

505 careers

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525 office help

525 office help

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535 hospital, medical, dental

535 hospital, medical, dental



**WE'RE GROWING!**

Seeking Candidates for Two Positions.

**Personal Lines CSR**

RIBO licensed Broker, minimum 5 years experience. CAIB, CIP and Agency Manager considered assets. And

**Technical Production Representative**

Recent College or University grad interested in an Insurance career path leading to the Personal Lines Broker Position.

We offer an excellent total rewards program and positive working environment providing employees with opportunity for growth in knowledge and skills.

Apply in confidence to:

59 Main St. N., Markham ON L3P 1X7  
greg@carsonandweeks.com

Respected and Successful in York region for 50 years.



**Chevrolet Oldsmobile Ltd.**

"A company is known by the people it keeps"

Colonial Chev Olds Ltd. is looking for an aspiring **Service Advisor** and **Cash Office Staff** to service our diversely growing customer base. Successful candidates are required to possess:

- Strong communication skills
- Reynolds and Reynolds experience
- A team oriented spirit
- Good telecommunications skills
- Sound automotive knowledge
- A winning and enthusiastic attitude
- General Motors experience
- Colonial offers its employees:
  - Competitive salary
  - Exceptional team bonus plan
  - Full benefits package
  - Opportunities for advancement
  - Excellent work environment

Interested candidates please fax your resume attention  
Brad Curtis to: (905)895-3060

509 drivers

509 drivers

**NOW HIRING**

**\$32K - \$40K to start**

Professional Driver who is thoroughly familiar with Toronto and surrounding area to deliver bottled water.

Requirements:

- Must be clean cut
- Friendly personality
- DZ license
- Clean abstract (copy required)
- Ability to drive standard.
- Some heavy lifting required (80-100 lbs.)

Apply to

**Cedar Springs Bottled Water**  
45 Villarboit Crescent  
(Dufferin/#407 area)  
Tel: 905-760-2253  
Fax: 905-669-4329 Attn: Andrew

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**LEGAL RECEPTIONIST-SECRETARY**

Insurance and personal injury practice, 1-2 years experience required, non-smoking, Hwy #7 & Leslie.

Malach & Fidler,

Fax resume to: 905-889-1139

**CUSTOMER SERVICE REP**

Responsible person required for HVAC business in Markham. Applicant should possess strong organization and communication skills. Full time, afternoons/evenings.  
Fax resume to Trish 905-471-0206

**JUNIOR LEGAL SECRETARY**

F/T OR P/T FOR MARKHAM OFFICE  
Experience preferred R/E, Est/Com. Litn, Wordperfect 5.1 experience necessary

Must like Dogs.

Fax to (905)940-5528 or call (905)940-5525 attn: Maureen

509 drivers

**LOCAL AZ DRIVER**

wanted in Markham/Stouffville area. Must be reliable; have 2 yrs. verifiable exp. and clean abstract.  
Call Phil or Jesse  
1-800-667-2172

514 salon & spa help

**Experienced Hairstylist**

required to manage an upscale salon in a luxury retirement residence. 3 days/ week. Must enjoy working with seniors.  
Call Sherry  
(416)459-3695

515 skilled & technical help

**CABINET MAKERS WANTED**

Strong company looking for career people. Finch/ Weston Rd. location. Fax resumes to:  
416-740-9971

**DUTCH STYLE LANDSCAPING**

requires Landscape FOREPERSON  
Must have exp. in all aspects of landscaping & own vehicle. Wage based on exp. Serious inquires only.  
Call (905)640-3016

525 office help

**RECEPTION/BOOKKEEPER**

wanted: Busy Markham office needs full-time Bookkeeper. Experience necessary. Please fax resume to  
(905)947-8133



**PARALEGAL**

We are an equipment leasing company located in Markham specializing in commercial finance with personal guarantees. At present we require an in-house Paralegal on a minimum 6-month contract with a possibility of a long-term role.

**QUALIFICATIONS**

- > Minimum 3 years experience in enforcement of commercial finance contracts (all Provinces), preferred experience in equipment leasing
- > A positive work attitude and work well as part of a team
- > Proficient in Microsoft Word & Excel as well as email and web-based information gathering
- > Knowledge of all laws across Canada regarding 3rd party equipment financing/leasing

For complete details about this opportunity please visit our web site at [www.walkercredit.com](http://www.walkercredit.com) and download a full job description "Paralegal/ Law Clerk".

**PART TIME RECEPTIONIST**

Evening & Weekends. required for busy high profile real estate office in Markham. Real estate exp. preferred. Computer literacy, fast typing skills and ability to handle a busy switchboard a must.  
Please fax all resumes to Sharon at 905-471-3816 or email: [scomeau@sutton.com](mailto:scomeau@sutton.com)

**TELEPHONE INTERVIEWER**

Required for national service provider. No sales required.  
• Medical terminology background required.  
• Call centre experience.  
• Flexible to work shifts between 12 noon to 9 pm  
• Full and part time.  
• Data entry/ typing skills  
• Fluent English a must.  
Please send resume to: [hiring@hooperholmes.ca](mailto:hiring@hooperholmes.ca)  
Or fax to 416- 493-7881

**REAL ESTATE ASSISTANT**

• Must have Real Estate Experience  
• Excellent communication and interpersonal skills  
• Competency in Word, Excel & Internet  
• Fast-paced environment  
Fax resume 905-471-9082

**LEGAL SECRETARY**

Must have 2-3 years experience in personal injury and insurance litigation, non-smoking, Hwy #7 & Leslie.  
Malach & Fidler, fax resume to: (905)889-1139

535 hospital, medical, dental

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At Work Health provides health solutions for the workplace. Our Vaughan office is looking for dynamic Registered Nurses to implement:

- Disability management programs
- Health and safety solutions
- Health promotion & risk screening
- Travel & workplace immunizations

We have multiple positions, entry level to management level, and part-time to full-time, available. Join us for a challenging and rewarding career in workplace health management!  
Please fax or e-mail your resume by May 31 to:

Erin Fleming  
At Work Health Solutions  
Fax: 905-738-5776  
[erin@atworkhealth.ca](mailto:erin@atworkhealth.ca)

**DirectSupportCare**

Here we grow again!  
Full/part time RN for Nursing Supervisor position. Must have extensive recent community exp.  
Full/part time PSW positions. Evening/night shifts available for the King/Aurora areas.  
Call 905-895-5800 or fax 905-952-0796

**PDA/ DENTAL ASSISTANT**

HARP certified. 2 days per week and occasional Saturdays. Orthodontist office. York Region.  
Fax resume to: 905-642-9692

**DENTAL RECEPTIONIST**

Full time position in Markham. Must know ABEL.  
Send resume to: P.O. Box 103 Markham, ON L3P 3J5

**MASSAGE THERAPIST (Registered)**

needed for Chiropractic Clinic in Unionville. Please call: (905)940-8188 Or fax resume (905)940-8808

Promote your company's **INTERNET PRESENCE** in the Classifieds. Be sure to include your **WEB ADDRESS**.

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**The Comforts of a home care career**



**Community RNs & RPNs**

(York Region)  
We offer an innovative, client-focused environment, flexible/self-scheduling, and an attractive compensation, pension and benefits package. You'll have access to 24-hour clinical and managerial support, plus you'll have excellent opportunities for continuing education.

If you would like to experience all the rewards that come from working for a leader in community health care, forward your resumé to: Service Delivery Centre Manager, Saint Elizabeth Health Care, 8920 Woodbine Avenue, Suite 303, Markham, ON L3R 9W9. Fax: (905) 944-0566. E-mail: [hresources@saintelizabeth.com](mailto:hresources@saintelizabeth.com)

[www.saintelizabeth.com](http://www.saintelizabeth.com)

A home care career grants independence – to your clients and to you. As a Saint Elizabeth home care provider, you will help people live on their own, with dignity. And with the unique flexibility of our self-scheduling program, you'll be helping yourself too by creating a healthy balance in your life. As the population ages and the health care system changes, there is an increasing demand for home care. Working with Saint Elizabeth is your chance to be part of that growing trend.



540 hotel restaurant

540 hotel restaurant

545 teaching opportunities

545 teaching opportunities

**CAFETERIA HELP** required. Monday to Friday full time days. Stouffville area. Some cooking experience necessary. Please call 416-574-2686 leave message.

Required for restaurant in Markham  
**COOK**  
Experienced, Greek Food Woodbine/16th Avenue  
Call (905)887-3336

**Town Centre Montessori Private Schools** requires MONTESSORI PRE-SCHOOL TEACHERS AND ASSISTANTS  
Fax resume to: 905-474-3113

545 teaching opportunities

545 teaching opportunities

Full time & part time **COOKS WAIT STAFF & DRIVER** for restaurant & banquet facility. Fax resume to: 905-731-2152

**FULL TIME Assistant** required immediately for local daycare. Reliable transportation required. \$7/hr/ full benefits. Fax resume to: 905-472-0959

**FEMALE ATTENDANT** Needed for 2 overnight shifts per week (8pm-7am), for a physically disabled woman. Dependable, self-motivated applicants fax info: 905-472-5670

510 general help

510 general help

**Town + Country BMW CAR JOCKEY**  
Required Monday to Friday 9am-6pm. Valid drivers license with a clean abstract a must.  
Email or fax resume to: [arthur@tcbmw.com](mailto:arthur@tcbmw.com)  
(905)477-2214