

york region

C·A·R·E·E·R·S

Your community career choice • Serving York Region through The Era-Banner, The Liberal, The Economist & Sun, & The Tribune

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The Regional Municipality of York, one of Canada's fastest growing regions, seeks experienced professionals for the following role:

Children's Services Representatives Casual/On Call

Consider this opportunity to assess and determine eligibility for child care fee assistance. You will work with families to ensure appropriate services in accordance with provincial legislation and Regional policies. A Diploma in Early Childhood Education or equivalent is required. Your two years experience as an Early Childhood Educator is complimented by three years supervisory experience in a licensed integrated Early Childhood Program. Your comprehensive knowledge of applicable Acts and Legislation and child care issues are backed by superior time management, organization, communication and problem solving skills. As well, you have acquired a competency to work in a variety of current computer programs and database applications. A class "G" drivers license in good standing and reliable vehicle for use on Regional business is required.

Interested, qualified individuals may submit their resumes, quoting competition file No. 527 & 528, by July 31, 2000, to the address noted below. We thank all applicants for their interest but wish to advise that only those selected for an interview will be contacted.

The Regional Municipality of York
Human Resource
Services Department
17250 Yonge Street
Newmarket, ON L3Y 6Z1
Fax: 905-895-4232
E-mail: yrkhr@region.york.on.ca



We are a well-established executive search firm, working at senior levels, in a number of industries. We have a rigorous process-driven methodology and a reputation for thoroughness. As such, our clients have high expectations, and the need for in-depth, comprehensive research support is paramount. We seek an individual to join our team of professionals as

EXECUTIVE SEARCH RESEARCHER

You will spearhead all recruiting research activities, in support of our consultants. Creativity, a confident and persuasive phone manner, and tenacity will distinguish the chosen candidate. A background in an outbound call centre is ideal, or anyone wanting to develop their innate sales skills.

Please reply in strictest confidence to:

Carmichael Birrell & Co.
111 Gordon Baker Drive, Suite 610
North York, Ontario
M2H 3R1
Fax (416)495-8270
E-mail: info@carmichaelbirrell.com
Web site: www.carmichaelbirrell.com

COME GROW WITH US EARN \$14/ HOUR plus FULL TIME POSITIONS

Allied International Credit is a leading Debt Collection and Accounts Receivable Management Company. We are looking for career minded, entrepreneurial spirited individuals to join our dynamic growing company. With operations across Canada, the UK and the USA, we offer great career opportunities and potential earnings. We have immediate openings to join our team for the following positions: Collection, experienced Trace Officer and Bilingual Tele-sales, and Junior Systems Operator. As an Employer of choice, we offer competitive salaries, great incentive programs, benefits, an excellent working environment, paid training and much more.

AIC will be holding Career Fair
Mon. July 24th @ 7 pm.

11 Allstate Parkway, Suite 500, Markham, Ont.,
Please R.S.V.P. your attendance
by contacting: 905-944-4763
& bring your resume & 3 business references
to the Career Fair.

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The Regional Municipality of York is one of Canada's fastest growing regions. To support our growth, we seek a proven professional to join our dynamic team in the following role.

AV Graphic Designer Casual/ On Call

A strong, innovative communicator, you will provide support and technical advice on graphic design, production and AV technical services and maintenance. This includes conceptualizing, developing and producing a wide range of health related communication materials. You provide graphic design consultation to health care professionals on information presentation. You prepare customized word processing documents, integrating text and graphic elements.

To fulfill this role, you need a diploma in Graphic or Advertising Design or Fine Arts, as well as one year of experience as a graphic designer. A creative, organized team player, you are able to work effectively in a multi-disciplinary setting and work on several assignments concurrently to meet production deadlines. A demonstrated ability with computerized design, Internet, photography, digital and scanning technology will enhance your success. Demonstrated knowledge of Adobe Illustrator, Adobe Photoshop, Corel Draw and Quark Xpress are required. Knowledge of mapping or geographic information systems (GIS) is an asset. This position requires a valid drivers license and a reliable vehicle, as well as working outside of normal business hours.

Please forward your resume, which MUST include Competition #545, by July 28th, 2000, to the address below. We thank all candidates in advance, however, only those selected for an interview will be contacted.

The Regional Municipality of York
Human Resources Services Department
17250 Yonge Street
Newmarket, Ontario L3Y 6Z1
Fax: (905)895-4232
Email: yrkhr@region.york.on.ca



NEED HELP STARTING A BUSINESS

Call YMCA
Markham
Business Centre
905-948-9622

Or drop in at
our Centre
4855 14th Avenue,
Unit 3,
Markham, Ontario
(between
Kennedy Road and
McCowan)



This program is funded by:

Human Resources
Development Canada

Développement des
ressources humaines Canada

Canada

SALES CONSULTANT & SERVICE COORDINATOR/ACCOUNT MANAGER POSITIONS

The People Bank is a leader in the Canadian staffing services industry. We are expanding our operations to service York Region and North East Toronto and are seeking individuals for the following positions:

- Sales Consultant with previous industry experience, strong sales and marketing skills, excellent business communication skills and ability to multitask.
 - Service Coordinator/Account Manager with industry experience, excellent customer service and communication skills as well as the ability to multitask.
- Salary commensurate with experience; we offer an incentive package and benefits. To work for a winning company call:

Karen Mugford at 416-343-5270
Fax: 416-340-0447
Email: kmugford@thepeoplebank.com
www.thepeoplebank.com



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YORK SUPPORT SERVICES NETWORK

Mental Health Adult Support Service Workers

These positions will provide a comprehensive community based Case management response for York Region.

One position is based in Sutton from September 18, 2000 - March 31, 2001 at 21 hours per week. The other position is based in Markham from August 14, 2000 - March 31, 2001 at 35 hours per week.

Intake Worker

This permanent position will provide a comprehensive Intake function for the agency from the Newmarket office effective August 14, 2000 at 28 hours per week.

B.S.W. or equivalent education. Minimum two years related experience required. Knowledge and practice of psychosocial rehabilitation approach and advanced clinical, assessment and crisis skills are assets.

Experience working with individuals having serious mental illness and knowledge of the local service system is required. A car is essential for these positions.

Interested applicants should forward a resume indicating interest in specific positions to:

Human Resources Department
York Support Services Network
102 Main St., South, Unit 3
Newmarket, ON L3Y 3Y7

Fax: 905-898-1171

by 4:30 p.m. Thursday, August 3, 2000

We thank you for your interest. Only those persons selected for an interview will be contacted.

STEEL ART SIGNS CORP.

A growing, profit sharing company
Immediate openings for
ART DIRECTOR

Minimum 5 years experience in sign design, intimate knowledge of Mac platform, using Illustrator, Photoshop, Quark. A working knowledge of Auto Cad an asset.

Duties include working directly with Sales Dept., leading art dept. in doing design drawings for customer approval and manufacturing.

(2) ADMINISTRATIVE ASSISTANTS
(1) for Sales/ (1) for Service and install
INSTALLATION CO-ORDINATOR

Must be computer literate, working knowledge of most popular software. Must be organized, a team player, have a high work ethic and be seeking advancement.

Excellent organizational abilities, written and verbal skills are necessary.

Steel Art offers benefit package.

Salaries will be a reflection of qualifications, experience and attitude.

All applicants please reply by
FAX: 905-474-0515

525 office help

OFFICE HELP

F/T General Office
help for small office
in Markham @
#404/Steeles Male
or female with
excellent English &
typing skills.

Fax resume to:
416-447-3748
or call Ron:
416-447-6292

535 hospital, medical, dental

RN'S
RPN'S
& PSW'S
Required now



for all shifts
NHI Personnel
(416)368-9871
Downtown
(416)754-0700
Scarborough
Nursing Students
Considered

Experienced JUNIOR ACCOUNTANT required in the McCowan/ Steeles area

Responsible for assisting the Senior Accountant with:

- Bank reconciliations
- Managing all aspects of accounts receivable & accounts payable
- Allocating expenses on a job cost system
- Preparing payroll
- Preparing invoices

Required qualifications include:

- Strong communication skills
- Must be detail-oriented, organized and accurate
- Familiarity with Microsoft Office Suite 2000 and Outlook 2000
- At least two years of experience in a similar position
- Eagerness to learn and grow with the business.

Please fax cover letter and resume to:
(416) 321-2491 Attention Controller

PEOPLE
DO READ
SMALL ADS.

TO PLACE
YOUR AD
CALL
at

1-800-743-3353