

york region

CAREERS

Serving York Region through The Economist & Sun, The Tribune, The Era Banner & The Liberal

905-294-4331
1-800-743-3353

505

careers

Delfour Corporation is a leading software provider in the logistics industry and is currently seeking innovative thinkers in the following areas:

Human Resources Specialist:

Candidates will possess 3-5 yrs. related HR Working experience and will report directly to the General manager. Responsibilities to include establishing and/or modifying corporate policy pertaining to recruiting and retention strategy, performance monitoring and reward programs, as well as day to day operational activities associated with human resource management.

Billing Specialist:

Candidates will possess 2nd-3rd level CGA or equivalent courses and 2-3 yrs. of accounts receivable experience, including billing and collections. Applicant must have the ability to multi-task, be a team player and have MS Excel. Duties include: month-end billing, project billing, collection, balances to GL and revenue analysis.

Please send resume to: info@delfour.com
or fax: 905-415-9778

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careers



Join a Dynamic Team!

S.C.P.R.O. is a rehabilitation services provider in need of therapists within Simcoe County. We look forward to welcoming:

OCCUPATIONAL THERAPISTS

and PHYSIOTHERAPISTS

to our ADULT SERVICES TEAM

Requirements include:

- College registration
- a vehicle
- excellent communication skills
- flexibility
- a willingness to learn
- experience in industrial therapy and/or home care.

If you would consider a career in a professionally challenging, multidisciplinary, team based environment, come join us!

Send your resume by August 15, 1999

Only Successful Applicants will be contacted.

80 Bradford Street, Unit 321, Barrie, Ontario, L4N 6S7

Tel: (705) 727-7888 / Toll Free: 1-888-776-0991 / Fax: (705) 727-7899

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careers

Advertising Sales Manager

Growing newspaper division has an immediate opportunity for an experienced sales professional to manage a busy sales department. You have a solid track record in sales, an energetic take-charge approach, innovative problem solving skills and a history of creating success.

Compensation consists of salary, commission and car allowance, and commensurates with experience.

Please apply to

Bert Kleiser

Director of Advertising

The Mirror & Guardian Newspapers

10 Tempo Ave.

Willowdale, Ontario

M2H 2N8

PLEASE CHECK YOUR AD

ORDER PICKERS / DZ DRIVERS

for food distributor in Richmond Hill.

Immediate openings for experienced order pickers or DZ drivers with a positive attitude. Order pickers licensed to operate High Rise Forklifts will be given preference. DZ drivers are required for local and out of town deliveries and must have 2 years driving experience with a clean abstract.

Competitive compensation & benefits.

Call Gerri at: (905) 707-7074

Opening For The Position of Retail Detailer/Merchandiser

Gentec International, Canada's premium consumer electronics accessory company, currently has an opening for a Retail Detailer / Merchandiser of Ontario.

This position is responsible for merchandising and servicing sales programs at our retail accounts, managing inventory and educating retail staff through seminars and product knowledge training sessions.

The ideal candidate must have strong organizational skills, good attention to detail, and able to work with minimal supervision. Knowledge of computers and consumer electronics is an asset.

A minimum of three (3) years retail merchandising experience and a reliable vehicle is required.

We thank all applicants for their interest. However only candidates considered for an interview will be contacted.

Please forward resume by:

Email to sales@gentec.intl.com

Fax: (905) 513-7740

Mail: Sales Administration Department

Gentec International

90 Royal Crest Court

Markham, ON L3R 9X5



YORK REGION DISTRICT SCHOOL BOARD

The York Region District School Board invites qualified applicants to apply for the following position at the Community Education Centre, Aurora, effective September 7, 1999.

NETWORK ANALYST - CLASSROOM SUPPORT - 100% - 12 MONTHS SALARY: \$21.65 - \$22.85

QUALIFICATIONS:

- excellent interpersonal/communication skills required
- two years experience in a desktop technology support required
- knowledge of the Board's desktop technology and applications required
- knowledge of Personal Computers, printers, communications network hardware and software, including Windows, Novell, NT and TCP/IP required
- own transportation required

Please forward your resume by August 6, 1999 to:

Lynn Routledge

Human Resource Planning Administrator

Employee Services

60 Wellington Street West

Aurora, Ontario, L4G 3H2

Telephone: (905) 727-0022 Ext. 2479

Fax: (905) 841-3943

E-mail (In Word, Version 6): emplserv@yrbe.edu.on.ca

Please note: A Criminal Records Check is required of all individuals hired as a condition of employment.

We are proud to be an organization that welcomes diversity in the workplace and we encourage applications from all qualified individuals.

We wish to thank all applicants for their interest, however, only those selected for an interview will be contacted.

CELEBRATING STUDENT SUCCESS!

Bill Crothers

Chair

Bill Hogarth

Director of Education

CUSTOMER SERVICE REPRESENTATIVES

Required for fast paced, high energy company in Markham. The right candidates will be professional, customer oriented, with 2-3 years recent experience, preferably in a manufacturing environment. We are looking for CSRs who are SECOND TO NONE! Only those who possess the skills to work in a customer service environment where SERVICE EXCELLENCE is the mandate, need apply. If you are able to multi task, problem solve and are a superior communicator, then we want to talk to you!

Please submit your resume and covering letter, no later than Friday, July 30, 1999, to:

H.P. Media Duplication Corp.

35 Minthorn Court, Thornhill, ON L3T 7N5

Fax: (905) 709-9439

or e-mail to: jobs@mediadupe.com

We thank all applicants for their interest, however, only those granted an interview will be contacted.

HELP WANTED

We are looking for key people to expand our Financial Services business in this area. Experience not necessary.

We will train.

For interview, call Hanif at 416-635-5274 Ext. 49

NOTICE TO READERS

Before responding to any advertisement requesting that money be sent, you may wish to investigate the company and the offer. The publisher can not assume responsibility for the validity of the offering advertised within the classified pages.

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general help

MOLLY MAID is now hiring FULL AND PART-TIME HOME CLEANERS

required immediately
Markham, Unionville, Stouffville areas
Bondable Mon - Fri, 8-5pm
905-642-2575

ARE YOUR HOURS THIS GOOD?

• No Evenings • No Weekends
• No Holidays • Paid Training
Work for #1 Home Cleaning Service
Markham & Unionville Location
CAR REQUIRED - MILEAGE PAID
(905) 471-2929 merry maids.

Seamstress/Tailor

Required for Markville Shopping Centre and Fairview Mall. Full or part time. Experience necessary. Call head office 905-279-2483

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general help



E.C.E.

Part time Home Visitor - Markham area. Two years experience. Car required. Please fax resume to Annett at 905-479-9047

Landscape Driver

with landscaping experience, must have valid licence/clean abstract, able to drive 5 ton truck. Phone or fax: 905-472-0797

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general help

MARKHAM ECONOMIST & SUN

TELEMARKETING POSITIONS in York Region

Evenings 5:30 - 8:00 P.M.

Earn \$8.00/Hour Guaranteed start plus commissions

- Must have Telemarketing Experience
- Selling Home Delivery Subscriptions
- Must have excellent command of English language
- Candidates fluent in English and Cantonese also required

Interested?

Please send resume to:

The Economist & Sun Newspaper
9 Heritage Road,
Markham, Ontario
L3P 1M3
Attention: Distribution Manager

BARN HELP

Required Full time
Jr. Instructor/Barn Help position also available. Riding available. Experience necessary.
CORNERSTONE FARMS
905-888-1950

BUSY PUB REQUIRES

EXPERIENCED COOK
Apply in person at:
Col. Mustard Pub and Deli
6545 Hwy #7, East
905-294-4925