

york region

C·A·R·E·E·R·S

Serving York Region through The Economist & Sun, The Tribune, The Era-Banner, & The Liberal.

905-294-4331
1-800-743-3353

525 office help

EXECUTIVE ASSISTANT
With minimum 3 years' experience for small office. Proficiency in MS Word & Excel, as well as a pleasant telephone manner and fluency in English are a must. Own transportation required. Please send resume to:
Box 4579, c/o Economist & Sun
9 Heritage Road
Markham, Ont. L3P 1M3

525 office help

North Markham Honda Requires Additional SALES STAFF

YOU MUST:
- be very reliable
- be a self starter
- want to succeed

WE OFFER:
- training & support
- car allowance
- excellent compensation plan
- benefits
- chance to sell the #1 import

Please fax resume to:
Edward Arnold
905-477-3063
or call 905-477-2451

530 sales help & agents


Order Desk / Customer Service Person
For Photo Distribution Company in Markham.
Fax resumes to
(905) 470-9040

535 hospital, medical, dental

Opportunities at Green Gables Manor RN's
Part time nights & casual part time all shifts
HCA's
Part time and casual part time
HOUSEKEEPING
Part time - 3 days per week
LAUNDRY
Part time - 3 days per week
To start immediately
Please send resumes to:
Green Gables Manor
13621 Ninth Line
Stouffville, Ontario
L4A 7X3
Fax # (905) 640-0995

535 hospital, medical, dental

OPEN HOUSE

Preferred Health Care Inc.  **Interface Personnel Inc.**

Apply in person for the following positions:

Personal Support Workers
Home Support Workers (Level II or III)
Must have certificates, resume & 2 references.

Staffing Coordinators
Degree in Health-related field preferred. Scheduling experience for CCAC contracts desired.

Homemaking/Nursing Supervisors
BScN, or equivalent experience, required. Three years solid experience in Community Support Nursing.

All positions require access to a car. Apply on **Wednesday, March 24th from 9 am - 2 p.m.** at:
Embassy Suites Hotel, 8500 Warden Ave, Markham.
Enquiries at (416) 924-8800

525 office help

 **GREENBELT VOLKSWAGEN**

GENERAL OFFICE PERSON
Permanent full time position. Ability to carry out a wide variety of duties. Self-motivated, reliable, and able to work in a fast paced environment. Must have a secretarial and accounting background, be efficient & well organized.
Fax resume: 905-477-7530

535 hospital, medical, dental

DIETARY STAFF
Staff required in our kitchen as soon as possible. Please send resumes to:
GREEN GABLES MANOR
13621 Ninth Line
Stouffville, Ontario
L4A 7X3
Fax: (905) 640-0995

540 hotel, restaurant

Oakview Terrace Reception Centre is now accepting applications for the following positions:

- **Kitchen Staff**
- **Dishwasher**
- **Banquet Staff**
- **Bartenders**

Fax resume (905) 888-6666
13256 Leslie Street
Richmond Hill, L4E 1A2

525 office help

 **Temporary Corporate CUSTOMER SERVICE & CALL CENTRE**

positions avail., must have 2 yrs exp, good data entry Word & Excel an asset. Willing to work various shifts & travel to Markham. Call Linda @ Pal Personnel Services after 9am

555 domestic help available

GET 3 for the price of one! House up to 3000 sq. ft. will be cleaned for only \$60. Vacuuming, dusting, floors washed, washrooms, kitchen, window ledges and baseboards. **RULA'S CLEANING (KATHY)**, (905) 479-4945


MAID to order house cleaning service. Phone estimates available. Competitive rates. Call Fay, 640-5381.

SO far you tried the rest. Now it's time to try the BEST! Roula's White Glove, 43 Hughson Dr., Unionville. Free estimates, low prices, special rates for Mondays. Cell 416-706-9284

525 office help

ACCOUNTING CLERK
Min. 3 years Canadian payroll experience. A/P and Collection experience. Good command of English.
Fax resume to:
905-940-4778 Attn: Lisa

535 hospital, medical, dental

 **Registered Nurse**
Casual. With C.O.N. certificate. Available for call in and relief, all shifts. Start immediately. Experience in long term care facility preferred. Mail or fax resume to:
6824 Hwy. #7
Markham, Ont. L6B 1A8
Attn: Sherri @ 905-471-0750

540 hotel, restaurant

Bartender/Wait Staff
Required immediately Health and fitness club seeking experienced full time staff for days & evenings. Applicants please fax resume to:
Food & Beverage Manager
905-475-7151

525 office help

OFFICE BOOKKEEPER
with experience. Full time position. Must have resume and references. computer skills (Business Vision), knowledge of invoicing and payable. Full group benefits after 6 months. Apply in person Monday, March 22nd, 1-3:30pm, to Astro Box Corporation, 10 Alden Road, Unit 3 & 4, Markham.

NOTICE TO READERS

Before responding to any advertisement requesting that money be sent, you may wish to investigate the company and the offer. The publisher can not assume responsibility for the validity of the offering advertised within the classified pages.

525 office help

RUN THE NUMBERS
Accountemps will find you an exciting temporary position where superior financial rewards are just the beginning.


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- * A/P Specialist
- * A/R Specialist
- * Entry Level Accountant
- * Intermediate Accountant
- * Financial Analyst
- * Cost Accountant

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535 hospital, medical, dental

R.N.'s VISITING NURSING
York Region
S.R.T. Med-Staff is continuing to experience rapid growth in our Visiting Nursing program. We require FT-R.N.'s to join our progressive dynamic nursing team. If you are a caring, compassionate R.N. with 2 yrs. recent work experience, please fax your resume to:
Betty Deveaux, (416) 968-3652



540 hotel, restaurant

DISHWASHER
For restaurant in Unionville.
Call Adele
bet. 10am-noon, or 3-5 pm
905-305-6769

525 office help

Chrysler Dealerships Markham/Unionville
requires immediately **ACCOUNTS PAYABLE CLERK.**
Salary commensurate with experience.
Fax resume 905-471-7682

530 sales help & agents

ADVERTISING SALESPERSON WANTED
FOR IMAGE MAGAZINE
The Guide To Exclusive Living
•50% commission only
•Sales & Telemarketing exp. required
•Working at home an option
Resume 33 Harbour Sq. #1418, Toronto M5J 2C2

535 hospital, medical, dental

Certified Health Care Aides/ Personal Support Workers
Needed immediately for private duty and staff relief assignments in nursing home and community settings: Thornhill/Richmond Hill/Newmarket and Aurora areas. Flexibility and availability to work weekends is essential. Fax resumes to:
Olsten Health Services, (905) 896-8353
or 1-888-223-8599

545 teaching opportunities

Full time/Part time **ASSISTANT**
wanted for daycare. 2 years experience. Fax resume to:
905-737-8912

Call Classified Today

To place your ad

294-4331
1-800-743-3353

