

york region

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Serving York Region through The Economist & Sun, The Tribune, The Era-Banner & The Liberal.

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skilled &
technical help**CARDINAL STAFFING INC.**

Our office works with individuals seeking better positions in the Industrial/Manufacturing sector. Cardinal Staffing Inc. represents firms seeking people both on Contractual and Full Time basis.

Listed below are a cross-sampling of the skilled trade classifications we represent:

**ELECTRICIANS
MACHINIST
WELDERS
MOLD MAKERS
TOOL AND DIE MAKERS
HVAC INSTALLERS
CABINET MAKERS**

To apply, call Cardinal Staffing Inc. at (905) 470-2281

You can also Fax and/or E-mail your resume to:

Cardinal Staffing Inc.
41 Main Street South
Unionville, Ontario
L3R 2E5

Tel: (905) 470-2281 Fax: (905) 470-2279

E-mail: dbosse@passport.ca

525

office
help**Payroll Clerk**

Required by Markham manufacturing company. Responsibilities include biweekly payroll, commission, statutory reporting and expense preparation. CPA certificate preferable. Knowledge of Ceridian payroll, lotus and excel an asset. Fax resume to:

Ms. Eremia
FS Tool Corporation
(905) 475-0347

525

office
help**OFFICE HELPER**

Drivers licence required. Some office administration experience including supplies ordering and control and administrative tasks inside and outside the office. Starting salary \$10 per hour. Please reply to:

Box 4581,
c/o Economist & Sun,
9 Heritage Rd, Markham
L3P 1M3

525

office
help**PART TIME
SUPPORT PERSON**

for dynamic, fun, publishing company. Markham office. Fax resume to 905-947-9981

530

sales help
& agents

Aurora • Richmond Hill • Stouffville
Uxbridge • Markham
Promote - Long Distance Tel. Service
- Dept. Store Credit Card

Full Time and Part-Time Positions
Sales Representatives - We are looking for enthusiastic persons to work in a major dept. store. If you are outgoing with a professional appearance and enjoy working independently we'd like to hear from you. We offer full training, a guaranteed hourly rates and flexible scheduling. Preference given to experienced sales persons.

Supervisory position available - must have reliable car.

Telephone 1-905-707-1777, ext. 172
or fax your resume to 1-905-707-1015
Attn: Field Sales.

ADVERTISING**SALESPERSON WANTED**

for Image Magazine
The Guide To Exclusive Living

- Commission only! (50%)
 - Telephone Sales experience req'd
 - Working at home an option
- Resume 33 Harbour Sq. #1418, Toronto M5J 2G2

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general
help**COLLEGE PRO PAINTING**

requires:

PAINTERS

Full time positions available from May-Aug
for hardworking individuals.
Fax resume to Karen @ (905) 477-3806
between 8am-5pm

Please
Check
Your
Ad

We are a rapidly growing Markham based printing supply company which requires people to fill the following positions. The ideal candidates will have experience in the printing industry and Microsoft Windows:

**ORDER DESK/CSR
PURCHASING
ACCOUNTS PAYABLE**

Please send your resume to
box # 4582
c/o The Markham Economist
9 Heritage Rd, Markham, Ontario

**CUSTOMER SERVICE
/ ORDER ENTRY**

Markham firm requires mature individuals with experience in Customer Service & Order Entry. Excellent communication skills, accuracy in data entry & good command of English a must. MS Office and Accounting knowledge an asset.

**FAX RESUME TO:
905-513-1702**

ACCOUNTANT

Small property management company in Markham seeks an accountant to handle its accounting functions. The ideal candidate should be a self-starter, experienced in property management accounting & suitably qualified. Salary commensurate with qualification and experience.

**Please fax resume to
905-475-1587.**

DATA ENTRY CLERK

Busy office requires a dependable person for data entry/reception and general office duties. Proficiency in computers, good people skills and flexibility required. Drop off resume and references to: Markham Industrial & Trade, 7634 Woodbine Ave., Unit #1, or fax to 905-477-5878.

**MUSIC INDUSTRY
INSIDE SALES &
ADMIN**

For local musical instrument manufacturer and importer.
Steeles/Woodbine area.
Call 905-946-8104

Help Wanted

Full time and part time Receptionists needed for a busy real estate office. Strong communication & organizational skills required.
Call 905-472-7151

525

office
help

CENTRECORP MANAGEMENT SERVICES LIMITED, a leading property management organization located in Markham, has two entry level positions for team players. These positions are available immediately for:

FILE ROOM/ RECEPTION RELIEF

The successful candidates will possess strong interpersonal and organizational skills.

Please fax or mail your resume to:

CENTRECORP Management Services Limited
2851 John Street, Suite One
Markham, Ontario L3R 5R7
Fax: (905) 477-7390

530

sales help
& agents**BiWay**

**Change Means Opportunity...
And At BiWay, We've Changed!!
Sales Associates**

We are currently looking for dynamic individuals for our new location in Markham! You are energetic, flexible, and are able to provide fast and friendly service that exceeds customer expectations. You are a dedicated individual with great communication skills and a professional appearance. The ideal candidates will have some retail experience.

BiWay offers exciting opportunities within Canada's foremost neighbourhood retailer.

Please forward your resume or fill out an application at the following locations:

Heritage Mall, 8567 McCowan Rd., Markham
or 1661 Denison Street, Markham
Attention: Rod Falkins

DYLEX

Canada's Leading Specialty Retailer is Building for the Future

No phone calls please. We thank all applicants in advance,
however only suitable candidates will be contacted.

**Manufacturing Accountant**

Markham manufacturing company requires an Accountant to be involved in all aspects of Inventory accounting, including standard cost, systems improvements, scheduling, customs and related responsibilities. Successful candidate should be a recent CMA and have three years relevant manufacturing experience. Fax resume and salary expectations to:

Mr. Wilson
FS Tool Corporation
(905) 475-5250

**Available Immediately
Experienced mature
RECEPTIONIST/
PERSON FRIDAY**

required by a busy Richmond Hill financial planning office to handle multi-line phone system. MS office, computer skills required. Salary range \$24-26k. Fax resume to 905-771-8501.

Previous applicants need not reapply.

540

hotel,
restaurant**EUROPEAN BAKERY
AND CAFE
NOW HIRING**

Full & Part time
positions available
bring resume to
40 Main St. N
Markham

Busy new restaurant & bar
in Richmond Hill requires:

**P/T WAITRESS(S)
SHORT ORDER COOK(S)**

Call (905) 773-7397
or fax (905) 773-5254

BUSHWOOD GOLF CLUB

(busy public facility)
requires
a SOUS-CHEF,
and a FOOD & BEVERAGE MANAGER.
Experienced in cooking, inventory control
and staff supervision.
Fax resumes immediately to:
905-640-9877

545

teaching
opportunities**Positions Available For
QUALIFIED
PRIMARY JUNIOR
INTERMEDIATE
& HIGH SCHOOL
TEACHERS**

- MATH • ENGLISH
- SCIENCE

Please call (905) 201-0094