

YORK REGION CAREERS

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Monday - Friday 8:00 am - 6:00 pm

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TORCAN CHEMICAL LTD.
.....continuing growth.....new opportunities

Torcan Chemical Ltd. is a research, development and manufacturing organization located in Aurora and experiencing facility growth in 2001. We specialize in active Pharmaceutical Ingredients (API) and New Chemical Entities and over the past 20 years have earned industry-wide recognition for our process innovation and clinical and commercial applications for our quality products. An opportunity exists in our I.T. department for a

NETWORK ADMINISTRATOR - 1

A diploma in Network Administration or similar discipline as granted at the completion of an educational program that is at least two (2) years in duration and one (1) year of experience in a related role. Alternatively at least three (3) years experience in network support administration within a Novell Network/GroupWise environment would make you the ideal candidate. Familiarity and/or experience in the following concepts and technologies would provide enhanced value to our organization: Windows NT/Windows 2000 Server, software and other technologies related to laboratory equipment (e.g. Millennium 32) and an understanding of current Good Manufacturing Practices (CGMPs).

You will be responsible for installing, configuring and troubleshooting the hardware and software systems of one or more Local Area Networks (LANs) under the guidance of the IT Manager, ensuring the computer system platform(s) under administration provide sufficient computing power and are adequately secured to meet company requirements, while ensuring the highest possible level of network security. A brief list of some of the primary responsibilities include: configuring, updating and deleting user access; installing and configuring network hardware and software; preparing and maintaining network documentation; network troubleshooting to isolate and diagnose common network problems; preparing, testing and maintaining disaster recovery plans and evaluating and testing new and upgraded network equipment. Your skills will also be applied to perform other duties related to computing technologies as required.

The desired candidate is someone who is enthusiastic, flexible, self-motivated, and reliable. You will also be able to readily adapt to changing situations and deadlines, are detail oriented and able to communicate thoughts and information clearly and concisely in a positive manner. Incumbents are expected to analyze and evaluate problems with the goal of recommending effective and efficient solutions and to complete all documentation as required ensuring it is neat, accurate and concise. The I.T. Department presently serves a staff of approximately 110; some work must be performed outside of the normal workday and occasionally within a chemical environment, sometimes in the proximity of hazardous chemicals.

Torcan's comprehensive benefits program and competitive salaries reflect the value we place on our employees. Should you have the qualifications for the above listed position, we would be very pleased to receive your resume.

Please forward your resume, in confidence to:
Torcan Chemical Ltd.
110 Industrial Parkway North, Aurora L4G 3H4
FAX: 905-727-7545

We wish to thank all candidates for their interest but advise only those applicants selected for an interview will be contacted.
No telephone calls please.

Sobeys

MANAGER MAINTENANCE

Reporting directly to the Director, Engineering, Purchasing and Maintenance you will manage the day to day maintenance and preventive maintenance programs for both store buildings and equipment. You will provide strategic planning of the department's long term objectives and functions, operate cost effective maintenance programs. You will be responsible for facilities management of the Ontario offices and assist in the development and updating of a Maintenance Tracking and Reporting Software Package. In addition, you will ensure compliance with Health & Safety and the Ministry of Labour procedures.

You have a diploma/degree in Architecture or Engineering, coupled with solid technical maintenance and refrigeration knowledge and experience in a grocery environment. Knowledge of facilities management would be an asset. You are self-motivated and capable of simultaneously handling multiple projects in a fast paced environment with aggressive deadlines. You have sound human relation skills and the ability to relate to all levels of personnel and management.

A competitive salary and benefits package is available to the successful candidate. If you would like to be considered as part of the Engineering department, please send your resume in confidence to:

Human Resources Department
6355 Viscount Road, Mississauga, Ontario L4V 1W2
FAX: (905) 671-5158
Email: Tammy.dacosta@sobeys.net
We thank all applicants in advance for their interest; however, only those selected for an interview will be contacted.

Farmer Jacks requires
DZ DRIVER
HIAB crane experience an asset. Salary will commensurate with experience.
Farmer Jacks at: (905)642-5380

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Please fax your resume to:
(905)707-7838
or email to : jobs@pcoutlet.com

514 salon & spa help 514 salon & spa help

RECEPTIONIST/ MAKE-UP ARTIST
required for a very busy Unionville salon.
Call Joseph (905)415-0377
The Sarum Room Salon & Spa
209 Main St., Unionville

Office Clerical Position, full-time \$15:00 per hour, experience in accounting and computers required.
Please fax resume to 905-508-4002

515 skilled & technical help 515 skilled & technical help

MECHANICAL ENGINEER REQUIRED
Should be P.E.O certified Electric/Hydraulic System experience. Able to work in metal fabrication environment. Must be able to start from concepts and design/Draw in Auto Cad, then follow through into production. Markham area.
Apply in writing by fax: (905)470-2235

CUSTOMER SERVICE REP.

Req. by a rapidly growing medical equip. mfg. located in Richmond Hill. Starting salary \$28K and excellent benefits pkg. MUST be proficient with computers/Internet. If you are interested in pursuing a long-term career with a global company, please send your resume to:
AMICO CORPORATION
Fax: (905)764-0643
Email: jbartucci@amico.com
Website: www.amico.com

CHOUINARD BROS.
Requires **SERVICE PERSON**
Drivers license required. Excellent pay and benefits
Call Michelle (905)479-8300

Pronto Automotive
in Markham is now accepting applications for Exhaust Technicians and Licensed Mechanics. Emissions test and repair an asset.
Call 905-294-9476
or fax resumes to: 905-294-3383

SECRETARY/ CLAIMS ASSISTANT
Large busy insurance adjusting office in Markham requires Secretary with good dicta typing skills, data entry, familiar with Internet. Insurance experience an asset.
Fax resume to: (905)477-4537

CERTIFIED FORKLIFT OPERATOR
Required immediately for food distribution warehouse in Richmond Hill.
Call 905-707-7074
Fax 905-731-2391

Please Recycle

PART TIME OFFICE HELP
Must be able to do quotes, invoicing, data entry. Approx. 20 hrs/wk, \$14/hr. Flexible hours. Unionville area.
Call (416)676-5227 between 9am-5pm

SR. ACCOUNTANT
Required for fast-paced apparel distribution company. Includes A/R, A/P, Inventory Control, Budgeting, Bank Reports. Strong organizational skills and the ability to execute is key.
Ask for Tony (905)640-1991
Or fax resume to: (905)640-1998.

CONTROLLER SERVICE MANAGER
An automobile import dealership in Markham area is looking for experienced individuals to join their management team.
(1) Controller
(2) Service Manager
Knowledge of ADP system is preferable.
Please fax resume to: 416-633-8619

512 summer employment

514 salon & spa help

515 skilled & technical help

MECHANIC'S HELPER
Must be willing to work nights and be physically fit. Students welcome! Call: (416)829-7580

HAIR STYLIST
with some clientele required full time or part time.
Call (905)294-3232
ELYSEE HAIR STUDIO
5762 Hwy#7 Markham

Lube Technicians
Required immediately. Part and full time. Please fax resume to: 905-471-8869

Fax us your ad
1- (905) 853-1765

P/T MARKETING HELP
for investment firm. Early retirees or U. students. Hwy 7/ Leslie area.
Fax 905-762-2253

ACCOUNTANT
CA firm requires Accountants who are working towards or have obtained an accounting designation. Successful candidates will have experience with owner/managed business and possess superior communication and interpersonal skills. Computer knowledge and skills must include Excel, Taxprep, Access, Caseware and Caseview. Competitive salary with benefits.
Fax resume to: (905)669-7416

IN THE SPOTLIGHT
Your ad in the Classified section reaches the area's largest newspaper audience.
1-800-743-3353

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We're Hiring in Customer Service!
Join our team in a busy, growing company in northeast Scarborough. We are looking for someone who is organized, with a positive attitude and excellent communication skills. Order desk experience and customer service skills essential. Bilingualism an asset. Don't apply unless you are dedicated, outgoing, and willing to learn.
Please send your resume & salary expectations to:
Box 4, c/o Economist & Sun
29 Heritage Rd., Markham, ON L3P 1M3

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CUSTOMER SERVICE REP.
Holophane Canada Inc. in Richmond Hill, requires a bright, detailed, proven CSR with excellent W/P, data and communication skills. Please fax (905)707-5695

Experienced LEGAL SECRETARY
Steeles & Weston
Fax resume (905) 264-6679