

york region

CAREERS

Serving York Region through The Economist & Sun, The Tribune, The Era-Banner & The Liberal

905-294-4331
1-800-743-3353

525

office help

ADMINISTRATIVE SECRETARY
Cosburn Giberson Landscape Architects have an administrative secretarial position open. The firm is offering a career challenge to an organized person to work with a team who takes pride in their work. Responsibilities include word processing, reception, basic accounting A/P, A/R, payroll) and management of office supplies. Computer literacy in Microsoft 7.0 and Excel 7.0 is required. Knowledge of Lotus would be an asset. Candidates will require excellent communication skills and a demonstrated ability to complete work independently. Interested applicants should apply in writing to:

Cosburn Giberson Landscape Architects
7270 Woodbine Avenue, Suite 100
Markham, Ontario L3R 4B9
fax: (905) 475-5930

To place your Ad
in our
Careers Section



Call

294-4331 - 1-800-743-3353

525

office help

Reception/Accounting Clerk
Nova Wire Edm Corp. based in Markham, currently has a seven month contract position available. This key role involves bank reconciliations, month-end close off and invoice preparation. Responsible for cash flow and accounts payable functions, you will respond to telephone calls, direct visitors, and monitor inventory levels. You have two years of accounting and reception experience, an office administration diploma and a working knowledge of Microsoft Word, Excel and Simply Accounting. Strong communication, organization and interpersonal skills are also required.
Fax resume to: 905-728-9662

BILINGUAL CUSTOMER SERVICE REPRESENTATIVE

Markham area office has an entry level position available for a Bilingual Customer Service Representative. Excellent verbal communication skills a must. General office functions and computer knowledge required. A knowledge of the Life Insurance industry is an asset.

Please fax your resume, including salary expectations to: 905-947-0863 or email to: Canada.HR@labone.com

535

hospital, medical, dental

HCA's / PSW's
Required for Facility and Private work in Markham and Stouffville. Must have a car.
Call Home Relief Health Services 905-472-0709 between 10am and 4pm Mon to Fri.

540

hotel, restaurant

SERVING STAFF WANTED

for Markham Restaurant. Experience a must. Fax resume to: 905-475-6575.

NOTICE TO READERS

Before responding to any advertisement requesting that money be sent, you may wish to investigate the company and the offer. The publisher can not assume responsibility for the validity of the offering advertised within the classified pages.

COMMUNITY RNS & RPNs YORK REGION

GUARANTEED HOURS & PART-TIME VISITING & SHIFT NURSING POSITIONS AVAILABLE

WE OFFER: Flexible scheduling • Comprehensive orientation • Ongoing training/in-service education • Competitive compensation/Benefits • An innovative, client-focused professional practice model.

A vehicle for visiting nursing is required.

Please forward your resume to: Saint Elizabeth Health Care, Home Office, Human Resources Dept., 90 Allstate Pkwy, Suite 300, Markham, Ontario L3R 6H3. Fax: (905) 940-8977.



325

auctions, sales

MIXED ESTATES FROM ACROSS CANADA
Under instructions received from Marcus & Co., we will sell in detail lots by

ESTATE AUCTION

FRI: JULY 09 AT 6:30 PM (PREVIEW 5:PM)
1131 GORHAM ST. UNIT 7, REAR DOOR
NEWMARKET (Leslie St., N. of Mulock)

COLLECTIBLES

Over 150 Discontinued Hummel figurines, Royal Doulton Figurines, jugs, animals, Moorcroft Pottery, Beswick Animals, Royal Dux, Depression glass, Bronze Statuary, CORGI MATCHBOX, LLEDO, EFE, DINKY, Die cast Collection (Mini) Beanie, Border Fine Arts Sculptures, Special Edition Doulton Figures, Glassware.

SWAROVSKI ANNUALS & COLLECTIBLES

Lovebirds, Turbedoves, Seals, Elephant, Dolphins, and many more.
OVER 100 LIMITED EDITION PRINTS & ACCENT ART
A.J. Casson signed collection of Ontario's, Casson Casson, and single releases: Christine Marshall, James Lumbers, A.Y. Jackson, Tom Thomson, Bateman, Brander, etc.

EXQUISITE MAHOGANY & OAK FURNITURE

Hand carved desks, occasional tables, consoles, mirrors, dining room suite, plant tables, French night stands, Chippendale tables, evening carts, corner chairs, loveseats, china cabinets, bow front cabinet, what nots, washstand, nesting tables, baccarat bench, hall stand, colonial tables, tea cabinets, vitines, quilt rack, marble tables, TV stand & more. Estate Persian area and room size rugs, all hand woven and fine quality.

ESTATE & MODERN JEWELLERY

Diamond Solitaire rings 1 ct, 2ct, 3ct, 4ct & 7ct, precious & semi precious stone rings, diamond earrings, gold chains, bracelets, necklaces, tennis bracelets, pearls, Appraised Estate Jewellery, (many unusual & unique items), Rolex Watches, Pocket Watches, Seed pearl Necklace, Cameo Brooch, Jade, Bangles. Values to \$75,000 each.

COINS & BANKNOTES

24kt Gold coins, Quantity of Banknotes, Olympic sets, DoI Dollars, proof sets, world sets, estate books, world mint sets, silver dollars, framed stamps, framed coin.

SPORTS MEMORABILIA & ELECTRONICS

Autographed jerseys, photos, jucks, museum presentations, Original six collector frame NFL superstars, Sunda, Yezeman, Dom, Joseph, Bobby Orr, Wayne Gretzky items, Phones, Stereo's, Home Theatre, Walkmans, Speakers, Port, Radio, VCR & more.

OUTDOOR CAST IRON & FURNITURE

Selection of fine quality cast iron planters, birdbaths, bronze Urns, and iron accent furniture, Bronze Cranes, ducks, frogs, geese, fountains, and more.

Auctioneers note: a fine quality sale, items still arriving, unable to list a paper deadline. Terms: Cash/Visa/MC/Amex as per posted & announced. No Buyers Premiums, additions & deductions apply, removal same day. Information: 416-298-1762. PROFESSIONAL AUCTIONEERS INC. 416-298-1762 1-888-PRO-SALE

325

auctions, sales

AUCTION SALE SATURDAY, JULY 10, 1999 10:00 A.M.

AN ESTATE SALE OF THE LATE LES MILROY, LOCATED AT 7107 REESOR RD. MARKHAM, ONTARIO (CEDAR GROVE)

Sale consists of: 2 Farmall Super A McCormick Tractors, Box trailer, one with buzz saw attachment, in ex cond, wrought iron fencing, iron stock pile, wood lathe, starter, commutator lathe, numerous large buzz saw blades, Drill Presses, standup grinders, 2 lawn rollers, lawn slide, Antique Tractor-Drawn Road Grader, 5 Harley Davidson Motorcycle Frames, Chainsaw, 2 wood stoves, numerous 1 cyl. motors and water pumps, beer fridge, and appliances.

Tools, Tools and More Tools, Antique Wooden Wagon Wheels, antique car parts, Antique Blacksmith Forge, antique set of wood, trim, planes, 2 wagon loads of boxes of tools and merchandise too numerous to tell! Mr. Milroy could fix anything and this sale includes his tools, part pride and joy. Come have some fun, something for everyone.

Terms: Cash or known cheque. Auctioneer not responsible for accident or injury on day of sale. Auctioneer, DAN BARKEY, Barkey Auction Services Ltd. Phone: 905-649-3718.

325

auctions, sales

Wednesday, July 7th, 4:45 P.M.

Auction Sale of Furniture, Antiques and Collectibles for the Estate of Gavin Bowers of Meaford, long time collector with emphasis on Japanese, Oceanic and African Art, selling at NEIL BACON AUCTIONS LTD., 391 Regional Rd. 21, Port Perry, 1km west of Uxva.

To include: East lake buffet, oak leaded glass china cabinet, oak daybed, 4 ball and claw foot chairs, round ball foot walnut table, buried claw foot sideboard, Chippendale china cabinet, wall icebox, ash dresser, oak parlour table, rattan table and chairs, East lake parlour chair, spool bed, cedar chest, pine parlour table, 10 oil lamps, walnut armoire, shaker table, brass hanging lamp, art deco lamp, antique clocks, over 200 pcs of prints, oils, watercolors, framed and unframed, art books, collection of pocket watches, collection of soapstone, woodcarvings and tools, over 100 pcs porcelain and pottery, Nippon and cranberry, marine anchors, props, wheels, moulds and memorabilia, ships lanterns and oil lanterns, bridge lamps, Svea safety stove, Kalnew microscope, brass canning bath, 42 Indian arrowheads, spears, shield, old large maps, services for 112 (rod Scandinavian Ironstone), Peak Frean Biscuit Co. biscuit barrel, collector plates, Royal Doulton, sterling, Japanese iron figures, plus many other interesting and quality pieces.

SALE MANAGED AND SOLD BY NEIL BACON AUCTIONS LTD. 905-665-1068

Service DIRECTORY

S & S PAINTING & DECORATING
A Touch of Class
Interior & Exterior
Top Quality Guaranteed
Fully Insured • Free Estimates
905-471-6538

Bill's Painting
Take the pain out of painting
Interior, Exterior
Paper Hanging
Senior Discount
Bill Frechette - 294-5415

DAVID BARKEY
Painting and Decorating
Experienced and Reliable Service Since 1978
Reasonable Rates • Free Estimates
905-294-3026
24 Honeybourne Cres. Markham, Ontario L3P 1P4

JUST WINDOWS
WINDOW CLEANING SERVICE
INDUSTRIAL • COMMERCIAL • RESIDENTIAL
PAGER: (416) 379-5453
BILL LANNING RES: (905) 471-4744

WAYNE SMITH CARPENTRY
Additions - Renovations
Cabinets - Decks
640-6345

800

business directory

HELP WANTED



294-4331
1-800-743-3353

PLEASE CHECK YOUR AD

FIGHT THAT TICKET

FORMER POLICE OFFICER TO ASSIST YOU IN COURT
CALL 905-294-8345
1-888-661-6006
THE TRAFFIC COURT DEFENCE EXPERTS
THOMAS GILES AND ASSOC. INC.
6070 Hwy. #7E (Second Floor) Markham

THE GLASSHEADS
Made Easy

To advertise your products or services
Call 294-4331 1-800-743-3353