

York region

CAREERS

905-294-4331
1-800-743-3353

Serving York Region through The Economist & Sun, The Tribune, The Era Banner, & The Liberal

500 career training

COSTI

Looking for work can get expensive!

Come to the Markham Employment Resource Centre

WE OFFER AT NO COST:

- fax machines, photocopying
- computers, internet
- telephones, seminars and helpful staff

Drop in at 4981 Highway 7 (Between McCowan and Kennedy Roads)
Or call us at (905) 947-0172

Human Resources Development Canada / Développement des ressources humaines Canada



505 careers

Fall Job & Career YORK REGION Fair

Presented by:

The Era Banner THE LIBERAL ECONOMIST & SUN Stouffville Tribune

Wednesday, September 29, 1999

9:30 a.m. ~ 5:30 p.m.

FREE ADMISSION!

SHERATON PARKWAY TORONTO NORTH
600 Hwy. #7 East (Hwy. 404/Hwy. 7)

Use our special pull-out supplement on
Sunday, September 26th
containing information from a wide variety of
organizations who will be exhibiting

OVER 65 EXHIBITORS
BOOKED!



Guest Speaker:
Donna Messer
President - ConnectUs
Communications Canada
"Effective Networking
Strategies"
"Marketing Practices"

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505 careers



Xebec, Canada's premier provider of Electronic Imaging, Data-to-Mail and Film-Based Imaging solutions is seeking dynamic individuals to fill the following entry level positions:

Laserprint Operators - experience with high-end Xerox laser printers

Insertor Operators - experience with operating high-end Bell & Howell Intelligent Insertors

Experienced Quality Control Inspectors

Excellent communications skills and an ability to work shifts is required

Xebec offers a comprehensive benefits package, competitive remuneration, state-of-the-art technology and provides a stimulating environment by providing the necessary motivation, empowerment and recognition of achievement.

We thank all applicants in advance, but only those under consideration will be contacted.

Xebec Imaging Services Inc.
2637, 14th Ave., Markham, ON L3R 0H9
ATTN: Corporate Recruiter
e-mail: resume@xebec.ca • fax: 905.470.9233
No phone calls or agencies, PLEASE!

505 careers

FINANCIAL ANALYST

A large company in the manufacturing industry, located in York Region area is searching for a highly motivated individual to fill the position of **Financial Analyst** at the Corporate level.

Reporting to the Controller, responsibilities will include: consolidation accounting of monthly, forecasted and budgeted results and preparation and analysis of monthly financial statements. Other duties will include special projects.

The candidate will have a CA designation and should have 3-5 years of combined public accounting and industry experience.

We offer a highly competitive salary and benefits package. Please forward your resume with salary expectations in confidence to:

Box 2694
c/o The Era-Banner
580B Steven Court
Newmarket, ON L3Y 4X1

CAREER OPPORTUNITY FULL & PART TIME SALES ASSOCIATE

We currently have an opportunity for an outgoing team and career minded individual to fill a position in the Toronto area.

The right candidate will possess:

- Previous sales or financial services experience is an asset
- Excellent communication skills
- Ability to work in a fast-paced, goal oriented environment
- Able to work flexible hours, including Saturdays

The successful candidates responsibilities will include:

- Telephone sales
- Developing sales leads
- Credit investigations
- Credit analysis and decisions
- Collections

Please forward your resume in confidence to:



AVCO FINANCIAL SERVICES LTD
Attn: Michael Boland
5293 Highway #7, Unit 5
Markham, Ontario
L3P 7M7
Fax: (905) 294-4262

A growing financial Advisor practice needs a permanent part time **SERVICE ASSISTANT** at least half time with possibilities of going to full time in the future. Applicants should have excellent communication and organizational abilities, computer skills in Windows 95, Word, Excel and Maximizer preferred. Experience in the securities, accounting, insurance or similar business will be a definite asset. Work location is at our Branch Office near Steeles/Woodbine. Excellent opportunities for training and a career in our national company.

Please fax resume to Bill Anderson at: (905) 475-4082

York South Association for Community Living
Full and Part Time

Community Support Workers

We seek only the right people, who have ambition and dedication to train as team members.

Successful applicants will provide support and services to people with developmental disabilities living in the Richmond Hill/Thornhill and Markham areas.

Full and Part Time positions available:

- Full time (awake) Nights - Start salary \$24,276 + benefits
- Full time Evenings - Start salary \$28,974 + benefits
- Part time for all shifts - \$11.36/hr. plus vacation pay

Education in social sciences or experience is required.
Please fax your resume to:
YSACL - Richmond Hill 905-737-3284
Attn: Competition #99-0043

Thank you to all who reply; however, only those chosen for interviews will be contacted. No telephone inquiries please.

The York South Association for Community Living is an equal opportunity employer.

505 careers

Bilingual Customer Service Agents

Required immediately in Markham. Exceptional French & English language skills both written and spoken. CSR's should have a clear and pleasant telephone voice along with computer skills for an inbound call centre. Please mail or fax resume to:

Call Centre Manager
35 Riviera Drive, Unit 17
Markham, ON L3R 8N4
Fax: 905-946-0410



Call Classified Today

To place your ad
294-4331
1-800-743-3353

675 announcements

NOTICE TO READERS

Before responding to any advertisement requesting that money be sent, you may wish to investigate the company and the offer. The publisher can not assume responsibility for the validity of the offering advertised within the classified pages.

EXECUTIVE ASSISTANT TO PRESIDENT 40-45K

Our client, located in West Beaver Creek Business Park, is searching for a dynamic individual to support their new president. Qualifications and skills are as follows:

- 5 years exp. at senior level
- Strong Word, PowerPoint, Excel mandatory (lots of presentations)
- Typing speed min. 60 wpm
- Speedwriting skills
- Excellent communication
- Professional

Please fax resume to:
NORRELL STAFFING SERVICES
Attn: Ishbel Wilkie
905-726-2863



AEROBICS INSTRUCTORS AUDITION

Work with the best in the industry!

We are looking for Aerobics Instructors for a soon to open Fitness, Martial Arts & Wellness facility in Thornhill/Richmond Hill! Training and class programs designed by Al Greene of Body Alive Studios and managed by martial arts Master Moni Aizik

Please fax your resume to:
416-482-4539 (RE:Impact)
or e-mail: impactcentre@home.com