

# Classified

Monday to Friday • 8:00 am to 6:00 pm 1-800-743-3353

505 careers

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**WILLOWS ESTATE**  
84 Bed Long Term Care Facility  
**JOIN A TEAM OF DEDICATED CARE PROVIDERS**  
Applications are invited for the position of:

## DIRECTOR OF CARE

The successful applicant will be a Registered Nurse with experience working in Long Term Care. They should have knowledge and experience working with persons with cognitive disabilities. Employee relations experience is an asset. Join a facility that has its flagship "Pursuit of Excellence" and is willing to take the initiatives in that pursuit.  
Qualified applicants should apply to:  
**Willows Estate**  
13837 Yonge Street, Aurora, Ontario L4G 3G8  
FAX: 905-841-0454  
Attention: Administrator  
We thank all applicants for their interest.  
Only those applicants selected for an interview will be contacted.

525 office help

525 office help



We are looking for a self-motivated full-time individual for a rapidly growing telecommunications company. Minimum 2 years of accounting/bookkeeping experience needed. Job would include processing Account transactions, reconciling monthly statements, payroll and database entry. Skilled in the use of PC's and related software is essential.  
Please fax resume to (416)780-0503

530 sales help & agents

530 sales help & agents

**WATER TECHNICIAN/ SALES REP.**  
47 year old company. Best product in the industry. Preset appointments. Must have a vehicle. Evenings: Markham to Newmarket area. Paid training, commissions & bonuses.  
Call for an interview, 1-877-313-4533  
Rainsoft the way water was meant to be!

510 general help

510 general help

**EXPERIENCED DELI MANAGER AND CLERK**  
required for quality food market in Richmond Hill.  
Please fax resume to:  
905-738-1714

515 skilled & technical help

515 skilled & technical help

515 skilled & technical help

**LANDSCAPE CONSTRUCTION PERSONNEL**  
• Landscape Construction Workers  
Experience in interlock & retaining walls required.  
**GROUNDS MAINTENANCE PERSONNEL**  
• Lawn & Garden Maintenance Workers  
Experience an asset but not required.  
Call 905-472-4842  
Fax 905-472-1968

**TREE CLIMBER/ GROUND PERSON**  
For estab. tree care co. 2-3 yrs. exp. Driver's license & trans. a must. Competitive sal. & bene.  
Call (905)640-7599

**ADMINISTRATIVE ASSISTANT**  
The Ontario Long Term Care Association has an opening for a full time Administrative Assistant.

The successful candidate will be responsible for the provision of quality secretarial services, including the preparation of general correspondence, scheduling and meeting planning for senior management. Additional duties include maintenance of a central filing system and coordination of fax/e-mail services.  
A post-secondary diploma/degree or equivalent experience and proficiency with Office '97 applications would be expected. Submit resumes including salary expectations, by April 21, 2000 to:  
Hiring Committee  
OLTCA, 345 Renfrew Dr., Suite 202  
Markham, ON L3R 9S9

535 hospital medical, dental

535 hospital medical, dental

**DENTAL ASSISTANT/ RECEPTIONIST**  
required for dental office in Markham. Must be computer literate (Tracker) and have at least 2 years experience. Must be CDA.  
Fax resume to: (905)477-6462

**HERE WE GROW AGAIN!**  
Exper'd Floral Designer  
part time/ flexible hours  
**METRO FLORIST**  
Markham Rd./ 16th Ave  
Call: 201-8804 or fax: 471-0837

**PART TIME FLORIST**  
Required for evenings and week-ends (15 to 20 hrs per week). Must have experience with fresh and dried arrangements. FTD experience an asset. Fax resume to:  
905-294-9070; or e-mail to  
markham@weallandcullen.com.  
Only those applicants receiving an interview will be contacted.

**DENTAL HYGIENIST**  
Part-time, some Mon. & Thurs evenings & 2 Saturdays per month. Brimley & Steeles  
Call: (416)609-1500

540 hotel restaurant

540 hotel restaurant

**OLD COUNTRY INN**  
requires  
**DISHWASHER/KITCHEN HELP**  
immediately  
Apply in person  
198 Main Street, Unionville  
905-477-2715

Country Style Food Services Inc. has immediate openings for the following full and part time positions:  
**DONUT PACKAGERS**  
No experience necessary. \$7.50/hr. to start plus full benefits. Must be reliable and able to work evenings and weekends. Applications available at Country Style Donuts, 11 Cidermill Ave., Unit #1, Concord (off Jane) between 1:00pm-5:00pm, Mon-Fri.

525 office help

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**OFFICE HELP**  
Steeles/Victoria Pk. Clerical office help to assist with filing, photocopying, telephones, 2 days/week.  
Fax resume to: (416)490-0884

525 office help

**BOOKKEEPER**  
Ideal for part time or retired person. Work with small business, Markham area. Exp. with Simply Accounting.  
Fax resume 905-513-1674

**FULL-TIME REAL ESTATE RECEPTIONIST/ SECRETARY**  
Good telephone manner and communication skills. Must be computer literate and have own transportation.  
Fax resume to: Aileen Mak  
905-940-9215

**GREAT PAY, FLEXIBLE HOURS**  
Wait Staff, Host and Sandwich Maker required by our Victorian tea shop in Markham.  
Drop off resume at 91 Main St. North or fax resume to: 905-201-6057



**Requires:**  
**PARTS PERSON**  
Fax resume to:  
(905)895-6960  
Or call Dave Forsythe  
Parts Manager at  
(905)895-7012

**OFFICE ASSISTANT/ RECEPTIONIST**  
For busy electrical construction co. in Stouffville. Must speak fluent English, have an excellent phone manner, good working knowledge of Office '97, minimum 5 years office experience. A cheery disposition & flexibility in your work assignments would be a definite asset.  
Fax resume to:  
**(905)640-8887**

530 sales help & agents

**Ladies Designer FASHIONS**  
Exp. Retail Sales  
P/F-time for 4 weeks.  
Excellent wages for flexible, enthusiastic staff. Apply on Monday, 5pm-5pm  
4261 Hwy. 7, beside Bluestone Bistro

530 sales help & agents



**ARE YOU OUTGOING AND ENERGETIC?**  
If so, we have \$500/wk. guaranteed + Comm. + Benefits + Bonuses for you!  
**Outside/ Inside Sales**  
Vehicle required. Good command of English Language required.  
Please fax resume to 905-760-0470 or drop in to 356 Bowes Rd. M-F, 12 pm - 7 pm, Keele/ Hwy 7

**Angus Glen Golf Club**  
is looking for experienced  
**COOKS & PREP COOKS**  
Please call Frank  
905-887-0090  
ext. 208

**P/T HAIRSTYLIST**  
For a busy Stouffville Salon. Guaranteed \$7.25/hr. profit sharing, dental, drug, eye care plan & birthday off with pay. No Sundays. For an interview call 905-640-9555  
**FIRST CHOICE HAIRCUTTERS**

**COME & REGISTER WITH ADECCO**  
Currently recruiting for:  
**BI-LINGUAL CUSTOMER SERVICE REP'S**  
(\$13.00/hour)  
**DATA ENTRY OPERATORS**  
(Fast & accurate)  
**RECEPTIONIST** with typing  
**SECRETARIAL/ ADMIN. ASSTS.**  
In return we offer:  
Long & short term assignments with prestigious companies.  
Competitive Pay rates.  
Friendly service.  
Call **KIREN BHOGAL** now for an appointment at (905) 737-4300  
a new world at work.  


535 hospital medical, dental

Busy family practice is looking for an **RN** to work 11/2 days/ wk  
Fax resume to: 905-471-3627  
Attn: Office Coordinator

**SALES REPRESENTATIVES**  
We are experiencing phenomenal growth and need people like you to share and promote our vision for the future of education. Forbes magazine recently listed us in their top 10 Best Small Companies list.  
We are searching for enthusiastic, team players who can successfully sell our educational software to the K-12 market. Selling is done via the telephone through leads - but no cold calling. Excellent communication, clerical, and computer skills required. Organizational skills and attention to detail necessary.  
If you want to join our dedicated staff, please send Resume in confidence to:

510 general help

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**SUN SHADES DECORATING CENTRES SALES PERSON**  
for drapes, blinds, shutters. Experience preferred, but will train. Car needed.  
Hourly plus commission  
Fax resume: 905-713-2842

**LAWN & GARDEN MAINTENANCE**  
Expanding landscaping company requires hardworking and reliable workers. Experience preferred. Positions available immediately.  
Call Vince (905) 642-3276 or 416-406-8158

**Full Time/ Seasonal Garden Maintenance**  
Dales Gardening and Landscaping Inc. is seeking an individual to join their landscape maintenance team. Experience is an asset, but not necessary, we will train. Good workmanship, excellent communication skills and a strong willingness to learn is preferred. Must have a valid driver's license and be able to work April through December.  
Please call (905)642-4444 or fax your resume to: (905)642-5416



**Aveda Concept Salon**  
We're looking for:  
**Experienced Hairstylist and Entry Level Hairstylist**  
Join Our Progressive Team!  
"Education & Training is our priority."  
NewWave - The Bridle Port  
Unionville  
Call: (905)477-5014

**WAREHOUSE ASSISTANT**  
Cosmetic pkg. co. based in Beaver Creek business park, Richmond Hill req. a Warehouse Person on a full-time basis. Driver's license req.  
The applicant must be detail oriented, be able to operate a fork lift and be in good health since lifting cartons may be involved.  
Salary based on experience.  
Please fax your resume to:  
(905)764-3791  
Or phone Danny (905)764-3788

**X-RAY TECHNOLOGIST**  
Flexible part time.  
Stouffville clinic.  
Call Dr. Stephen  
905-472-7093



Advantage Learning Systems  
ATTN: Shelley Miller  
P.O. Box 220  
Aurora, ON L4G 3H3  
Fax: (905)726-8119  
E-mail: jobs@advlearn.ca