

515 skilled & technical help

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525 office help

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PLUMBERS REQUIRED



- Benefit Package
- Top wages for right candidate
- Vehicle supplied
- State of the art equipment
- Clean & friendly working environment.
- Current Plumbing License required.
- Will train right candidate
- Based in York Region

Fax resumes to: 905-853-5493
or Call: 905-853-6049

525 office help

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Canadian Premier Life Insurance Company

Exciting career opportunity for hardworking, enthusiastic individuals seeking to be part of a dynamic team of associates. Competitive benefits and salary package offered.

Bilingual Customer Service Representatives

Able to provide accurate and prompt response to telephone and written customer inquiries using automated system. PC knowledge, and strong oral and comprehensive written communication required. Customer service experience preferred. Positions require fluency in English and French. Able to work 11am-7pm, Monday-Friday.

Please mail or fax resumes to:
Human Resources Department
80 Tiverton Court, 5th Floor
Markham, Ontario L3R 0G4
Fax: (905)948-2131
Equal Opportunity Employer

Moldmaker in Vaughan requires: EXPERIENCED MOLD DESIGNER

In injection plastics. Well versed in Autocad 2D/3D. min. 6 years experience. Excellent salary and benefits.
Call Tony at: (905)761-1171

SEAMSTRESS (M/F)

Required for Markham Bridal store. Experience necessary.
Call Dianne, Tuesday-Saturday (905)294-4084

Precision sheet metal fabrication company requires SKILLED OR SEMI-SKILLED HELP

Hwy. / Woodbine (Markham)
Fax resume to: 905-475-2529
or call 905-475-6155

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REGISTRAR

Olympia Sports Camp, full time November to mid-June in Markham and mid-June to October in Huntsville (incl. RM&BD).
Process camper applications, data entry, filing, Visa payments, deposits, receivables, analysis, reports, camp fairs, mailings, enquiries, reception, administrative assistant, outdoor education assistant, Win95, MS Office, Access.
Start March 2000.
Fax resume to: Marilyn Card 905-479-9313
by February 18, 2000

ACCOUNTS PAYABLE/PAYROLL CLERK

\$10/hr. - Warden/Denison area
This Long-Term Temporary position requires the following experience:
• 1 year minimum recent A/P and payroll experience
• Quick and accurate Numeric data entry (7000 ksp/h)
• Excellent communications and phone manner
Fax resume attn: Chris 416-250-1760
Contemporary Personnel Inc.
www.contemporary.ca

Markham golf store seeks: EXPERIENCED ACCOUNTANT

To handle payroll, G.L., A/P, forecasting, P.O.S. Will be serving as an advisor and personal assistant.
Fax resume to: (905)305-1373

Medium construction firm in Gormley has permanent OFFICE POSITION

Will train for assisting in contract administration, plus other duties. Must be experienced on computers and bookkeeping. Own transportation necessary. Fax resume to 905-888-9779



FundEX Investments Inc., a Mutual Fund Dealership, is looking for an **Associate Service Director** for its office in Markham.

Skills required:
Min. 2 years Mutual Fund Industry Experience
Post-Secondary Education
Excellent Communication Skills (both written and oral)

Send Resumes to:
FundEX Investments Inc.
Attn: Bobbisue Edmondson
345 Renrew Drive, Suite 201
Markham, ON
L3R 9S9
Fax: (905) 305-1698
E-mail: bedmondson@fundex.com

530 sales help & agents

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Dynamic new company requires professional advertising **SALES REPRESENTATIVE** to develop territory in York Region. Must have vehicle. Compensation package with car allowance.
Fax resume to: 519-752-1004

NEW REAL ESTATE OFFICE REQUIRES STAFF

High Tech Real Estate office in Unionville requires staff to work days, evenings and/or weekends. Must be flexible to work all shifts if required, have excellent computer and people skills. Real estate experience preferred.
Please fax resume and references to: 905-947-8070

RECEPTIONIST/ADMIN.

Competent individual required for a company located in Steeles/Woodbine area, dealing in consumer product. Must be computer literate with knowledge of Excel and Accounting. Excellent communication and organizational skills a definite plus.

Send resume by fax to:
HYLA CANADA INC.
(905)947-1116

ACCOUNTS RECEIVABLE CLERK

Needed for medium size Mfg. Co. **GOOD BENEFITS**
• Job Costing • Collections • Invoicing
• ACCPAC knowledge an asset
Fax resume to: (416)297-5964

RECEPTIONIST

For Veterinary Office required immediately.
Monday-Friday, 3pm-7pm, alternate Saturdays, 8am-1pm.
Please fax resume to: 416-292-7877 or call 416-292-7804

530 sales help & agents

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F/T P/T MERCHANDISERS

Experienced merchandisers wanted, weekdays. We have positions available for mature, energetic individuals to assist with in-store merchandising. Must be well spoken and have an aptitude for numbers. Attractive salary. Own transportation a must.
Fax resume to:
North 51st Merchandising
1-877-801-4238

Canada's leading designer and marketer of branded and licensed motorsports apparel has an opening for a:

F/T INVOICE CLERK

Duties include: invoicing, accounts reconciliation, sales analysis. Self-motivated, detail oriented individual with strong analytical skills. You should be fully experienced with Excel and Word and thrive in a high growth, fast paced environment.
Location: Stouffville, Ontario
Fax your resume to:



CHOKO MOTORSPORTS INC.
Fax: (905)642-1011
Attn: Acc't. Manager

Only those applicants on the short list will be contacted for interviews

ACCOUNTING

Minimum 3rd year CGA or equivalent. Experience with ACCPAC, Word, and Excel is required. We offer a great office environment in a growing employee oriented company. Excellent salary and benefit package is included.
Please fax resume attn Susan: (905)669-4329

ATTN: PROGRESSIVE, SELF-DIRECTED SALES PROFESSIONALS

If you are interested in increasing your Earning Power\$ within a successful Outbound Call Centre our organization wants to hear from you.

We have been in the business of providing our clients with solutions to their Advertising and Promotional needs for over 50 years. Due to continued growth, we are expanding our sales teams.

We need 10 dynamic Outbound Sales Representatives to sell to our corporate clients across North America. We offer full-time opportunities 9 AM to 5 PM, Mon to Fri. Accessible by TTC in N/E Scarborough. Base Rate+ commissions + Bonuses + Incentives. Paid training and a full range of Company paid benefits.

We require motivated self starters with 2 or more years of experience in Outbound or Retail Sales environment. High School graduation or equiv. Accurate Keyboarding, Excellent Spelling, English Grammar and Enunciation, Professional Telephone Manner and strong Sales Skills. Qualified candidates are urged to contact:

Rebecca
Phone: (416) 291-1834 ext. 599
Fax: (416) 291-8985
E-mail: Juliana.Sukraj@Sympatico.ca

Myron thanks all applicants for their interest. However, only those candidates being considered for an interview will be contacted.

525 office help

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535 hospital, medical, dental

535 hospital, medical, dental

RECEPTIONIST/ADMINISTRATOR
Please call (905)477-0220
Fax resume to: 905-477-7278

A/R CLERK/DATA ENTRY
for transport company in Maple Full time. Full benefits. Fax your resume to: 905-713-8736

MEDICAL SECRETARY

Required for busy, specialists office in the Markham area. Reception, computerized scheduling, multi-tasking and problem-solving skills are essential. Experience in a medical environment is preferred.
Fax resumes to (416)694-1160

CUSTOMER SERVICE

Stouffville Manufacturer has an opportunity for a friendly individual with customer service/order desk experience and strong communication skills. Environment is fast-paced and requires someone with high energy who is enthusiastic and hard-working. Computer experience necessary. ACCPAC knowledge an asset.
Fax resume (905)642-0450, Attention: Terry

535 hospital, medical, dental

RN'S RPN'S & PSW'S
Required now



for all shifts
NHI Personnel
(416)368-9871
Downtown
(416)754-0700
Scarborough
Nursing Students Considered

RECEPTIONIST

Required by an international manufacturing/distribution company at Steeles/ DVP. Must have excellent communication skills as well as pleasing personality. Proficiency in Microsoft Word and Excel a must. Duties to include answering phones, sending faxes, mailing invoices and assisting with other day to day requirements.
Please fax resume with salary expectations to: (905)477-9779

OFFICE POSITION

An established label manufacturer located in Markham is looking for a dynamic non-smoker with the following qualifications: Order taking & entry, invoicing & filing, telephone answering, ACCPAC computer skills. Must be personable with a good command of the English language.
Reply to Box #4619
c/o The Markham Economist & Sun
9 Heritage Road
Markham, ON L3P 1M3