

# york region C·A·R·E·E·R·S

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**Get Started in Business... DO YOUR OWN THING!**

**Y.M.C.A.**  
Y.M.C.A. Markham Business Centre  
Fully Funded Program  
(905) 948-9622  
Funded by:  
Human Resources Development Canada / Développement des ressources humaines Canada **Canada**

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## RIVER GLEN HAVEN NURSING HOME A LONG TERM CARE FACILITY IN SUTTON Assistant Director of Care

River Glen Haven Nursing Home is part of a leading organization in Long Term Care which has been in operation for the last 25 years. We are a very progressive company known for its commitment to providing Excellence in Long Term Care. River Glen Haven is an accredited facility, a valued and integral member of the community. We are an outstanding long-term care facility that cares for 119 residents. River Glen Haven is situated 30 minutes north of Newmarket in the town of Sutton. Currently, we are looking for a dynamic Assistant Director of Care to assist and lead our Nursing Department in its commitment to excellence in long-term care service.

The successful applicant must have experience in Long Term Care and a working knowledge of current legislation and standards, have current registration from the College of Nurses of Ontario, have experience in management, have strong leadership skills, be a motivator, be compassionate and solution focused, possess exceptional communication skills to provide sound and effective leadership and thrive on challenge.

This position requires some weekend shift work. Salary will commensurate with experience and qualifications.

**If you are seeking a challenging and rewarding career, please fax resume to Human Resources: 905-271-8253**

## We are a progressive sales and marketing firm in the Markham area looking to fill a permanent full time position for a Sales/Marketing/Administrator

Applicants to this unique position should possess strong communication and office computer skills, the ability to develop and manage sales accounts, be project oriented, organizational and administrative skills a must. Languages an asset.

Reply in confidence to I.S.A. of Canada. Fax resumes to: 905-415-1011. Email: isaofcanada.com

## SYSTEMS TECHNICIAN (Part-Time)

You will be responsible for the daily operations of the Library's computers, automated systems and electronic services. You will need a diploma from an accredited community college or university in computer/networking technology or library techniques; demonstrated computer skills applicable to the public library environment and excellent analytical, interpersonal and communication skills. You will work 44 hours per 2 week period and provide on-call support as required. The hourly rate for this position is \$21.57.

Please forward your resume by Monday, April 24, 2000 to:

Denise Petri, Executive Assistant  
1 Atkinson Street  
Richmond Hill, ON L4C 0H5  
Fax: 905-770-0312

Only those selected for an interview will be contacted.

RICHMOND HILL PUBLIC LIBRARY

## ORCHID AUTOMATION

Orchid Automation, a manufacturer of automotive sub assemblies, is currently looking to fill a position in our Manufacturing Engineering Department, working out of our Markham, Ontario facility. The successful candidate will have 5 to 10 years of work experience in a related field and have:

- > A Degree in Mechanical or Electrical Engineering
- > A Professional Engineer designation (preferred)
- > An understanding of QS-9000
- > Experience with design and maintenance of automated equipment
- > Knowledge with AutoCAD 14 or higher
- > Knowledge with Microsoft Office applications
- > An understanding of Geometric and Dimensioning Tolerancing (GD&T)
- > An ability to lead continuous improvement teams

Yearly salary will range between \$40,000 to \$55,000 depending on qualifications.

Please E-MAIL resume with a list of references to Will Lamb at WILL@orchidautomation.com or mail to: Orchid Automation  
100 Winners Circle, Suite 450  
Brentwood, TN 37027, USA

(615)373-7685 Phone (615)661-4359 Fax (615)2074589 Cell

## ORCHID AUTOMATION

Orchid Automation, a manufacturer of automotive sub assemblies, is currently looking for a Quality Specialist to work out of our Markham, Ontario facility. The successful candidate will have 3 to 6 years of work experience in a related field and have knowledge in:

- > QS 9000 Procedures
- > PPAP Submissions
- > 8 D's
- > Work Instructions
- > Failure Modes and Effects Analysis
- > Control Plans
- > GD&T
- > Microsoft Office Applications

Yearly salary will range between \$30,000 to \$45,000 depending on qualifications.

Please E-MAIL resume with a list of references to Will Lamb at WILL@orchidautomation.com or mail to: Orchid Automation  
100 Winners Circle, Suite 450  
Brentwood, TN 37027, USA

(615)373-7685 Phone (615)661-4359 Fax (615)2074589 Cell



Zwilling J.A. Henckels Canada Ltd., the maker of the world's finest cutlery since 1731 has an exceptional opportunity for a:

## Sales and Customer Service Assistant

We require a highly motivated and well-organized individual with a sound understanding of sales and customer service activities. This individual will work with the sales team in an administrative capacity.

The ideal candidate will be customer service oriented and possess 3-5 years of administrative/secretarial experience in an office environment. Excellent organizational, communication, and problem-solving skills are a must. Advanced computer skills in Microsoft Windows 98 (Word, Excel, PowerPoint) are required. Experience in an AS/400 system would be an asset.

We offer an excellent starting salary and competitive benefits package. If interested, please forward your resume (indicating salary requirements) for immediate consideration.

Zwilling J.A. Henckels Canada Ltd.  
60 McPherson Street, Markham, Ont. L3R 3V6  
Fax: (905)475-0635 E-mail: operations@jahenckels.ca

Only those selected for an interview will be contacted. No calls or agencies please. Zwilling J.A. Henckels Canada Ltd. is an Equal Opportunity Employer.

**WILLOWS ESTATE**  
84 Bed Long Term Care Facility  
JOIN A TEAM OF DEDICATED CARE PROVIDERS

Applications are invited for the position of:

## DIRECTOR OF CARE

The successful applicant will be a Registered Nurse with experience working in Long Term Care. They should have knowledge and experience working with persons with cognitive disabilities. Employee relations experience is an asset. Join a facility that has as its flagship "Pursuit of Excellence" and is willing to take the initiatives in that pursuit.

Qualified applicants should apply to:  
**Willows Estate**  
13837 Yonge Street, Aurora, Ontario L4G 3G8  
FAX: 905-841-0454  
Attention: Administrator  
We thank all applicants for their interest.  
Only those applicants selected for an interview will be contacted.

## LETTERSHP SUPERVISOR

PLM 1:1 inc. is a leading direct mail service provider. We require a supervisor for our growing lettershop. You are a hands on manager, experienced in a mail room environment, have operated and maintained equipment, will supervise afternoon shift, schedule work flow and have dealt with both Canada Post and U.S. Post. You possess good organization and communication skills.

If you are ready for the next move, forward your resume via fax to:  
(905)305-9195

## AERDON DOCK LEVELLER

requires a  
**MANAGER'S ASSISTANT**  
Experience in costing, marketing, promotions, inventory control and must be computer literate.  
Drop off resume at  
45 Riviera Drive Unit #1

## "ENTREPRENEURIAL SPIRIT WITH CORPORATE BURNOUT"

needed immediately. We are a group of business and medical professionals working on the North American expansion of a new division of a major health care company. Fax resume in confidence to: 416-227-2593.

515 skilled &amp; technical help

515 skilled &amp; technical help

## LANDSCAPE FOREPERSON

Highly experienced Foreperson for Stone Crew & Planting Crew. Hourly wage from \$15-\$20/hour +

**NEIL PIKE LTD.**  
Office (905)508-9036  
Mob. (416)990-1235  
Or fax resumes: (905)508-8297

Located in Concord, Ontario, a leading auto parts manufacturer is currently looking for experienced professionals. We offer a progressive work environment and a competitive wage and benefits package.

**SET-UP TECHNICIAN**  
\$17.00 per hour to start  
Looking for people to train for Set-Up of custom equipment or experienced with CNC lathes

- Familiar with use of lathe and grinding equipment
- Previous mechanical experience required

Mail your resume to:  
Box 174 c/o The Liberal  
P.O. Box 390  
Richmond Hill, ON L4C 4Y6

515 skilled &amp; technical help

515 skilled &amp; technical help

## General Help Wanted

North York Woodworking plant has 10 general help positions available for both day and afternoon shifts. Competitive wages and benefits offered. Applicants are requested to apply in person between the hours of 8:30 am and 10:00 am, Tuesdays and Fridays at 1300 Flint Road, Downsview.

## Help Wanted

Due to rapid expansion, Markham Furniture Manufacture has several positions available in each category for the following jobs:

- Paint line
- Assemblers
- Sanders

Day and night shifts are available. Competitive wages and benefits offered. Applicants are requested to apply in person between the hours of 9 am and 3 pm daily at 15 Riviera Dr., Markham.

515 skilled &amp; technical help

**LOADER/BACKHOE OPERATOR**  
Required: Full time. DZ license an asset. Call (905)294-1271 or fax resume to: (905)294-5121

**TREE CLIMBER/GROUND PERSON**  
For estab. tree care co. 2-3 yrs. exp. Driver's license & trans. a must. Competitive sal. & bene. Call (905)640-7599

525 office help

**OFFICE SECRETARY**  
enthusiastic, friendly & must have excellent computer & people skills. (905)947-9622