

york region

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Monday - Friday 8:00 am - 6:00 pm

1-800-743-3353

www.yorkregion.com

505 careers

505 careers

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514 salon & spa help

514 salon & spa help

525 office help

525 office help

525 office help

525 office help

Premier Salons, the largest operator of beauty salons in major department and high-end specialty stores throughout Canada and the United States is now hiring for the following full-time positions:

MARKETING COORDINATOR
We have an opportunity for an individual with strong communication, organizational and creative skills to join our corporate Marketing staff. The ideal candidate will have a degree in marketing and three to five years of marketing experience in retail or a service related industry. You will interact with our purchasing and field operations departments to create and implement viable marketing and promotional programs. Additionally you will be working indirectly with your marketing counterparts at the various department stores in the development of these marketing programs and the delivery of sales results.

OPERATIONS COORDINATOR
This role requires a highly motivated team player with superior analytical, organizational and communication skills. In this capacity you will report directly to the Vice President of Salon Operations, you will take an active role in directing and coordinating the activities of our field operations and day to day circumstances. Knowledge of Excel and Word is required.

PAYROLL SUPERVISOR
We are looking for a highly motivated team player to supervise our Canadian and U.S. hourly and corporate payrolls. This is an extremely busy and deadline oriented department with a staff of seven administrators. The ideal candidate will have a minimum of three to five years of supervisory experience, CPA Level 3 or equivalent, experience with ADP Payroll systems, and proven organizational and communication skills.

PAYROLL ADMINISTRATOR
Must have a minimum of 4 years computerized payroll experience (preferably ADP), with excellent organizational, data entry and follow up skills.

Qualified candidates should send a resume to Premier Salons, Inc., 3780 Fourteenth Avenue, Suite 106, Markham, ON L3R 9Y5 to Robert Sanders, Sr. Vice President Human Resources or via email to: bsanders@premiersalons.com

ADMINISTRATIVE ASSISTANT/ PRODUCTION COORDINATOR

The ideal candidate will be self-motivated, have printing/Graphics knowledge, MS Office savvy and a pleasant, well spoken phone manner. Goldmine, Paper Tiger, Quickbooks & solid technical computer skills a plus.

BOOKKEEPER PT/ FT ADMINISTRATOR

The ideal candidate will be self motivated, MS Office savvy, and have a pleasant, well spoken telephone manner. Quickbooks, Goldmine, Paper Tiger and solid technical computer skills a plus.



GRAPHIC COMMUNICATIONS

Fax resume after 6 p.m. with a cover letter (905) 642-2606 or go to www.acg.ca/hr for full details



CONTROLS & AUTOMATION MANAGER

Candidate should have a Bachelors in Control Engineering combined with 10+years experience in HMI, PLC's, SCADA and Electrical Panel Building, be capable of managing Electrical Design (Power, Drive and Motors) and PLC software design, Field Service, be proficient in Technical Writing (Operator Manuals, Technical Reference Manuals and commissioning Procedures), have good organizational and time management skills and able to control the department's budget and scheduling. Qualified candidates are invited to fax their resume to 905-707-3304.

Only applicants under strong consideration will be contacted. Visit website: www.oharatech.com

SAFETY MANAGER

required full time for a growing, progressive school bus company. Must have signing authority and DDC certification. Competitive salary & benefits. Fax resume to: 416-962-4622

509 drivers

DZ DRIVERS

required for courier company. Must be able to go to the U.S.A. Bring current abstract to: 50 Bullock Dr. Unit 1 Markham

514 salon & spa help

ESTHETICIAN

wanted, part-time, evenings and Saturdays. Experience with microdermabrasion and facial peels an asset. Call (905)472-6209

HAIR STYLIST

with or without clientele required full time or part time. Call (905)294-3232 ELYSEE HAIR STUDIO 5762 Hwy#7 Markham

HAIR STYLIST & ESTHETICIAN

for progressive Markham salon. Salary, commission & bonus. Call (905)475-3559

ESTHETICIAN, NAIL TECHNICIAN & REG. MASSAGE THERAPIST.

Experienced, full time with clientele for spa and salon, Main St. Unionville. Call: (905)940-2230

525 office help

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Canada's largest Truckload Carrier is currently seeking a:

Dynamic Communicator

- telemarketing to secure new customers
- developing & maintenance of own account base
- qualifying and securing leads for our Sales Force

If you have any of the above skills, good command of the English language, and the ability to work without direct supervision, then don't turn down this opportunity to be part of our team. Compensation includes salary and extensive benefit package. Send your resume in confidence to:

Highland Transport
2815 14th Avenue, Markham, ON L3R 0H9
Fax: 905-513-1023
e-mail: torsale@highlandtransport.com

No phone calls please
We appreciate your response, but only those applicants being considered will be contacted.

TRAVEL CONSULTANTS Full and Part Time

If you need a change and are up to the challenge of working with a team of motivated individuals, this just may be the place for you. We ask that you possess the following qualifications:
•Sabre, Word and Excel proficiency
•Proven sales record both leisure/corporate
•Self motivated and driven to succeed
•Competitive salary plus incentives
Please fax resume in confidence to: 416-298-8182



530 sales help & agents

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LAURENTIDE KITCHEN & BATH GALLERY

Laurentide Kitchens is seeking professionals with sales skills and kitchen design background for the Toronto, Markham and Barrie locations. Full-time and part-time positions available.

Fax resume to: G. Jackson 705-726-0577

535 hospital, medical, dental

535 hospital, medical, dental

OFFICE MANAGER

For busy Orthodontic dental practice in York Region. HARP Certified. Resourceful, friendly, organized. Up to 4 days/week. Orthodontic experience preferred. Must be willing to do some reception/co-ordinator duties. Fax resume to: 905-642-9692

RECEPTION/ JUNIOR CLERK

An established Canadian supplier of Hospital, Veterinary and Dental products since 1974 is expanding and offers an excellent opportunity for full-time employment.

The selected candidate should possess:
• good skills in computer order entry, word processing, filing, etc.
• bright personality with good telephone sales communication skills.
• knowledge of French language also a benefit

Salary will commensurate with qualifications and experience. Interested candidates are invited to fax or e-mail their resume in confidence to:

benson No phone calls please. Only those to be interviewed will be contacted.
151 Esna Park Drive, Markham, Ontario L3R 3B1
Fax: (905)475-3656
Email: mail@bensonmedical.ca

530 sales help & agents

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JOIN THE SHANAHAN SALES TEAM!

We're looking for self-motivated, energetic people who wish to earn an above average income. We offer a competitive remuneration package, benefits and a demo program.

If you're interested, please fax resume to:
Randy Winstone or Tony Caietta



- Ford

567 Davis Drive, Newmarket
905-853-5000, 416-798-4858
Fax: 905-853-3004

SALES REPRESENTATIVES

Interested in joining the fastest growing name in educational technology?

Renaissance Learning currently has opportunities available for dynamic and detail-oriented Sales Representatives in our Aurora office to sell our educational software to the K-12 school market. Selling is done via the telephone through leads - no cold calling. Candidates should possess excellent communication, organizational and basic PC computer skills.

Renaissance Learning of Canada offers an attractive salary, comprehensive benefits package, and a dynamic work environment where people are given respect, responsibility, and independence.

If you are interested in joining our dedicated team, please forward your resume in confidence to:

Patricia Weise-Hoover
e-mail: jobs@renlearn.ca
by fax: (905)726-8119
P.O. Box 220
Aurora, Ontario L4G 3H3
NO PHONE CALLS PLEASE
Renaissance Learning of Canada
Helping Educators Improve Schools Through Technology and Research

Person required to run small office. Must have excellent computer, telephone and people skills with fluent English. Reliable & outgoing. Woodbine/Steeles. Fax resume: 905-946-9422

530 sales help & agents

BAY PORTRAIT STUDIO IS EXPANDING and requires Sales Experts. Management Position available. Call Mr. Redding 416-708-1359

535 hospital, medical, dental

535 hospital, medical, dental

Office Administrator

Looking for an individual with great people skills and multi-tasking abilities for a full-time position, possibly leading to full-time reception position at a health care facility. Must be able to work evenings until 8:30 p.m. and have an interest in health care. Fax resume to Dr. Rudy Singh 905-479-7808

P.D.A.

Friendly, responsible, HARP certified P.D.A. for a fast paced Stouffville Orthodontic office. 3-4 days. Recent grads welcome. Fax resume to: 905-642-9692 or call: 905-642-3642

540 hotel restaurant

540 hotel restaurant

LINE COOKS

Must be experienced. Full and part-time. Great wages, great working environment. Apply EARL OF WHITCHURCH 6204 Main Street, Stouffville or fax (905)640-9960

WAIT STAFF

Full and part time positions. Must be experienced. Apply EARL OF WHITCHURCH 6204 Main Street, Stouffville or fax (905)640-9960

545 teaching opportunities

545 teaching opportunities

PART-TIME AFTERSCHOOL ASSISTANT

required to work with school aged children in All Saints School in Markham. Please fax resume to: 905-887-5985

545 teaching opportunities

Local daycare in Markham requires Full-time ECE. Please fax resume to: (905)472-1373

Please Recycle