

525 office help

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535 hospital, medical, dental

535 hospital, medical, dental

**Look Who's New In Markham!!**

Our clients' asked and we listened! Spherion Workforce Architects is proud to be opening our third specialized call centre division in MARKHAM! Spherion is one of Canada's largest and most reputable providers of diverse staffing solutions. Through innovation we are changing the way Canada hires!



**Your Career... is Our Job!**

**Customer Care Associates 12.00 + /hr Ref # EN200**  
Looking for work in an entry-level technical environment? This world-renowned company is looking for outgoing and enthusiastic individuals to provide tailored customer support to their Canadian and U.S. client base. Successful candidates will possess previous customer service experience, 1st rate problem solving, multi-tasking and a genuine desire to learn.

**Bilingual Primary Collections Representatives 15.00 + /hr Ref # TC 200**

Looking for the opportunity to cash in on your past customer service experience? Here is your break! This national banking institution is looking to invest in you! You will be responsible for soft collections and providing payment options to their Canadian customers. Your strong negotiation skills and your ability to multi-task will provide you with the tools to succeed within this professional environment. Must be flexible to work between 8am-11pm.

**Bilingual Sales Representatives 13.00 /hr +bonus Ref # AC 200**

This financial services position requires individuals with a retail sales background and an ability to meet sales targets within a fast paced dynamic environment. Focus, determination and a positive attitude are essential for success.

**Kick-Start your career today! Please forward your résumé to our consulting team at:**

[cssmarkham@spherion.ca](mailto:cssmarkham@spherion.ca)  
fax# 905-477-7096



**RECEPTION/ JUNIOR CLERK**

An established Canadian supplier of Hospital, Veterinary and Dental products since 1974 is expanding and offers an excellent opportunity for full-time employment.

- The selected candidate should possess:**
- good skills in computer order entry, word processing, filing, etc.
  - bright personality with good telephone sales communication skills.
  - knowledge of French language also a benefit

Salary will commensurate with qualifications and experience. Interested candidates are invited to fax or e-mail their resume in confidence to:

**benson**  
medical industries inc.

No phone calls please. Only those to be interviewed will be contacted.

151 Esna Park Drive, Markham, Ontario L3R 3B1  
Fax: (905)475-3656  
Email: mail@bensonmedical.ca

**DENTAL OFFICE (Unionville) FRONT DESK PERSON**

Our practice is searching for an enthusiastic, compassionate person who has excellent communication skills.  
*To join our wonderful team, please fax your resume to Dr. Azuma at: (905)475-4809 attn: Josie*

**RN/RPN POSITIONS**

Part time (evenings) required for Glynwood, a luxury retirement residence in Thornhill. Experience working with seniors, current medication certificate, registration with the College of nurses and ability to work with minimal supervision required.

**Fax resume to: Shelley McGinness (905)881-9490**



Promote your company's INTERNET PRESENCE in the Classifieds. Be sure to include your WEB ADDRESS

535 hospital, medical, dental

535 hospital, medical, dental

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**SERVICE NEEDS /PLACEMENT COORDINATOR**

Required by Glynwood, a luxury retirement residence in Thornhill. Part time position responsible for assessing care requirements of existing and prospective residents and for monitoring and communication changed in care levels and fees. Must be a RN/RPN experienced with the aging process, geriatric assessments and personal/family counselling. Responsibilities include marketing services to placement agencies, discharge planners and other health care professionals in the community. Computer literacy essential.

**Fax or email resume to: Shelley McGinness Fax: (905)881-9490 Email: rcm@lrc.ca**



**OFFICE MANAGER**

For busy Orthodontic dental practice in York Region. HARP Certified. Resourceful, friendly, organized. Up to 4 days/week. Orthodontic experience preferred. Must be willing to do some reception/co-ordinator duties.

**Fax resume to: 905-642-9692**

540 hotel restaurant

540 hotel restaurant

**HEALTH & FITNESS CLUB**

Has full and part-time positions available for **KITCHEN/COUNTER HELP** Experienced individuals should fax their resumes to: **Food & Beverage Manager (905)475-7151**

545 teaching opportunities

545 teaching opportunities

**ECE Teacher with JK/SK exp. (mat. leave)**

**ECE FT/ECE Supply Exp. Supervisor for mat. leave. for Markham/Thornhill/ Unionville/Stouffville Childcare Centres Fax resume to 905-946-1116**

510 general help

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**FULL TIME/ PART TIME STUDENTS/ OTHERS \$18.05 to START**

- 27 openings/must fill by Feb. 1
  - flexible hours/ training provided.
  - no door to door or telemarketing
- Call: (905) 415-9299**  
[www.workforstudents.com/on](http://www.workforstudents.com/on)

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Juvenile Diabetes Research Foundation

*dedicated to finding a cure*

**ASSISTANT, FINANCIAL SERVICES**

Juvenile Diabetes Research Foundation is looking for someone to fill a full-time Assistant position in our Finance Department at our Head Office located in Markham, Ontario.

Primary duties for this position include entering data into an internal database system, preparing standard letters, liaison with donors regarding receipting queries, printing month end general ledger reports and photocopying.

The successful candidate must be a results oriented and self-motivated individual with excellent typing/keystroke skills and strong attention paid to accuracy and detail. Knowledge of spreadsheets and databases, strong oral & written communication skills and a pleasant telephone manner is required. If you meet all the above requirements and would like to apply for this position please forward your resume, a cover letter & salary expectations by Mail, E-Mail or Fax on or before February 8, 2002.

**JUVENILE DIABETES RESEARCH FOUNDATION**

7100 Woodbine Avenue Suite 311 Markham, Ontario L3R 5J2 Attn: Human Resources

FAX: 905-944-0800 ~ E-Mail: [kmaciver@jdrf.ca](mailto:kmaciver@jdrf.ca)

For more information about JDRF please visit our website: [www.jdrf.ca](http://www.jdrf.ca)

*We thank everyone for their interest but will only contact candidates selected for an interview.*

510 general help

**OVER 30 PRODUCTIONS I.N.T.O.**

requires both principle speaking talent and background movie extras to work immediately. No experience required. Call (705)720-2612

**Take a Free Vacation!**

Access to a computer? Work at home on line. \$2000+ p/t, \$5000+ f/t. Toll free 1-877-418-1741 [www.123azgold.com](http://www.123azgold.com)

**WANTED**

energetic, creative, caring **BABYSITTER** for 4 year old girl. Occasional evenings, & 3 hour days for summer. CPR training & own transportation preferred. \$10 cash/hr. (905)888-0495.

**COMING SOON GARDEN IGA STOUFFVILLE MARKET IGA**

We require enthusiastic individuals who are passionate about helping others and providing exceptional customer service. If you have excellent interpersonal and communication skills and a strong commitment to providing friendly and knowledgeable customer service we're looking for you.

We are offering part-time positions in the following departments:

**MEAT, DELI, BAKERY, PRODUCE, FRONT END, PHOTO FINISHING/CUSTOMER SERVICE**

*'We will train for all part-time positions'*

In addition, we have FULL-TIME opportunities available in the following areas:

**MEAT CUTTERS, FISH MANAGER, PRODUCE CLERKS, SALAD BAR CLERK, GROCERY CLERKS, NIGHT CREW MANAGER, BAKERY MANAGER, CAKE DECORATOR/CLERK, ASSISTANT CSM**

*'Related experience is required for all full-time positions'*

We offer a competitive salary and a comprehensive training program.

If you have the skills we're seeking please mail or fax your resume in confidence indicating position of interest by January 31, 2002 to:

**Mount Albert IGA**

Attention: Cal Stewart

19263 Hwy. 48

Mount Albert, Ontario

LOG 1M0

Fax: 905-473-9241

We thank all applicants, however only those selected for an interview will be contacted.

**Visit our Job Fair!**

WHERE: Stouffville Legion - 12278 9th Line (905) 640-1714

WHEN: Sunday, Jan. 27th 12pm - 5pm Monday Jan. 28th 4pm - 8pm

\* Please bring a resume you will be required to attend a brief interview.