

# york region C·A·R·E·E·R·S

Your community career choice • Serving York Region through The Era-Banner, The Liberal, Vaughan Citizen, The Economist & Sun & The Advocate

Monday - Friday 8:00 am - 6:00 pm

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www.yorkregion.com

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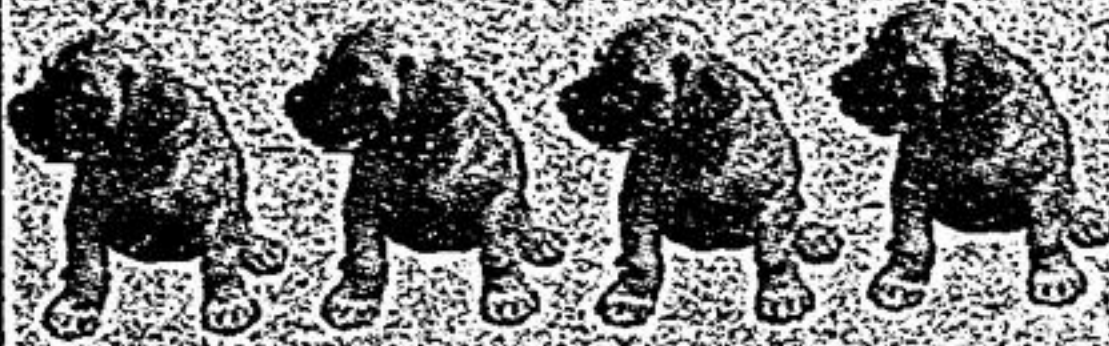
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## Veterinary Medical Receptionist Certificate Program



Looking for an exciting career working in the field of animal health? Enjoy working with people? In a veterinary clinic one of the most important positions is the receptionist.

In just 12 weeks learn: business communication, basic knowledge of animal care, computer skills and much much more!

Call for further information and be ready for Sept. 10th start.



Uxbridge Campus (905) 852-7848

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## FALL INTO MONEY!!



That's RIGHT

FALL is our BUSIEST time of the year at Quantum Management Services and we're READY for it!

We are currently HIRING for the following positions:

Office Positions	Industrial Positions
Call Centre Reps (in/outbound)	\$7.50 - \$8.50 Per Hour
Bilingual Call Centre	Pickers/Packers
Reps (French/English)	Sorters
Reception	Assemblers
Administration - Junior	Labourers
Executive, Legal	Machine Operators
Accounting (AR/AP)	Forklift Operators (\$10.50 plus)
Data Entry (13,000 KSPH)	

If you have a minimum of 6 months to 1 year experience in any of the above positions and are available to start work immediately...

Walk in 12:30 p.m. to 3:30 p.m. Tuesday, August 21, 2001 at Markham Centennial Comm. Centre 8600 McCowan Road (North of Hwy. 7) Main Level, Room B

At this time we thank everyone who applies, but only those individuals who qualify will be contacted.



## SALES & MARKETING

Growing fast pace marketing company in north Toronto seeks an energetic, detail-oriented individual. This individual will have advanced skills in Word, Excel and PowerPoint. Sales experience and knowledge in print as well as exceptional interpersonal communication and organization skills are a must. Please e-mail your resume to: Attn: Human Resources hr\_resume@email.com

## Expanding Aurora Insurance Brokerage

Has the following positions available:

- Personal Lines Producer: Must be R.I.B.O. licensed minimum 5 years
- Personal Lines CSR: Must be R.I.B.O. licensed minimum 5 years
- Personal Lines TSR: R.I.B.O. license an asset but not mandatory

All positions require individuals with excellent oral and written communication skills. If you would like to join our team of insurance professionals, mail or fax resume to:

Human Resources  
Hartwell Thayer Financial Services Group  
2 Orchard Heights Blvd., Unit #23  
Aurora, Ontario L4G 3W3  
Fax: (905)727-5749

We thank all candidates, however, only those selected for an interview will be contacted.

## Automotive parts manufacturer/distributor requires a CONTROLLER

Reporting to the CFO, the controller's responsibility will include financial reports, cash flow projections, government reporting, coordination of year end audit activities and supervision of the accounting staff.

The successful candidate must have an accounting designation (CMA, CGA), minimum 2 years practical experience and expertise in computerized systems.

Cost accounting would be an asset. Please send resume including salary expectations to: **Box # 55** c/o The Era Banner, 580B Steven Ct., Newmarket, ON L3Y 4X1

Promote your company's **INTERNET PRESENCE** in the Classifieds. Be sure to include your **WEB ADDRESS**

The Regional Municipality of York, one of Canada's fastest growing regions, seeks accounting professionals to join its Transportation and Works Dept.

## Senior Financial Analyst

This role will see you assume responsibility for financial activities, including co-ordinating the annual operating and capital budgets, monthly financial reporting and analysis, financial system design and maintenance, financial forecasting and program/project financing. You have a degree in Business Administration, Commerce or Economics, advanced standing in a professional accounting designation program and at least 5 years of experience in a large multi-divisional organization. You are a team player and well versed in analysis, design and implementation of computer applications, particularly financial management systems, modules and various database systems. Familiarity with the Public Sector Accounting Principles and GAAP, general ledger, accounts payable/receivable, purchasing, inventory, activity-based costing, asset management and fund accounting is essential. Excellent spreadsheet, database and presentation software skills are required. PeopleSoft and Microsoft Project software skills is desirable. The salary range is \$27.62 to \$30.02 per hour. **Competition # 1576**

## Intermediate Accountant

This role will see you assisting in the management of operating and capital expenditures and recoveries, financial analysis, budget preparation and financial reporting. Your advanced standing in a recognized accounting designation program is backed by a post-secondary education and at least 4 years of progressive accounting experience in a large organization. You have a hands-on knowledge of MS Office products, designing and maintaining complex spreadsheets, ACCESS models and word processing, as well as GAAP and Public Sector Accounting Principles. Knowledge of PeopleSoft is desirable. The salary range is \$23.86 to \$25.93 per hour. **Competition # 1496**

Interested individuals should forward a resume quoting the competition number to The Human Resource Services Department no later than Monday August 27, 2001.

The Regional Municipality of York,  
17250 Yonge Street,  
Newmarket, ON, L3Y 6Z1  
Fax: (905) 895-4232  
OR email: yrkrh@region.york.on.ca



## FINANCIAL ACCOUNTANT

PROGRESSIVE PACKAGING LTD. a leading manufacturer of flexible packaging is looking for a Financial Accountant.

The ideal candidate will have a minimum of two years experience in a manufacturing environment in financial analysis, costing, preparation of financial statements, budgets and management reports.

At minimum we require a University Degree in either Business or a Finance related discipline. The candidate must also be enrolled in the C.M.A. or C.G.A. and be studying at the 3rd or 4th year level.

In addition to the above qualifications, the successful candidate must have good communication and interpersonal skills. Proficiency in Excel is required and knowledge of Symix would be an asset.

We offer a competitive salary and an excellent benefits package. Interested candidates please forward resume to:

**Progressive Packaging Limited**  
285 Industrial Parkway South  
Aurora, ON L4G 3V8  
Fax: 905-727-9129  
e-mail: hr@progressivepac.com

We thank all candidates for applying, however, only those selected for an interview will be contacted. No telephone calls or agencies please.

514 salon & spa help

514 salon & spa help

## RECEPTIONIST

Full/Part-time receptionist needed for busy salon. Must be friendly, outgoing and fashion conscious.

Call John or Marc at 905-642-0336

Join us for our 8th

YORK REGION

# job & career fair

This Fall • Wednesday Sept. 19 • 2001

9:30 AM - 4:00 PM • SHERATON PARKWAY HOTEL

Hwy. 7 & Leslie St. • Richmond Hill

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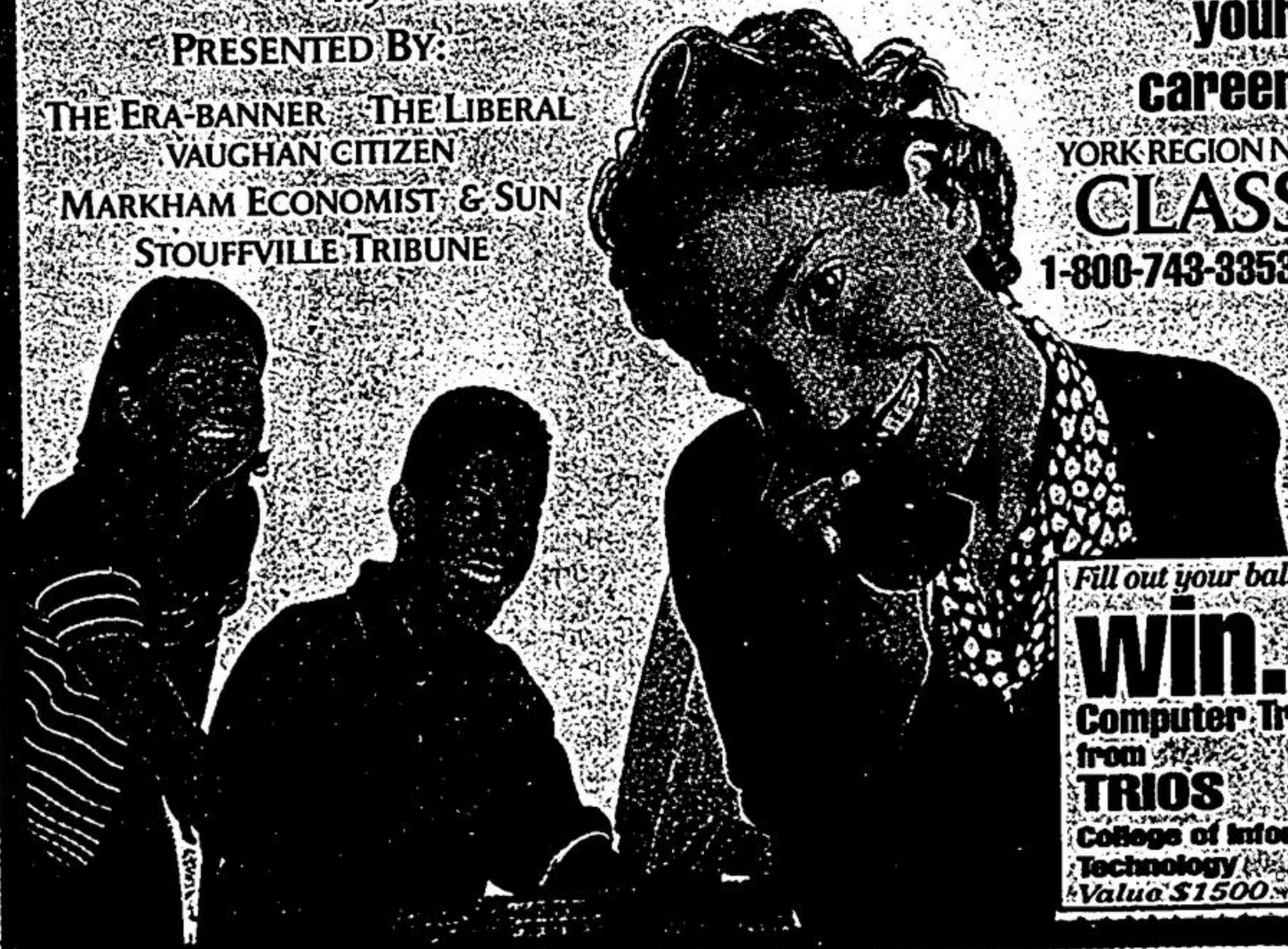
The real key to finding the right job.

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