

525 office help

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530 sales help & agents

530 sales help & agents

510 general help

510 general help

Part-time Receptionist

Required for Markham business.
Hours 5pm - 7pm Monday to Friday.
Office is located at Hwy #7 and McCowan Road. Must be reliable, work well independently and have a good command of the English language.

Reply in confidence by fax only to:

Attention: Office Manager
905-294-0797

CUSTOMER SERVICE REPRESENTATIVES

required for fast paced, high energy company in Markham. The right candidate will be professional, customer oriented, with 2-3 years recent experience, preferably in a manufacturing environment. We are looking for CSRs who are SECOND TO NONE! Only those who possess the skills to work in a customer service environment where SERVICE EXCELLENCE is the mandate, need apply. If you are able to multi task, problem solve and are a superior communicator, then we want to talk to you!

Please submit your resume and covering letter, no later than Monday Oct. 4th, 1999, to:
Media Duplication Corp. - Human Resources
35 Minthorn Court, Thornhill, ON L3T 7N5
Fax: 905-709-9439

or e-mail to: jobs@mediadupe.com

We thank all applicants for their interest; however, only those granted an interview will be contacted.

BILINGUAL ADMINISTRATIVE ASSISTANT/RECEPTIONIST

Galderna Canada, a leader in dermatology products, is looking for a high-energy college graduate possessing excellent communication and organizational skills. As a Receptionist/Administrative Assistant, you will be providing secretarial and administrative support to the Regulatory Affairs Manager, National Sales Manager and a sales team. You will need to be fluent in English and French and have a strong knowledge of WordPerfect, Microsoft Word, Excel and Access.

Galderna Canada offers a competitive salary and comprehensive benefits package. Interested individuals should e-mail, fax or mail resume, by October 8, to: Barbara Cohen, Galderna Canada Inc., 7300 Warden Avenue, Suite 210, Markham, ON L3R 9Z6, Fax: (905) 944-0790. E-mail: barbara.cohen@galderna.com

We thank all candidates for their interest; however, only those under consideration will be contacted.

Equal Opportunity Employer

GALDERMA



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SALES POSITION

- Have you been out of the work force for a few years, raising a family?
- Do you enjoy home decorating & helping people?
- Are you looking for a career that is challenging & rewarding?

If so, we may have the perfect job for you!

- We are a successful chain of furniture & gift boutiques located in Ontario shopping malls
- We need you to work 15-35 hrs. per week during daytime, evening & weekend periods
- We will provide you with extensive training, including a full tour of our factory

To join our team, apply in person, with a resume to:
CRATE DESIGNS
Markville Shopping Centre
5000 Hwy. 7, East, Markham

Promote your company's
INTERNET PRESENCE in the Classifieds.
Be sure to include your **WEB ADDRESS**

LEGAL SECRETARY

Full-time for Markham law office.
Min. 2 yrs. experience, working knowledge of software pertaining to Real Estate, Corporate & Estate law.
Fax resume to: (905) 513-7147

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BOWRING

IS OPENING IN FIRST MARKHAM PLACE

And is now accepting applications for the following positions:

ASSISTANT MANAGER
FULL TIME SALES ASSOCIATES
PART TIME SALES ASSOCIATES
STOCK PERSONS

Please apply in person at The Bowring Scarborough Town Centre Location, or fax resume to (416) 288-9665



BOWRING

535 hospital, medical, dental

535 hospital, medical, dental

HOME-RELIEF HEALTH SERVICES INC.

requires
RN's/ RPN's/ PSW's/ HCA's
for Facility and Private work in Markham & Stouffville area
•Must have a car
Call 905-472-0709
between 10am & 4pm, Mon. to Fri.

WANTED REGISTERED PRACTICAL NURSES

To help manage the FRONT LINE in an emergency call center environment. If you are an R.P.N. with minimum 5 years experience with exceptional organizational, communication and computer skills we want you.
FORWARD your resume to:
MEDIPAC - 416-441-7059

AURORA DENTAL OFFICE

Dental office has a position open for a
PDA OR CDA
with computer knowledge. Must be able to work 3 nights/week.
Please call Dr. Weeden's office at
(905) 713-3334

540 hotel restaurant

540 hotel restaurant

Prestige Japanese Restaurant in Richmond Hill Highway 7 & West Beaver Creek Road requires experienced
WAIT STAFF (FULL/PART TIME)

Call 905-889-9756
x-268 for interview

Join

FRANKIE TOMATTOS TEAM

FIRST COOKS & DISHWASHERS

Apply in person after 11:30 am
Corner of Woodbine & Steeles
Ph: 905-940-2199
or fax 905-940-1990

WAIT STAFF WANTED

The Old Curiosity Tea Shop, 91 Main Street N. Markham is looking for friendly, reliable people with excellent customer service skills for full and part time positions.
Leave resume at above address or fax to: 416-291-3493 Training will be provided

A Sales Career World Leader in Home Security Systems

Training provided. Sales experience preferred but not necessary. Also suitable for semi-retired people looking for additional income in Markham, Newmarket, Richmond Hill, Aurora, Thornhill and Vaughan.
Call (905) 812-9961 (416) 953-9724 and ask for John Simpson

540 hotel restaurant

Licks
HOMEBURGERS & ICE CREAM
We are looking for friendly, energetic, motivated individuals for the following:
Full & Part Time Positions:

- ASSISTANT MANAGERS
- CASHIERS
- FOOD PREPARATION
- GRILL

Benefit package available.
Please apply in person
Mon. - Fri. 2-5 p.m. to 5308 Hwy #7

545 teaching opportunities

545 teaching opportunities

ASSISTANT TEACHER
required immediately
\$8.00/hr
Fax resume or call:
(905) 294-0130

TEACHER REQUIRED
For after school/extra curricular activities: Gymnastics, Dance and Arts & Crafts.
Also required
ECE & SUPPLY STAFF
For Montessori School
Fax resume to:
905-944-0078

TEACHERS TUTORS

The Academy for Math & Science, an international educational company, seeks tutors for our Markham learning centre.
We require: OTC & /or University degree. Able to teach Math from Gr. 9 OAC. Must be fluent in English.
Hours: Flexible, weekdays from 4:45 p.m. & /or Saturday.
Fax resume to: Peter
905-709-3045

510 general help

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MACHINE OPERATOR WOODWORKING
Up to \$15/hr.
if experienced
(905) 305-8438 ext. 502

SECURITY OFFICERS
LaBrash Security Services has Full Time and Part Time positions available at a prestigious condominium community in Markham.
Please fax resume to:
416-487-5702

FLOOR HELP
3 non-skilled positions at fast-paced Richmond Hill print shop. Shift work. Must have reliable transportation.
FAX resume to: Andrew C.
905-731-3343

Chouinard Bros. Roofing requires
SHEET METAL FABRICATOR
to make up roof flashing.
Full time - will train.
Fax 905-479-8305 Jean - Louis

ASSEMBLY WORKERS FULL TIME
Heavy lifting required.
\$8.50/hr. starting
More if experienced
(905) 305-8438 ext. 500

CUSTOMER SERVICE
Permanent full-time position available for an Apparel Importer in Scarborough. Polished customer service & telephone etiquette. Good communications skills & computer literate. Knowledge of French is a definite asset. Please fax your resume with expected salary to:
(416) 298-4849.

CROSSING GUARD
Paid back-up duties.
We require immediately a very reliable and flexible person to be a paid, full time back-up crossing guard. You must possess a car and know the Markham area well. If interested
PLEASE CALL TODAY!
416-606-0901

CAREER MINDED
An opportunity has arisen for a local marketing agent in this area. No selling is involved, just daily deliveries to existing customers and new accounts.
WE PROVIDE:
• Full classroom training
• Field support
• A guaranteed first year income of \$30,000
• Future Mgmt. Opportunities
YOU PROVIDE:
• Suitable vehicle
• Self motivation
• Organization
• Customer service
• Long term career goal
Please Fax resume to Mr. Dawson at 905-264-8511

Markham Chrysler Requires
AUTO BODY PERSON
Call Brian at Longman's Collision Center
Tel # 905-471-6080
or fax # 905-471-7682

Johnson Controls Ltd. is seeking a
Materials Clerk
The materials clerk will be responsible for the picking and packing of customer orders as well as the receipt and handling of inventory. The successful applicant, in addition to being a motor trained and having basic computer skills, will have 2-3 years warehousing experience.
Please send resume to:
Johnson Controls Ltd.
Toronto Distribution Centre
7400 Birchmount Rd.
Markham, Ont. L3R 5V4
Fax: (905) 474-5400
We are an equal opportunity employer

JOHNSON CONTROLS

FULL-TIME FACTORY HELP NEEDED
Woodbine/ Steeles area
\$7.00/hr. to start + bus fare
Fluent in Chinese an asset.
Call Mon to Fri: 905-475-2402