

york region CAREERS

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Classified

Monday to Friday • 8:00 am to 6:00 pm 1-800-743-3353

www.wave.com

505 careers

505 careers

525 office help

525 office help

530 sales help & agents

530 sales help & agents

510 general help

510 general help

510 general help



Clerks, Data Entry and Production Operators

Xebec is looking for people eager to develop a career in a fast-paced, rewarding environment. Complete training will be offered to all inexperienced operators. An ability to work shifts is essential.

Xebec offers a comprehensive benefits package, competitive remuneration, progressive technology and tools, and provides a stimulating and challenging environment.

Only those under consideration will be contacted.

Xebec Imaging Services Inc.
2637, 14th Ave. • Markham, ON L3R 0H9
ATTN: Corporate Recruiter
e-mail: hr@xebec.ca
fax: 905-470-9233
NO PHONE CALLS! NO AGENCIES, PLEASE!

OFFICE ADMINISTRATOR
Required by Whitchurch-Stouffville Soccer Club. This is a part-time contract position of approx. 20 hrs/week. Applicant must have positive personality, pleasant telephone manner, strong organizational and computer skills with proficiency in Microsoft applications.
Please forward resume to:
Whitchurch-Stouffville Soccer Club
P.O. Box 1427, Stouffville, ON L4A 8A1

ADMINISTRATIVE ASSISTANTS
Needed for busy sales office in Markham. University degree an asset. Please fax or email resume to: 905-415-1551
Or Email:
asher.lichtman@int-trimmings.net

RECEPTIONIST/SECRETARY
F/T, req'd for busy R.E. office. Strong command of the Eng. and excellent telephone manner a must. Typing skills and knowledge of WP, Excel, and Internet a necessity. R.E. exper. an asset. Fax resume to: (905) 477-0505

OFFICE ADMINISTRATOR
To work in a dynamic environment of a high-tech firm, TrekLogic Inc. is a rapidly growing software development company in Markham. The successful candidate must meet the following requirements:

- Good communication skills
- Familiar with MS Office, Words, Excel, (experience with MS Access would be an asset)
- Experience in accounting, AR & AP
- Knowledge in project costing control

Forward resume to: Fax: (905)940-0130
e-mail: hr@treklogic.com

MORNING RECEPTIONIST
State of the art racquet & fitness facility in Markham req's a Morning Receptionist to start immed. The successful candidate must be friendly & outgoing, with a positive attitude in order to learn all functions of our front desk operation. Shift hours are 5:40 a.m. to 2:00 p.m. Mon-Fri. Rate of pay is \$10.25 per hr, with a review after 3 mos. Excel. benefits pkg. Please fax resume to Tom and/or Lori: (905)470-2444



Canada's Number One Home Furnishings Retailer is now hiring
CUSTOMER SERVICE ASSOCIATES
for both full and part-time positions. If you are mature, enthusiastic, a good communicator and enjoy working with public and are seeking advancement, this could be the opportunity you are looking for in a friendly stable work environment. Our benefits include medical insurance, dental insurance, prescription drug plan, generous associates' discounts and profit sharing.
Please send your resume or apply at:
20 McLevin Ave., Scarborough, Ont. M1B 2V5
We thank everyone who applies, however, only those selected for an interview will be contacted.

WAREHOUSE
BUSHNELL PERFORMANCE OPTICS (distributors of Bushnell, Bolle and Serengeti products) has two immediate openings for WAREHOUSE ASSOCIATES.
The successful candidates will possess strong organizational skills, some knowledge of computers/clerical experience and a strong knowledge of warehouse work. Forklift experience preferred and some moderate to heavy lifting is involved. Responsibilities include shipping, receiving, picking, packing.
If you meet these requirements and are a motivated quality focused, team oriented individual, please fax your resume to: 905-771-2984 or deliver to:
Human Resources Manager
Bushnell Performance Optics
25A East Pearce Street
Richmond Hill, ON L4B 2M9

DISHWASHER WANTED
Evenings, part-time.
Apply in person:
Unionville House Restaurant
187 Main St., Unionville

ADULT NEWSPAPER CARRIERS
Req'd for Markham, for home delivery, 6 days/week: Mon - Sat, 2 a.m. - 6 a.m.
Call 416 573-7912

STANDARD AUTO WRECKER
requires owner/drivers with a car/van/pick-up truck who would like to make small parcel deliveries on a full-time or part-time basis. Could work part of a day or full day. Great opportunity for senior citizens.
Fax reply to: 416-286-8690

DRIVER
Must have valid driver's license, physically able and a good working knowledge of Toronto. Flexible hours. Suitable for mature person.
Call: O'Neill Funeral Home
(905)642-2855

540 hotel restaurant 540 hotel restaurant

COUNTER HELP/CASHIERS
needed full and part time, days and evenings. Must be enthusiastic and energetic. Call (905)474-3756 or apply in person to:
Jimmy The Greek,
Markville Mall, Food Court

Tim Hortons
NOW HIRING FULL TIME NIGHT & EVENING STAFF
Please apply in person or drop off resumes at
9005 Leslie Street (Leslie/Hwy #7) 2851 John Street (John/Woodbine)
905-882-9990 905-946-8855

DRIVER
needed at Markham Automotive
Call (905)294-5773



Canada's Number One Home Furnishings Retailer is now hiring
FURNITURE REFINISHERS
to help restore furniture to original condition. If you are energetic, creative & positive, this could be the opportunity you are looking for in a friendly, stable work environment. Our benefits include medical insurance and dental insurance, prescription drug plan, generous associates discounts and profit sharing.
Please send your resume or apply at:
20 McLevin Ave., Scarborough, Ont. M1B 2V5
We thank everyone who applies, however, only those selected for an interview will be contacted.

RECEPTIONIST
Answer tele-phones, door duty, assist Funeral Director. Must enjoy working with people. Flexible hours. Suitable for mature person.
Call: O'Neill Funeral Home
(905)642-2855

Please Recycle



510 general help 510 general help

JOIN OUR WINNING TEAM!
BODY SHOP DETAILER
PARTS DRIVER/TRAINEE
SERVICE CONSULTANT
PREP PERSON
SERVICE TECHNICIAN
SHUTTLE DRIVER



4630 Hwy. #7 - Unionville
Apply in person or fax resume:
(905)477-0311

The Safety Of Your Kids Is At Stake!
CROSSING GUARDS
required immediately for
• John Button & Capt. Francis
• Hollingham & Calderbridge
• Hollingham & Lockridge
• Don Mills/Simonston North
OUR KIDS NEED YOU!
416-606-0901

SHIPPER/RECEIVER
with computer and sales experience
Concord
Call (905)771-0877 or fax (905)771-8339

535 hospital, medical, dental 535 hospital, medical, dental

AMICA at Swan Lake
(Markham Rd. & 16th Ave.) in Markham, a new Wellness and Vitality residence for Seniors opening in March 2001 requires full and part-time RPN'S and HCA'S.
Please fax resumes, with hourly rate expectations to (905) 201-6059
Attention: Paul Mitchell
Interviews will be conducted in early January.



The Magna Golf Club
Home of the 2001 L.P.G.A. Women's Canadian Open will be holding an
Open House Job Fair
Thursday, Dec. 28, 9am-3pm at 14780 Leslie St., Aurora
for Summer Student Positions on the Grounds Maintenance Staff.
Successful applicants will be required to work from early April thru August
If unable to attend, fax resume to (905)713-2958

INDUSTRIAL CLEANERS, WATERBLASTERS
Will train and develop. Shift work & weekends. Independent transportation required. \$12.00 to \$17.50 per hour. AZ license, and/or mechanical ability an asset.
Fax experience & qualifications
905-940-1626

SUBWAY
Subway Sandwiches, Stouffville, has opening for • F/T, Evenings
Apply daily in store, Mon. - Fri. 8am-4pm

Security Technicians
Interested in an exciting career? A Security and Fire Alarm Company located North of Richmond Hill currently has 2 Security Technician positions available. Minimum 2 years verifiable experience and valid drivers license required. Must be insurable and bondable.
Pay commensurate with experience.
Fax resume to: (905)727-1035

EXPERIENCED DENTAL ASSISTANT/RECEPTIONIST
New office in Stouffville. 6 days per week. Starting January 15th.
(905)764-2969

DENTAL ASSISTANT
4 days/week
HARP certified.
January start.
Fax resume: 905-472-3288

TO PLACE YOUR AD
CALL 1-800-743-3353