

Classified

Monday to Friday • 8:00 am to 6:00 pm 1-800-743-3353

york region

CAREERS

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525 office help



Yamaha Motor Canada Ltd., an innovative and dynamic player in the leisure vehicle industry, seeks candidates for the following positions at our head office:

ACCESSORY DEVELOPMENT COORDINATOR

You will be responsible for planning, developing and sourcing apparel and bolt on accessories for designated Yamaha products. Responsibilities include sourcing and selecting qualified vendors and conducting market research to determine industry trends. Applicants must possess 2-3 years related work experience, industry and market knowledge as well as excellent communication and computer skills.

BILINGUAL DEALER SALES SUPPORT COORDINATOR

You will function as a liaison between dealers and internal staff for all questions relating to processing orders, maintain records of dealer objectives and booking orders, monitor warehouse inventories, process unit orders and maintain hold and backorder system. Applicants must possess knowledge of our products and related work experience. The successful candidate must also possess excellent organization, communication and computer skills and speak and write both English and French.

For consideration, please forward your resume, including position of interest and salary history, to: Merita Ismailovski, Yamaha Motor Canada Ltd., 480 Gordon Baker Road, North York, Ontario, M2H 3B4 Fax: 416-491-3517

Yamaha Motor Canada Ltd. is committed to employment equity. We thank all applicants for their interest; however, only those candidates selected for an interview will be contacted.



A leading distributor of high quality mobile electronics is looking for a self-motivated

SERVICE COORDINATOR

This position will be offered to a candidate with strong communication and organizational skills. Secondary school diploma plus 1-3 yr. exper. in the Consumer Electronics industry or recent College graduate in Business Administration.

The applicant must be Computer literate with proficiency in Word and Excel, with Oracle knowledge a definite asset.

Please fax resume to:
HR Dept., Alpine Electronics of Canada Inc.
7400 Warden Ave., Suite 203, Markham, ON
Fax: 905-476-5027

515 skilled & technical help

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515 skilled & technical help

SHOP FOREPERSON

We are a leading Wood Roof Truss Manufacturer looking for a decisive leader with proven ability to prioritize and organize tasks. The successful candidate will be experienced in supervising, training, and interviewing and be proficient in report preparation ensuring the efficient operation of the facility. Strong communication and problem solving abilities will be essential.

Please fax or mail resume to:
Alpa Pre-Engineered Floor & Roof Systems Inc.
5532 Slaters Road, Gormley, ON L0H 1G0
Fax: (905) 713-6617

Only candidates selected for interview will be contacted.

530 sales help & agents

515 skilled & technical help

515 skilled & technical help

TELEMARKETERS
Earn extra CASH
Markham Location
Work 6:00-9:30pm
Mature, experience preferred
Fluent English (Italian an asset)
Call Lee
757-5717

Roofing company requires:
• NEW RESIDENTIAL & REROOFING CREWS
If interested call (905)642-1127
Work area GTA,
Office location - Stouffville

Growing, modern precision machine shop (ISO 9002 registered) half hour north of Pearson International Airport currently has the following opportunities available:

SENIOR CNC PROGRAMMER/ PLANNER (Milling, day shift)

- Programming/ planning in a CAD/ CAM environment (min. 5 yrs.)
- Competent using Mastercam V7+ or similar.

CNC SET-UP OPERATORS (Milling & Turning, rotating shift)

- Full knowledge of CNC vertical Mills or Lathes.
- Perform complete set-ups; simple CNC programming/ editing

All positions require an advanced knowledge of machining a wide variety of materials. Individuals must demonstrate a commitment to quality and strong attention to detail with the ability to interpret geometric tolerances, advanced blue print reading, and the use of precision measuring instruments. The ability to work in a team environment, with minimum supervision and excellent communication skills in English, are essential. A high level of self-motivation and dependability and reliable personal transportation are necessary.

Send resumes to:

Human Resources
B.C. Instruments
P.O. Box 430
Schomberg ON L0C 1T0
Fax: (905)939-8206

e-mail: marilyn@bc-instruments.com



www.yrbe.edu.on.ca

Creating great places to learn

The York Region District School Board, Canada's fastest growing school board, invites qualified applicants for the following position:

PLANT TECHNICIAN

Consider this opportunity to provide technical support to our Plant Department. You would be responsible for the design and preparation of drawings and specifications for maintenance projects, and the maintenance of the Board's electronic and paper drawing files. You must have a diploma in Mechanical or Electrical Engineering Technology or a related field from a community college and be eligible for membership in the Ontario Association of Certified Engineering Technologists and Technicians (OACETT). Along with your excellent interpersonal and communication skills, you possess a working knowledge of AutoCad R14 and at least five years of related experience.

Please forward a detailed resume, indicating your specific experience, by 5:00 p.m. May 19, 2000, to: Julie Mazzotta, Recruiting Officer, Employee Services, 60 Wellington Street West, Aurora, Ontario, L4G 3H2. Fax: (905) 841-3943. E-mail: mazzottj@yrbe.edu.on.ca (in Word version 6.0).

We are proud to be an organization that welcomes diversity in the workplace and encourage applications from all qualified individuals.

Bill Crothers
Chair

Bill Hogarth
Director of Education

Celebrating student success!



LATHE OPERATOR

Required by Markham manufacturing company to operate a conventional lathe on a rotating shift. Full benefits package and comprehensive salary. Fax resume to:

Ms. Eremita
FS Tool Corporation
(905)475-0347

DESIGN/ LAYOUT POSITIONS available in dynamic, expanding sign company. Signlab, AI, Photoshop, or similar experience, PC environment. Own transportation required. Full time, part time or contract. Fax resume to: 1-800-392-3496



POSITIONS AVAILABLE IMMEDIATELY

- CNC MACHINIST TRAINEES
- CNC MACHINISTS
- TOOL CRIB ATTENDANT
- MECHANICAL/ HYDRAULIC MAINTENANCE ASSEMBLER

Our division is located in Concord, Ontario and is part of the Magna International Family.

Fax resume to Human Resources
(905)669-1048
QUOTE JOB # GN5900

FULL TIME OFFICE MANAGER/ BOOKKEEPER

required for established Markham business. Computer & bookkeeping experience a must with sound knowledge of AccPac, A/P, A/R, O/E, G/L and payroll. If you are detail oriented and enjoy working in a fast paced environment please fax resume to: 905-415-0225

JUNIOR LEGAL SECRETARY F/T

WOODBINE & HWY 7
Experience preferred R/E, Est/Com. Litn, Wordperfect 5.1 experience necessary
Must like Dogs
Fax to (905)940-5528 or call (905)940-5525 attn: Maureen

Busy doctors office requires smart, pleasant, efficient

SECRETARY

Part time, commencing 3 days/week and summer vacation coverage. May lead to full time. Please call (905)472-5733 and ask for the Office Manager

DATA ENTRY/ACCOUNT ADMINISTRATION

Markham company requires experienced individual for our Data Entry Dept. Strong computer skills, organization and time management skills a must. Reliable transportation & flexibility required.

Please fax resume to: 905-470-4115

PERMANENT ACCOUNTING/ OFFICE CLERK

Approx. 22 hours/week. Minimum 3 years experience in law office accounting. Prefer PCLAW/Microsoft Word. Please forward resume with salary expectations to:

CATTANACH HINDSON
SUTTON VANVELDHUIZEN
52 Main Street North
Markham, Ont. L3P 1X5
Fax: (905)294-5688
Attn: Karen May



Receptionist/ Clerk Typist

We presently have an opening. We are looking for a high school graduate with two years related experience. Professional telephone manner and good command of the English language a must. General knowledge of Office '97 applications an asset.

Qualified applicants, please send resume to:
Mrs. Diane McKay
2 East Beaver Creek Rd., Building #1
Richmond Hill, Ontario L4B 2N3
or Fax to (905)764-7634
Email: mckaydp@countrystyle.on.com
No Agencies Please