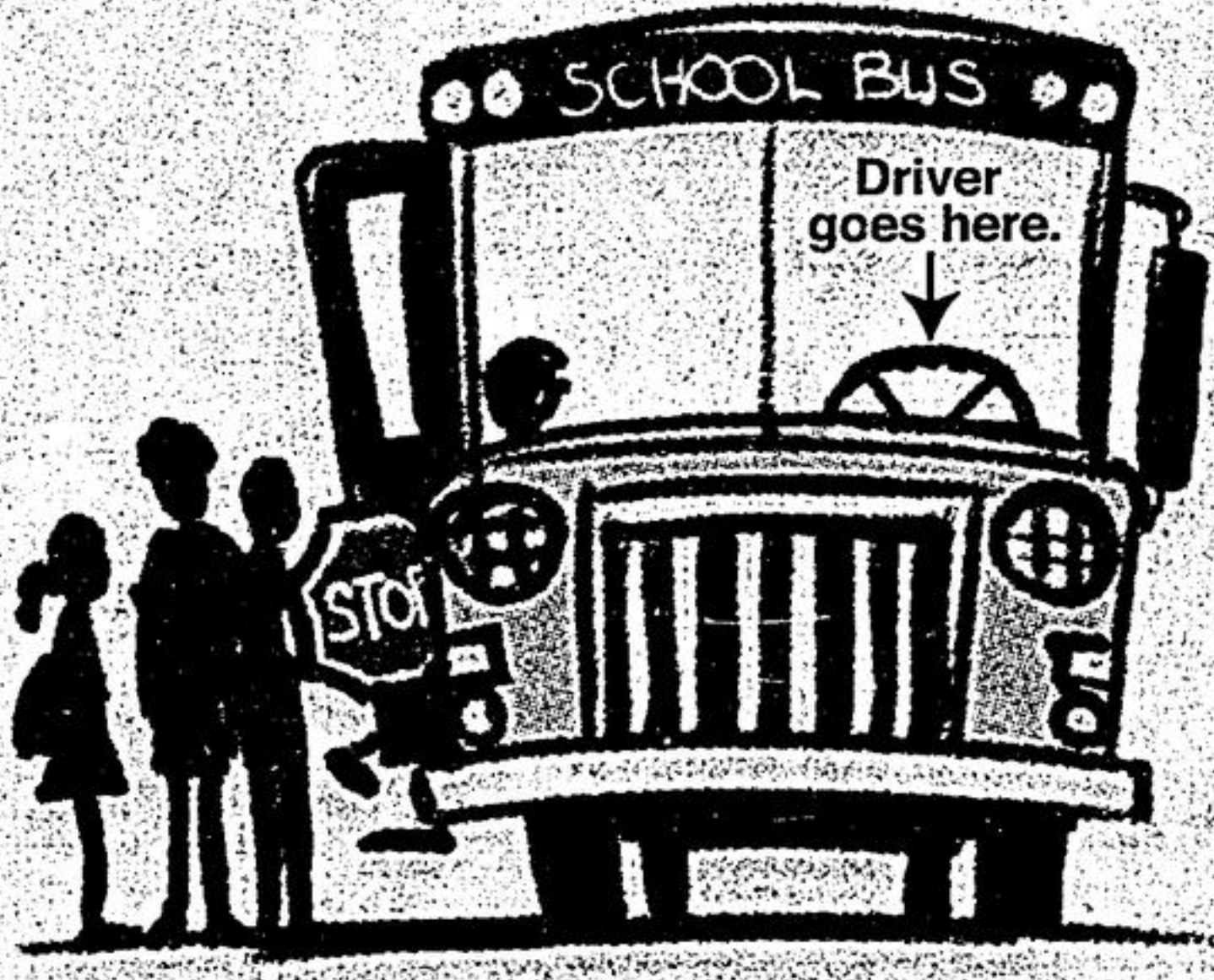
- FIRST COOK
- LINE COOK
- KITCHEN CLEANER

Call 905-642-1344 or fax resume to 905-642-1343

540 hotel restaurant

510 general help

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Children are our future. And helping them get to school will ensure the future is bright. If you'd like to drive a School Bus, we'd like to hear from you.

We're Northstar Passenger Services, Ontario's fastest-growing School Bus Transportation Company.

- We offer:
- New routes in your neighbourhood.
  - Late Model busses.
  - Paid training
  - Paid medical required to obtain Class B license.
  - Charter work is available.
  - Signing bonuses for people who already have a Class B license.

Interested? Just call (905) 420-6619 and help drive the future.

