

# york region CAREERS

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## Classified

Monday to Friday • 8:00 am to 6:00 pm 1-800-743-3353

www.vep.com

505 careers 505 careers 515 skilled & technical help 515 skilled & technical help 515 skilled & technical help 530 sales help & agents 530 sales help & agents 370 pets, supplies & boarding 700 home improvements

**PROJECT COORDINATOR**  
Save the Rouge Valley System Inc. is looking for an outgoing, enthusiastic, co-ordinator for its Habitat Restoration Project. The project co-ordinator will be required to write funding proposals, liaise with landowners, conduct site visits, and provide information on restoration options. Activities include wetland excavation and planting, stream bank erosion control and fish and wildlife habitat enhancement.  
Fax resume to Linda at (416)282-5231

**OFFICE ADMINISTRATOR**  
To work in a dynamic environment of a high-tech firm, TrekLogic Inc. is a rapidly growing software development company in Markham. The successful candidate must meet the following requirements:  
• Good communication skills  
• Familiar with MS Office, Word, Excel, (experience with MS Access would be an asset)  
• Experience in accounting, A/R & A/P  
• Knowledge in project costing control  
Forward resume to: Fax: (905)940-0130 e-mail: hr@treklogic.com

**xebec**  
Canada's premier provider of Electronic Imaging, Data-to-Mail, and Film-Based Imaging solutions is growing and seeking dynamic individuals.  
**Clerks, Data Entry and Production Operators**  
Xebec is looking for people eager to develop a career in a fast-paced, rewarding environment. Complete training will be offered to all inexperienced operators. An ability to work shifts is essential.  
Xebec offers a comprehensive benefits package, competitive remuneration, progressive technology and tools, and provides a stimulating and challenging environment.  
Only those under consideration will be contacted.  
**Xebec Imaging Services Inc.**  
2637 14th Ave. • Markham, ON L3R 0H9  
ATTN: Corporate Recruiter  
e-mail hr@xebec.ca  
fax 905-470-9233  
NO PHONE CALLS! NO AGENCIES, PLEASE!

**ACCOUNTS CLERK (Full Time)**  
Save the Rouge Valley System is looking for a productive, hardworking and dedicated Accounts Clerk. Must have knowledge of A/P, P/R, MS Office (Excel) & business administration. Help organize canvass and fundraising. Car a must. Fax resume to Linda at (416)282-5231

**SALES & MARKETING ASSISTANT**  
Required by a distribution company in Finch and Markham Road area. For general office duties, telemarketing and order taking, experience with HVAC. Position is part time (8:30-12:30, M-F) with opportunity to grow for the right candidate. Excellent customer service attitude, accounting with Microsoft software background a must. Please fax your resume to 416-321-2088 by January 5, 2001.

We are the world leader in the manufacture of precision stainless steel clamps for automotive and other industrial applications. Continued growth of our Alliston facility has provided for the following employment opportunity.  
**General Machinist**  
(Multi Axis CNC Machining and CNC Lathe)  
Oetiker Limited is seeking a General Machinist for the Day or Afternoon Shift.  
**Duties include:**  
• Machine Set-up/Programming  
• Program for various equipment (CNC, Hydromat, CMM, Master Cam)  
• Perform Set-up conversion, major repair & adjustments  
• Perform routine duties, First Article inspections & in process checks to procedures  
• Perform production and quality transactions in the computer  
• Maintain equipment, perform preventative maintenance, good housekeeping and safe work area  
**To qualify you should have:**  
• 3-5 years Machining experience  
• College diploma in technical field or Machinist  
• Knowledge of ISO/QS 9000 is an asset  
Pays level \$19.91 to \$23.69 (dependant on experience)  
*Qualified applicants are invited to send their resume to:*  
**Human Resources**  
**Oetiker Limited**  
203 Dufferin Street South  
P.O. Box 5500  
Alliston, Ontario  
L9R 1W7  
Fax: 705-435-3155  
**OETIKER**  
*We appreciate the interest of all applicants, however, only those selected for interviews will be contacted.*

**ADMINISTRATIVE ASSISTANTS**  
Needed for busy sales office in Markham. University degree an asset. Please fax or email resume to: 905-415-1551 Or Email: asher.lichtman@int-trimmings.net

**RECEPTIONIST/ SECRETARY**  
F/T, req'd for busy R.E. office. Strong command of English and excellent telephone manner a must. Typing skills and knowledge of WP, Excel, and Internet a necessity. R.E. exper. an asset. Fax resume to: (905) 477-0505

**OFFICE ADMINISTRATORS**  
Multiple positions. Busy, hard working office. Must have strong use of English language. Start \$13/hr and up.  
Fax resume to: 905-474-1611

**DRIVER**  
needed at Markham Automotive.  
Call (905)294-5773

**SUBWAY**  
Subway Sandwiches, Stouffville has opening for • F/T, Evenings Apply daily in store. Mon. - Fri. 8am-4pm

**515 skilled & technical help**  
515 skilled & technical help

**510 general help**

**145 industrial commercial space**  
**Newmarket North**  
25,000 - 50,000 sq. ft. industrial. 19' ceilings, office available, loading docks, spacious yard. Ideal for warehousing etc.  
Call: (905)476-6222 (905)836-8611

**160 business opportunities**  
A sure Winner. Best solid business opportunity for 2001. Limited spaces for select few, make money without losing your freedom. Part-time earn \$55,000/year. min. invest \$16,800! For free info: 1-800-336-4296

**165 mortgage loans**  
PRIVATE funds for mortgage loans. Firsts and seconds. Debt consolidation and bank turn downs. 905-649-6386; 905-626-6636

**180 condos for rent**  
MARKHAM. 10+ Designer condo. Ideal for professional couple. 3 floor, executive living space. \$1400+ utilities. (905)884-3557, Terry

**185 houses for rent**  
4 bedroom on working farm. 10+ kms from Stouffville. Hydro included. \$1100/ month. (905)640-3887

**Sales Persons**  
**Industrial/ Commercial Refrigeration**  
Aggressive and established Toronto area manufacturer of industrial and commercial cooling systems seeks dynamic sales professional to service Ontario.  
Knowledge of refrigeration/ air conditioning is required.  
We offer base salary + commission + car allowance + benefits  
**Please fax resume to Marketing Manager at 416-213-9666**

**510 general help**

**FABRICLAND**  
CANADA'S LARGEST FASHION FABRIC DISTRIBUTOR  
Sales Associates - full and part-time and management staff needed immediately for Fabricland in Newmarket. Friendly and courteous, hard workers possessing sewing and drapery experience are encouraged to apply. Must be able to work days, evenings and weekends. Interested applicants please apply in person to:  
**Fabricland**  
130 Davis Drive  
Newmarket, Ontario

**185 houses for rent**  
McCOWAN Denison Brand new 2/3 bedrooms. 1400 sq. ft. Bright basement apt. Separate entrance/laundry. Available immediately. (905)940-6109

**194 shared accommodation**  
MARKHAM Village Near GO. 3 professional females, 30-55 seeking 4th. Non-smoking. No pets. \$500. 905-471-1498

**240 snowmobiles**  
94 SKI-DOO Mach Z, mint, low kms. \$3,500. Call Bob: (705)437-4728

**310 articles for sale**  
ANTIQUE 50's Coca-Cola cooler, Framed prints (50's era movie stars). Best offer. Call Peter (905)474-9930

**370 pets, supplies & boarding**  
PUPPIES - Shitzu's, Bich-poo's, Cockapoo's, Schnoodle's, Jack Russells, yellow Labs, Black Labs, vet inspected, guaranteed. (905)478-4464

**400 cars for sale**  
94 SATURN - Grey, 4dr, auto, p/s, p/b, air, good condition. Certified, very clean. \$4900. (905)475-3742

**405 cars wanted**

**BUYERS/SELLERS: BEWARE!**  
Is your Auto Recycler Licenced?

**550 domestic help wanted**  
MARKHAM Road/Highway #7 After school help. Mon, Wed, Friday, 3pm-6:15pm. 2 children (9, 10). Light housekeeping, homework help. Non-smoker, mature, references. \$40/ day. Susan, (905)471-6005, leave detailed message.

**555 domestic help available**  
EUROCLEANERS service residential, commercial, industrial, bonded, insured, professional, trustworthy. (416)756-2108

**310 articles for sale**  
BEDROOM set 8pce cherrywood. Bed, chest, tri-dresser, mirror, nightstands, dovetail construction. Never opened. In boxes. Cost \$9,000. Sacrifice \$3500. 416-748-3993

**605 legal notices**  
Z'S Domestic housekeepers, nannies, caregivers. Live-in/ out. We'll get the right person for you. No fee. (905)731-4072

**605 legal notices**  
Beds - New King \$298, Queen \$158, Double \$138, Single \$108, Futons \$89, Bunkbeds \$199, Headboards, Dinettes sets. Discounted prices. Tax/delivery included. (416)485-2764

**700 home improvements**  
APPLIANCES - service and repairs of all makes and models of fridges, stoves, washers, dryers & air conditioners, etc. Done by certified technicians. A1. Express appliances services. Call 416-261-7050

**GARAGE DOORS**  
Winter Tune-Up Special **49.95\***  
\*Expires March 31/2001  
We also do repairs & Install Door Openers (416)336-0073

**700 home improvements**  
GARAGE Door repairs broken springs, cables, rollers, openers installed. 416-336-0073

**715 moving & storage**  
MOVING Truck+2 men, Houses, Apartments/Condos, Small/Large Local, long-distance. Short notice, negotiable rates. Ken 416-658-5307

**730 carpets & flooring**  
CARPET, Hardware, Ceramics, Installation, Repairs, Sales & Service. Reasonable Rates. Work Guaranteed. Call Khushru 416-677-7555

**760 tutoring**  
ENGLISH - Reading, Writing, Comprehension & Conversational Tutoring. All grades. ESL welcome. Call for booking: (905)731-8459

**775 daycare wanted**  
CARE required for 2 kids in my home. 2:30-6:30pm. Monday to Friday. (905)640-4940

**NOTICE TO CREDITORS AND OTHERS**  
In the estate of Eldon James Follitt  
All claims against the estate of Eldon James Follitt, late of the Town of Aurora, in the Regional Municipality of York, who died on or about the 7th day of November, 2000, must be filed with the undersigned Estate Trustees on or before the 31st day of January, 2001; thereafter the undersigned will distribute the assets of the said estate having regard only to the claims then filed.  
DATED at Aurora this 11th day of December, 2000  
Elizabeth MacPherson, Estate Trustee, by her solicitors, MCPHERSON, SHUGART & SORLEY, 15220 Yonge Street, Aurora, ON L4G 3H4 Attn: Thomas B. McPherson (905)727-3151

**Please Recycle**

Fax us your ad 1- (905) 853-1765