

york region CAREERS

Your community career choice • Serving York Region through The Era-Banner, The Liberal, The Vaughan Citizen, The Economist & Sun, The Stouffville Sun/Tribune & The Advocate

Monday - Friday 8:00 am - 6:00 pm

1-800-743-3353

www.yorkregion.com

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GEOSCAPE
LANDSCAPE CONTRACTORS
Immediately requires the following
FULL TIME EMPLOYEES

- **MACHINE OPERATORS** - Hourly rate \$22.00+
EXCAVATOR, DOZER, BACKHOE
Skilled, professional operators to perform above average landscape site work.
- **DRIVER - AZ License** - Hourly rate \$21.00+
Experienced with roll off and equipment floating.
Machine operating a definite asset.
- **GENERAL LABOURERS** - Hourly rate \$14.00+
Experienced individuals must be motivated, responsible and hard working.

COMPANY BENEFITS INCLUDE
Fully paid group medical & dental plan
PERFORMANCE BONUS (Year end)
Individuals must have own transportation.
Call or fax your resume to Paul:
Tel: 905-887-1599 Fax: 905-887-5595

BON L CANADA
Aurora Plant

Bon L is a leading aluminum profiles extrusion company in Aurora. We have an immediate opening for an experienced:

ELECTRICIAN

Electrician applicants must: hold an Ontario Industrial Electrician certificate have 2 to 4 years experience in an industrial setting and have PLC experience. The successful candidate will be required to maintain all electrical equipment, lighting and installations in the plant, repair of motors and industrial PLC's and minor programming and installation of industrial PLC's in the plant, as well as be trained to perform mechanical repairs as part of regular duties.

This position is a 12 hour shift 2-2-3 schedule and include full benefits. Electrician rate \$23.23-26.32/ hr DOE. To apply, please fax resumes to: (905)841-9444 or drop off at 95 Dunning Ave., Aurora, ON L4G 1A5 or email arenschaw@bonlum.com. Attn: Andrea Renshaw, Human Resources Department.

We thank all who apply, however, only those candidates chosen for an interview will be contacted.

BOOKKEEPER/ ADMIN. ASS'T
Part-time.
5yrs. experience.
Fluent with Quickbooks.
Solid accounting and computer skills.
407/Warden area
Fax resume to:
905-415-3616

Join a Winning Team
Accounts Payable/ Receivable Clerk
Full time position opportunity.
Dealership experience preferred.
(Reynolds System)
Send resume by fax to:
905-477-0311
unionville@gmcananda.com
Attn: Mr. Hext
unionville
SOLUTIONS
FONTANA-BUCK-GAC
(905)477-1666

530 sales help & agents

Computer SALES Rep
Wanted
Exp. required.
Woodbine/ 14th Ave.
Call Jeff
(905)944-0907

RECEPTIONIST
For a busy No. 1 Real Estate Office.
Requirements for applicants; should have excellent communication skills, computer knowledge, Word, Excel, etc. Must be able to work and enjoy a fast pace environment.
Fax resumes to: (416) 298-6602

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Raywal Limited, a well-known manufacturer of fine kitchen cabinets is looking to fill the following positions.

EXPERIENCED SPRAY PAINTERS
Must be able to colour match. Prior wood spraying experience preferred.

GENERAL PLANT LABOUR POSITIONS
Sanders, machining helpers, junior assemblers, finishing glazers.
Please respond to: (Quoting File #YR 2-01)
Raywal Limited
68 Green Lane
Thornhill, ON L3T 6K8
Fax: 416-733-7629
jobs@raywal.com

PLUMBERS HELPER/ APPRENTICE
wanted. Full time.
Resume required.
Call Mike
(416)543-5337

525 office help 525 office help

Receptionist Required Immediately
Full-time receptionist required with an exciting, fast paced print production ad agency.
Please fax resume and cover letter to
905-305-9110

FAST TRACK YOUR CAREER
Great opportunity for a cheerful, high energy, very outgoing person, with outstanding communication skills to assist Doctor in providing superior health care. Great hours. Excellent training provided. If you are a recent university grad or other ambitious individual, this is for you!
Apply in person
West Chiropractic Clinic
4747 Hwy. #7 East, Unionville

GREENFIELD GOLF
Experienced Sales Needed
P/T or F/T. Sales experience needed. Knowledge in golf a must. Computer skills; Excel & Word.
If interested please fax resume to:
905-946-1731 Attn: Ida

525 office help

A major manufacturing company in the Whitchurch-Stouffville area requires a full time Accounts Payable Clerk. The successful applicant will have the following qualifications:

- Accounts payable and accounting experience
- Accounting Certificate an asset
- PC Skills (Microsoft Office)
- Be a quick learner with good data entry skills
- Be able to work independently
- Be able to work well under pressure
- Have good people skills
- Be able to co-ordinate various tasks and follow up tasks to their completion

Please submit resume in confidentiality by fax only to:
(905)642-3215

Moulding Manufacturing company requires
Office Person
with telephone experience, computer familiarity a necessity. Good command of the English language. Monday-Friday 3 1/2 hour week. \$12/hr. No benefits.
Fax resume to: 905-477-6957

Richmond Hill's fastest growing call centre is looking for
FULL AND PART TIME EVENING CLOSERS
• \$10-\$12. guaranteed + commission.
• Career opportunity with room for growth
Please call Ian at (905)709-0919
Students Welcome

ANDERSON HAULAGE

ACCOUNTANT
Motivated - Self Starter
Team Oriented - Responsible
Required - organized individual with strong accounting skills and ability to prepare government filings.
Resume by fax to
Michael Anderson at 905-640-3190
or by e-mail at
michaelanderson@andersonhaulage.com
No telephone calls please.
ALSO HIRING FOR POSITION OF NIGHT MECHANIC.

VAUGHAN LAW FIRM
has an immediate opening for a:
LAW CLERK
Experience in real estate and commercial financing. Please fax resume with salary expectations and references to: Dorothy Jones at 905-760-2900

Markham Insurance Brokerage
Requires P/L CSR and CSR assistant
Our ideal CSR candidate possesses 5 years experience as a RIBO licensed CSR servicing P/L clients and all aspects of their accounts, has experience in PowerBroker, PowerQuote, Word, email and internet and is a well spoken individual with excellent communication skills.
Our ideal CSR assistant possesses 2 years experience assisting CSR's and producers, has skills in PowerBroker and Word and claims handling. We would consider flexible part-time hours to suit a candidate with the above experience wishing to get back into the workforce.
Fax or email, in confidence, your resume and a covering letter explaining how your experience will make you an ideal candidate and include salary expectations to: 905-471-2515 Attn: Mike Mazurewicz or mike@parkerinsurance.ca
Only those candidates considered for an interview will be contacted.

530 sales help & agents

JR.SALES REP
In just two years, SmartBiz Technology has risen to the top in Canada for refurbished & end-of-line computer hardware solutions -- and we're growing again!! We are looking to add an energetic go-getter to our current sales team. Inside, telephone-based sales position working in our Markham office. Base salary plus a motivating, non-subjective bonus program. Must have above-average communications skills.
If you think you'd be a great fit, please fax your resume to 905-947-8457.

GENERAL INSURANCE BROKER
Competitive Salary, Plus Benefits!
• P/Lines CSR, RIBO, good comm. skills
• Reception/ Admin. - pref. exp.
Please fax resume to: Donna: 905-731-4446 or email to dgrabowski@axioninsurance.ca
16th/404 area

AUTO DEALER RECEPTIONIST - F/T
We are currently looking for a personable, enthusiastic multi tasked individual with excellent telephone manners and fluent English. Experience an asset.
Fax resume to: 905-471-7682

Ad Sales Executives Needed

Phone Directories Company is Expanding It's Sales Team. We Are North America's Top Independent Phone Book Company. Successful Applicants Will Sell Ads To Local Businesses In York Region And The G.T.A.

We Offer:
• A Comprehensive Training Program
• Supplied Leads (New And Existing Accounts)
• Ongoing Field Support

Direct Sales Experience, A Reliable Automobile & Strong Written & Oral Communication Skills Are Required.
Commission Income Of \$50,000+ Is What We Expect You To Earn Annually.

Please Send Your Resume By Fax To
Debbie Lambert, Director Of Training & Recruiting
(905) 760-7497
or
Email To: careers@phonedir.com
For More Information Call
1-800-634-1476 ext 2900

515 skilled & technical help 515 skilled & technical help

TESAN MOULD INC.
NOW HIRING
• Experienced MOULD POLISHER
• CAD/ CAM PROGRAMMER with experience in Cimmatron or Camax
• TOOL ROOM HELPER
• TOOL CRIB ATTENDANT
Please fax resume to:
(905)738-3895

SECRETARY
Private investigation firm.
Proficient computer skills,
Word essential, typing minimum 60 wpm, dicta, Excel, English & grammar.
Fax resume to
Northwood & Associates
416-444-5841

PART-TIME POSITION
Available immediately. 3 to 4 days/ week. Salary negotiable.
Duties: Accounts payable, data entry & month closing, bank reconciliation, journal entries & reconcile accounts.
Must have: computer knowledge, be familiar with month end reports, accounts receivable, general ledger, good organizational skills, be able to work independently, own transportation.
Resume fax to: 905-475-9730
Attn: Pat Gamble

532 retail sales help

532 retail sales help

Wanted - Part Time Experienced Sales Help
To work in upscale furniture store in Unionville.
Please call:
905-474-9677, Andy

Please Recycle

