

525 office help    525 office help    525 office help    532 retail sales help    532 retail sales help    510 general help    510 general help    510 general help    510 general help

### MATERNITY LEAVE REPLACEMENT CUSTOMER SERVICE POSITION

Cook (Canada) Inc. is a fast growing established distributor of medical devices located in Stouffville. We emphasize team spirit and employee involvement. We have an immediate opening for an energetic person to work in our Customer Service - Contracts and Tendering Department. This is a maternity leave contract position for a minimum of 8-months.

**JOB DUTIES INCLUDE:**

- Preparation of company's response to tenders
- Compiling information for customer requests for quotation
- Preparing pricing agreements for presentation to customers
- Maintaining mainframe database with regards to pricing agreements

**REQUIRED SKILLS:**

- Experience working with Microsoft Excel, Word and Access
- Customer service experience
- Proven ability to develop partnerships with internal/external customers
- Superior organizational skills
- Ability to prioritize
- Attention to detail and accuracy

Interested individuals please submit resume along with salary expectations or complete application at:

**Cook (Canada) Inc.**  
**Attention: Human Resources**  
**111 Sandiford Drive**  
**Stouffville, ON L4A 7X5**  
**Fax: (905)640-7408**  
**email: kerryrovak@cookcanada.com**

*No phone calls please.*  
*While we appreciate all applications, only those being considered for an interview will be contacted*

### FULL TIME RETAIL SALES REPRESENTATIVE

Large, well known food broker seeks full time sales representative to service Aurora, Richmond Hill, Newmarket and surrounding areas. Previous experience in the food industry would be an asset. We offer competitive salary & benefits.

Please send resume to:  
**Box #15, c/o The Liberal**  
**P.O. Box 390 Richmond Hill, L4C 4Y6**

### SUMMER STUDENTS

(over age 16)

Needed to work at a camp for people with developmental disabilities. Counselors, Lifeguards and Overnight Awake Staff needed. Jobs are paid live in positions and begin as early as May 27th.

Fax resumes to: 905-640-1339 or inquiries to: 905-640-6432.  
**www.shadowlakecentre.ca**

### FULL TIME/ SEASONAL GARDEN MAINTENANCE

Dales Gardening and Landscaping Inc. is seeking an individual to join their landscape maintenance team. Experience is an asset, but not necessary, we will train. Good workmanship, excellent communication skills and a strong willingness to learn is preferred. Must have a valid driver's license and be able to work April through December.

Please call (905)642-4444 or fax your resume to: (905)642-5416

535 hospital, medical, dental    535 hospital, medical, dental    535 hospital, medical, dental

Join a visionary company that offers continual commitment to clients and caregivers alike!

## HOME CARE RNs

• York Region (Richmond Hill)

We are urgently expereicne RNs for a full-time private home duty nursing case in the York region area. Flexibility and availability to work varying shifts are required. Please contact us at:

Norma Tomlin  
 Human resources,  
 Tel: (905) 896-0200 ext. 254

Toll free: 1-800-234-8661  
 Fax: (905) 896-8353 or 1-888-223-8599

We are also currently accepting applications for RNs and RPNs for our visiting nursing contact in the York Region area. As a member of our team you can expect the best - attractive compensation for full and part-time positions, flexible benefits, guaranteed hours, and educational opportunities.

# Bayshore

HEALTHCARE

*Bayshore is Care You Can Count On*

MARKHAM

## ECONOMIST & SUN

### CARRIER REPRESENTATIVE

The Distribution Department is seeking a bright, energetic individual to join our enthusiastic Carrier Representative Team. You will be working with carriers 8-15 years of age as well as our readers and clients to maintain and surpass the level of quality this department strives for and attains regularly. This position requires that you recruit and maintain our carrier force, start delivery in new areas with our paper and assuring our newspaper is delivered in an efficient and timely manner.

This position requires excellent customer service skills, self-motivation, desire to exceed expectations and ability to work independently. If you are a self-starter, hard working and have a desire to overachieve, this is an excellent opportunity to start your newspaper career in a fast paced, fun and exciting atmosphere.

Good command of the English language, written and spoken a must. A reliable vehicle a must. We thank all applicants, however only those selected for an interview will be contacted.

Drop off or mail your resume to  
 9 Heritage Road, Markham, Ont.  
 email: distribution@econsun.com  
 Or fax it to 905-294-6384, Attn: Distribution Manager

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### JOIN THE SHANAHAN SALES TEAM!

We're looking for self-motivated, energetic people who wish to earn an above average income. We offer a competitive remuneration package, benefits and a demo program.

If you're interested, please fax resume to: Randy Winstone or Tony Caietta



Davis Drive, Newmarket  
 905-853-5000, 416-798-4858  
 Fax: 905-853-3004

### WAITERS/ WAITRESSES APPRENTICE CHEF COOKS LOCKER ROOM STAFF

Please call Ken  
**(905)640-4444**

### NOW HIRING Sous Chef Line Cooks & Apprentices Servers Dishwashers

Please call:  
**SPRING LAKES GOLF CLUB**  
 Tel: (905)640-3633

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## Stouffville Tribune

### MOTOR ROUTE DRIVERS

The Distribution Department is currently taking names of responsible adults to deliver newspapers and flyers in our rural delivery areas in Stouffville. Deliveries are to be completed Thursday before 6 p.m. and Saturday by Noon.

A reliable vehicle is required. All papers and flyers are picked up at our Markham Warehouse.

If you are interested in one of the above positions, please call for more information.

Call Arlene at  
**905-294-8244**  
 Monday to Friday 9 a.m. - 4 p.m.

New home accessory shop opening in Markham requires:

### FULL TIME SALES PERSON

Must be mature, have retail sales experience, preferably in accessories or furniture.

### ACCOUNTANT/ BOOKKEEPER

Part time (half days) leading to full time. Duties include: purchasing/ receiving invoicing, stock control and all administrative functions of a specialty retail store. The successful applicant must have a strong background in accounting/ bookkeeping, be a self-starter and work well with people.

Please submit full resume including business and personal references to: Judith Ross, Alexa's Home Collection Ltd. 85 Main St. N., Markham, ON L3P 1X7

### STANDARD AUTO WRECKERS

Requires owner/drivers with a car/van/pick-up truck who would like to make auto parts deliveries on a full-time or part-time basis. could work part of a day or full day. Great opportunity for senior citizens.

Fax 416-286-8690, Phone 416-286-8686  
 or come in person to our yard

### TELEMARKETING/ OUTBOUND SALES.

Union Pen Company is seeking aggressive, self-motivated individuals to promote our line of promotional items. No cold calling required; you will be calling on existing customers. Telemarketing experience necessary and computer experience an asset. Markham based location. Salary plus commission.

Please fax resume to: Hulst Consultants at 905-475-8736 or email to learn@promoschool.com.

510 general help

- WAIT STAFF
- BARTENDERS
- LINE COOKS
- DISHWASHERS

Full and part time positions.  
 Apply with resume in person  
**EARL OF WHITCHURCH**  
 6204 Main Street, Stouffville.

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### PART-TIME OFFICE CLEANER

Are you retired? Looking for something to do while earning some extra income? We are looking for an individual to assist in keeping our recently expanded building clean.

- Monday to Friday, 4 - 5 hours per evening
- Duties include dusting, vacuuming and cleaning kitchen and washrooms
- Flexibility to work extra hours when needed

Interested? Please forward resume to:  
**Human Resources, Cook (Canada) Inc.**  
**111 Sandiford Drive**  
**Stouffville, ON L4A 7X5**  
**Fax: (905)640-7408**  
**No agencies please!**

*While we appreciate all applications, only those being considered for an interview will be contacted*

### GARDENER

With 2 years experience. Must have plant knowledge for luxury condo in Markham. Also:

### LAWN MAINTENANCE STAFF

Phone or fax (416)285-5574 or 416-283-4674 after 6pm

### GRASS CUTTER

required full and part time. \$10-12/hr Own vehicle required. Call (416)823-4033

535 hospital, medical, dental    535 hospital, medical, dental

2 R.N.s needed immediately for LTC facility in Markham relocating to Richmond Hill in December 2001. Join our team of "Caring communities, working together leading the way."

Fax resume: Director of Care:  
 905-471-0750

### GARDENERS

Must have drivers license. \$10-\$13 to start. Immediate.  
 (416)409-2869  
 (905)947-0527

### FULL TIME TECHNICIAN

Join Canada's number 1 lawncare company. Experience an asset, but will train fully. Competitive wages.  
 Call (905)471-4220  
 Or fax resume to: 905-471-3817



### Youth Assisting Youth

is seeking volunteers aged 16-29 to be matched up with youth 6-15 in a one on one relationship. Call Todd at 1-877-932-1919 ext. 231