

# Classified

Monday to Friday • 8:00 am to 6:00 pm 1-800-743-3353

www.yorkregion.com

525 office help

525 office help

525 office help

525 office help

525 office help

525 office help

510 general help

510 general help

510 general help

**CONCORD LAW FIRM**  
has an immediate opening for a **LAW CLERK**  
with experience in commercial/residential real estate and corporate financing. Please fax resume with salary expectations and references to: A. Zlatanovic at 905-760-2900

**RECEPTIONIST/ ADMINISTRATOR**  
Required full time in Markham.  
Fax resume to: 905-477-7278

**SECRETARY/ RECEPTIONIST**  
WANTED: Person responsible for answering phones, typing letters, servicing customers, and overall general office duties. Knowledge of Windows 95 & Microsoft Office an asset. Please fax resume to: 905-887-5240

**PHOTOGRAPHERS WANTED**  
•York Region Schools  
•Fall Season  
•Reliable Car  
Fax resume: 905-985-4486

**SUBWAY**  
Hwy#48/16th Ave.  
Mature Personnel  
\$9.00 per hour  
Night Close Shift  
6pm-12:30am flexible  
Weekend shifts avail.  
905-761-9152  
Leave message

**McArthur Ford Unionville**  
Has an opening for afternoon evening Receptionist/Vehicle licensing Monday to Thursday, 2:00 to 8:30, Fridays 1:00 to 6:00  
With possibility of splitting above shifts between 2 individuals deliver resume to:  
21 Main Street, Unionville (Kennedy road just South of Hwy #7)  
or FAX: (905)474-0952  
**NO PHONE CALLS PLEASE**  
We thank all those applying, but will contact only those applicants under consideration.

**LEGAL ASSISTANT/ RECEPTIONIST**  
Full time, Woodbine/ Hwy #7.  
Minimum 2 years experience.  
Fax resume: (416)773-0016

530 sales help & agents 530 sales help & agents  
**TELEMARKETER**  
\$400-\$600/wk. earning potential, base & commission, to set up appointments for E-commerce reps. Experience & good English required. 9am-5pm.  
Call Heather 905-947-8235 or email resume: heather@onestopwebsites.com

**CHOUINARD BROS.**  
Requires Shop Person  
For roofing co. in Markham  
Full-time employment & benefits  
Please fax resume to: (905)479-8305

**TELEMARKETERS**  
Earn Extra CASH  
Markham Location  
Work 6:00-9:30pm  
Mature, experience preferred  
Fluent English  
Students Welcome  
Call Lee 757-5717

**MASS ELECTRONICS**  
We are a fast growing and dynamic company in the automotive electronics industry. We currently seek a team spirited individual to provide customer service, inside sales, administrative & team support and maintain data base.  
If you have customer service experience, some experience in clerical support, excellent communication skills, MS-Office skills & customer service/sales experience, we offer a very competitive wage and benefit package.  
To apply, please fax resume to Doug 905-764-7476 or email: admin@mass.ca

**SECRETARY/RECEPTIONIST**  
Permanent full time and part time. Prestigious real estate office. Computer and real estate knowledge an asset.  
Fax resume (905)471-0832

535 hospital, medical, dental 535 hospital, medical, dental

Required Full time  
**A/R & INVOICING PERSON**  
Fax resume to: 905-640-7352  
Attn: Lynda

  
Dr. Kevin Brown & Associates  
**WE'RE GROWING!**  
Treatment Co-ordinator (with min. HARP) & a Hygienist needed. Enthusiastic, self-motivated, highly organized & great communication skills required. F/T, evenings & Sat. Experience in the dental field necessary. Please call 905-415-7700

**TV/FILM AUDITIONS ACTORS WANTED**  
Adults & Kids (2 & up) needed for TV & Film Assignments  
No Fees, No Courses.  
Call (416) 221-3829

**SUBWAY**  
Join a winning team.  
Subway Sandwiches, Stouffville, has an opening for full time evenings.  
Apply daily in store 8am-4pm (905)642-2683

**LIGHT INDUSTRIAL Long Term Temp.**  
Must have 6 months working exp. & safety steel toed boots.  
\$8.00-\$9.00/hr.  
You can apply on July 25th & 27th at the HRDC, 465 Davis Drive, Suite 100 in the Tannery Mall, between the hours of 9:30am-2:00pm  
**STAFF PLUS**

**ADMINISTRATIVE ASSISTANT/ RECEPTIONIST**  
for engineering firm in Markham. 3+ years of experience. Intermediate skills with MS WORD, EXCEL & ACCESS. Bookkeeping skills would be an asset. Visit www.plantec.com. Fax 905-470-8956, or, craig@plantec.com

**DZ DRIVER**  
For food distributor in Richmond Hill, immediate opening for DZ driver required for local and out of town deliveries. Must have 2 years driving experience with a clean abstract.  
Call Gerri (905)707-7074 or fax resume to: (905)731-2391

535 hospital, medical, dental

535 hospital, medical, dental

535 hospital, medical, dental

540 hotel restaurant

540 hotel restaurant

540 hotel restaurant

The Regional Municipality of York, one of Canada's fastest growing regions, seeks Casual/On Call Registered Nurses and Registered Practical Nurses to join our Department in Long Term Care and Seniors Branch to work at the Newmarket Health Centre and Maple Health Centre.

**DAINTY DONUTS NOW HIRING Counter Help**  
Experience preferred. All shift available.  
Call (905)642-4544

**COUNTER HELP**  
Required for Coffee shop in Markham  
Full Time Days 1pm -9pm  
Call 9am-2pm only: (905)940-8809

**CABINETMAKERS**  
Our business continues to grow & we need you to grow with us.  
Immediate openings for Cabinetmakers to produce the highest quality Commercial & Residential furniture. We offer extremely competitive wages & benefits for the right candidates. These are excellent full time positions for the experienced individual.  
Only those with experience need apply.  
Reply in confidence to:  
**LEIF JACOBSEN**  
39 Riviera Dr. Unit 7,  
Markham, ON L3R 8N4  
or fax to: (905) 479-6847 or  
by email to: larry.laycock@teknion.com  
We will contact only those selected for interviews.

**Registered Nurse Competition # 552**

510 general help  
**CARPET CLEANING ASSISTANT**  
Some lifting required. P/T days, some cleaning exp. preferred.  
(416)410-1579

**OLD COUNTRY INN**  
requires immediately:  
•COOK  
Apply in person  
198 Main Street, Unionville  
Or call: 905-477-2715

Graduate of a Registered Nursing Program with current registration with the College of Nurses of Ontario. Certificate in Gerontological Nursing or equivalent. Three years experience in a Long Term Care setting.

**LAWNCARE/ RENO CO.**  
F/T (40-60 hrs/wk.) Lawncutting, landscaping, renovations, deck & cabinet-work. Call: (905)472-4861

**Holiday Inn EXPRESS NOW HIRING!**  
**Guest Service Reps**  
For part-time & full-time positions.  
Apply in person to:  
50 Estate Drive (Markham/ Hwy 401)  
or fax resume to: 416-439-4295

**Registered Practical Nurse Competition # 555**

**SECRET SHOPPERS**  
\$10.00 per shop  
(604)591-1300  
leave message

545 teaching opportunities 545 teaching opportunities  
**Montessori Private school requires Elementary Qualified Teacher, plus Qualified part time Assistant**  
For French and Computer  
Fax resume to: 416-292-5948

Graduate of a Registered Practical Nurse Program with certificate of competence from the College of Nurses of Ontario. Successful completion of a Drug Administration course. Minimum of 1 year experience in a geriatric setting.

510 general help 510 general help 510 general help

Successful candidates will have a team approach to health care to meet the physical, emotional and social needs of our residents and be available to work all shifts.

**CooperVision**  
**CUSTOMER SERVICE REPRESENTATIVE**  
BILINGUAL (FRENCH/ ENGLISH) A DEFINITE ASSET  
A full-time position is available within our Telephone Order Entry department. Our Markham based firm serves eyecare professionals all across Canada. We offer a very competitive salary in addition to a comprehensive benefits package. You will have excellent data entry/ keyboarding skills and a minimum of 3 yrs. call centre experience.  
Please fax your resume in confidence to (905)475-8411  
We thank all applicants; however, only those to be interviewed will be contacted. No telephone inquiries or agencies, please.

Please forward your resume, quoting the appropriate competition number by July 26, 2000 to the address below. We thank all applicants for their interest, however, only those selected for an interview will be contacted.

The Regional Municipality of York  
Human Resources Services Department  
17250 Yonge Street  
Newmarket, Ontario L3Y 6Z1  
Fax: (905)895-4232  
Email: yrhr@region.york.on.ca



www.yorkregionwheels.com