

YORK REGION CAREERS

Serving York Region through The Economist & Sun, The Tribune, The Eco-Banner, & The Liberal

905-294-4331
1-800-743-3353

510 general help

MARKHAM ECONOMIST & SUN
Attention Adults
Earn Extra Money

The Markham Economist & Sun is currently taking names of responsible adults to deliver our newspaper door to door every Tuesday, Thursday and Saturday.

If you are interested in this part time work and have a reliable vehicle, please call for more information.

Dan
905-294-8244
Monday to Friday 10 am - 4 pm

PETROLEUM DRIVER/ SALES REPRESENTATIVE

Stouffville Co-operative, a multi-serve agribusiness is currently seeking an enthusiastic, customer-oriented individual to deliver furnace oil, gasoline and distillates to farm, home and commercial business accounts. This position will be based out of the Uxbridge branch. You will possess superior interpersonal skills in order to deliver a high level of customer service and promote sales growth. We require an individual with a D-Z license, good driving record and proven organizational skills. Knowledge of petroleum products and/or TDG and WHMIS certification would be strong assets.

Please apply in writing to: Stouffville Co-operative, P.O. Box 130, Stouffville, ON L4A 7Z4
Fax: (905) 640-6237.
only those under consideration will be contacted.

Snap-on

PRODUCTION SUPERVISION

We are a world class manufacturer of tool storage units with a focus on quality, cost and on time delivery. Our enviable growth record has provided us with the opportunity to hire an energetic individual to join our winning team. Applicants must have a successful track record in production supervision, value the importance of teamwork, be organized, disciplined, and have excellent communication skills. You must be willing and able to work on a rotating three shift basis. Sheet metal fabrication experience in a unionized environment would naturally be a strong asset.

We offer a competitive remuneration package that includes overtime premiums and a group performance bonus plan.

Please submit resumes to Human Resources, Snap-on Tools of Canada Ltd., 145 Harry Walker Parkway, P.O. Box 2006, Newmarket, Ontario, L3Y 6W4
Fax 905-836-5323

We thank all candidates in advance for their resumes and advise that only candidates selected for interviews will be contacted.

Stouffville Tribune
Delivery/Motor Route Drivers Wanted

Work consists of counting, bundling, and dropping off papers, flyers, catalogues, and other products to specific addresses in Stouffville and outlying areas. Deliveries are for our Tuesday, Thursday and Saturday Newspapers. Work is done from your home, at your own schedule, with deadlines for completion on newspaper days. This is a contract position for someone with a reliable vehicle and a flexible schedule. A van or enclosed truck is required.

The Distribution Department is currently taking names of responsible adults to deliver newspapers and flyers in our rural delivery areas in Stouffville. Deliveries are to be completed Tuesday & Thursday before 6 p.m. and Saturday by Noon.

If you are interested in one of the above positions, please call for more information. A reliable vehicle is required. All papers and flyers are picked up at our Markham Warehouse.

Call Ariene at 640-1200
Monday to Friday 9 a.m. - 4 p.m.

515 skilled & technical help

A division of Magna International, producing automotive seating hardware is seeking the following position:

INDUSTRIAL MILLWRIGHT
(Afternoon Shift)

Must be a licensed millwright with 3 years experience in industrial maintenance. Knowledge of hydraulic and pneumatic trouble shooting. The ability to assess electrical/mechanical problems and solve with minimal supervision and downtime.

TOOL & DIE MAKER

The successful candidate must have a minimum of 5 years experience with progressive dies, with ability to trouble shoot and repair dies in Press Shop. Blue print reading and CNC knowledge an asset.

We offer a competitive wage and comprehensive benefit package.

Interested qualified applicants may forward their resume to:

SLIDE MASTER
Human Resources Manager
P.O. Box 267
Newmarket, Ontario L3Y 4X1
or fax to: (905) 853-3607
We thank all applicants in advance but advise that only those candidates selected for an interview will receive a reply.

MAGNA

515 skilled & technical help

Multimatic Anton Mfg

Anton Manufacturing is a Tier 1 supplier to the global automotive industry with a commitment to being an industry leader. We are located north of Toronto and easily accessible from all major routes.

MAINTENANCE ELECTRICIANS

- Experience in automotive or related environment as licensed electrician or equivalent.
- Experience with pneumatic, hydraulic and mechanical systems and tools, an asset.
- PLC programming and troubleshooting required (Allen Bradley, Omron)

TOOL & DIE MAKERS

- Journey persons with 3-10 years experience in heavy stamping die repair and maintenance.
- Experience with progressive dies.

MACHINIST

- Min. 2 years experience as licensed general machinist or equivalent.
- Provide high performing tooling to machining centre and high quality machining parts.
- Basic Windows computer knowledge, an asset.

We are an equal opportunity employer. Only applicants under consideration will be contacted. We offer a comprehensive benefits package and competitive wages commensurate with experience.

Fax resume to: Human Resources, Anton Manufacturing, Fax-905-879-1013
No phone calls please.

525 office help

We're looking for licensed **LIFE AGENTS** or **A & S agents** to work in our Markham office from mid-Aug to Dec Mon to Fri from 9:00AM to 5:00PM (flexible)

- Handle incoming phone calls
- Selling travel insurance
- No commissions - earn \$11/hr

Applicants must have excellent use of English language, valid license and E & O insurance.

Call Dan at 905-201-1570

525 office help

WALKER

Walker Equipment Limited is currently seeking individuals for the following positions:

CREDIT/LEASE ADMIN. ASSISTANT
Full time applicant to be proficient on the computer in Word, Excel and others also to process an accounting background with attention to detail important. Good communication and people skills a must.

ACCOUNTS RECEIVABLE/ COLLECTIONS OFFICER
Required full time for maternity leave coverage (approx. 8-9 months). Applicant to be proficient in Word, Excel, and the computer.

Please fax resume to 905-294-1702.
We appreciate all responses but regret only those selected for an interview will be contacted.

RICHMOND HILL

Our fast paced computer company requires an experienced invoice/AR clerk to process (on our computerized system) large volumes of invoices. Position requires excellent communication, organizational and time management skills, software skills should include Excel and Word at an intermediate level. Previous invoicing, accounts receivable and cash receipts experience is essential.

Please fax resume to: Irene Smith @ (905) 882-1106 or email to: ismith@cdicomputers.com

530 sales help & agents

SALES ADMINISTRATIVE ASSISTANT UP TO 30K

A dynamic point of sale computer company located in Richmond Hill, requires a self-starter in this fast pace service environment. Excellent research, communication and telephone skills in addition, proficiency with Office 97 is necessary.

Please fax resume to: (905) 882-8367
Attention: Charlie Rabito

RECEPTIONIST F/T AND P/T

Must have telephone skills, computer knowledge, typing and inter personal skills. For Real Estate office, will train.

Call: (416) 399-9886
or fax to: (905) 477-6978

530 sales help & agents

INSIDE SALES

Computer Manufacturer in Markham is looking for Full Time Sales Reps. Must have computer and/or sales experience. Bilingual an asset. Base salary plus commission.

Fax resume to Suzanne @ 905-472-6633

BILINGUAL TELESales PROFESSIONAL

6-8 hours shifts between 8am-8pm. Located Beaver Creek area. Guaranteed wage \$10/hr. Easy sale. Customer in-bound leads. Will train. Computer knowledge an asset.

Call: 905-882-1102 ext.236
or Fax resume: 905-882-1106
Attn: Human Resources

525 office help

Busy real estate and property management office require a **F/T RECEPTIONIST**

Must have reception experience be familiar with Microsoft Word and Excel.

Resume with salary expectations, **FAXED ONLY** to: (905) 940-6009

ADMINISTRATIVE ASS'T
Franchise Consulting Company
Excellent computer, administrative and communication skills.
Organized and able to handle multi-tasks.
Fax resume 905-709-9494