

york region

C·A·R·E·E·R·S

Serving York Region through The Economist & Sun, The Tribune, The Era Banner, & The Liberal.

905-294-4331
1-800-743-3353

505

careers

Premier Facility Management Services Company is currently recruiting at our Head Office for an:

**ORACLE APPLICATIONS
FUNCTIONAL ADMINISTRATOR**

Reporting to the Manager of Information Services, your key responsibility will be to maintain configurations for Oracle Financial applications that support operating and financial communities. You will set up new user profiles and responsibilities, assign new users and maintain application security as well as load approved operating and project budgets as required by field staff. Setting up of new segment combinations and provide general maintenance is required.

Your qualifications include a post-secondary education and experience in a related field. Strong customer service and excellent communication skills are required. A background configuring accounting systems is necessary and experience with Oracle Financials is an asset. A team work ethic is essential.

Qualified applicants should forward their resumes with Reference #1112 before February 12, 1999 to:

Julie Matthews, Brookfield LePage Johnson Controls, 7400 Birchmount Road, P.O. Box 4800, Markham, ON L3R 5V4
Fax: (905) 415-3297 email: jmatthews@brookfield.ca

We wish to thank all candidates for their interest, however, only those selected for interviews will be contacted. No phone calls or agencies please.

BROOKFIELD LEPAGE JOHNSON CONTROLS

ACCOUNT EXECUTIVE

Account Executive required by specialty software developer, to work out of our King City Sales office.

Experience selling Manufacturing, MRP, or ERP software required. New account sales, some travel involved in selling to U.S. clients. If you are an independent, self-motivated individual we can provide a base salary plus attractive commission structure.

FAX RESUME TO:
905-833-8303 or
e-mail mlum@alt-c.com**ALT-C SYSTEMS INC.**<http://www.alt-c.com>

A Division of Magna International, producing automotive seating hardware is seeking the following position:

MAINTENANCE SUPERVISOR

Must be a qualified Millwright/ Electrician with at least 5 years supervisory experience. Experience with Preventative Maintenance, Punch Presses, Robotic Welding, and assembly lines.

We offer a competitive wage and comprehensive benefit package.

Interested qualified applicants may forward their resume to:

SLIDE-MASTER

Human Resources Manager

P.O. Box 267

Newmarket, Ontario L3Y 4X1

or fax: (905)853-3607



We thank all applicants in advance but advise that only those candidates selected for an interview will receive a reply.

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careers

OPEN HOUSE

We need reliable staff NOW for a variety of temporary positions in Richmond Hill, Markham & Concord

Office Support

- Word Processing Secretaries
- Data Entry Operators
- Receptionists
- Accounting Clerks
- Accountants - 3rd level CGA+

Industrial Support

- General Labourers - 60 lbs.
- Pickers/Packers

Also, **Junior Computer Technicians**

- Must have assembly, testing, repair and troubleshooting experience.

Also, you can register at our
OPEN HOUSE on
Saturday, February 6th
between 10am-2pm

10239 Yonge Street

(2 lights north of Major Mac)

905-737-1600

STAFFING SERVICES**FULL TIME
PACKERS NEEDED!**

Busy Woodbridge Plastics company has openings for full-time packers. Must be able to work rotating shifts and have reliable transportation.

Please send resume to:

Box # 2627

c/o The Era Banner

580B Steven Court

Newmarket, Ontario L3Y 4X1

**DISTRIBUTION
MANAGER ASSISTANT**

Full time.

Printing Company in Markham requires person with 1-2 years experience in the printing / distribution industry. Must have an excellent command of the English language. Drop off resume to:

Middleton Graphics

75 Denison St., Markham

No phone calls please.



Equal opportunity employer

PART-TIME
ABI COMMUNITY
SUPPORT
WORKERS
Required days, evenings & weekends.
Duties: Assisting adults with Acquired Brain Injury with activities of daily living. First Aid & CPR an asset.Please fax your resume by Feb. 12/99 to
Jenny Meakins at 905-953-9702**TRAVEL CONSULTANT**

Vacation consulting and Sabre experience required. Full time position for busy Newmarket office.

Call Wendy at (905)895-2433
or fax resume to (905)895-6409

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general help

ATTENTION ADULTS**Earn Extra Money**

The Markham Economist & Sun is currently taking names of responsible adults to deliver our newspaper door to door every

Tuesday, Thursday and Saturday.

If you are interested in this part time work, and have a reliable vehicle, please call for more information.

Dan, 905-294-8244

Monday to Friday 10:am to 4:pm

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general help

JOB FAIR

Thursday, February 11, 1999

OfficeTeam is currently recruiting for temporary positions in Markham, Richmond Hill, and Thornhill areas.

Administrative ProfessionalsMake A
Great Business
Connection at
Our Job Fair

Come meet with our professionals to discuss some of the MANY opportunities we have for talented, motivated administrative professionals.

OFFICE MANAGER EXEC SECRETARY
ADMINISTRATIVE ASST RECEPTIONIST
DATA ENTRY OPERATOR WORD PROCESSOR

Call the North York Office to pre-register today!

416-226-1051 Fax: 226-4498

OFFICETEAM

Specialized Administrative Staffing

VISIT OUR WEBSITE: www.officeteam.com**F/T DELIVERY PERSON**

required preferably with own car. Must be mature. Light lifting. Call 905-294-5678 between 8am-5:30pm

**Start the new year off right!
CANVASSERS**

Needed to join our winning team. Canvassing for registered charities in your community. Neat appearance a must. No selling. Full training provided.

Call Mark 1-888-953-8283.

ServiceMASTER

had immediate openings in Markham/ Thornhill for P/T Sales Reps., evenings & Saturdays. Enthusiastic telephone & personal skills required. Full training provided. Earn up to \$16/hr. Good opportunity for growth. CALL TODAY! Woodbine/John St. Call Rick at: 905-946-0178

P/T HAIRSTYLIST

For a busy Stouffville Salon. Guaranteed \$7.25/hr, profit sharing, + \$150 hiring bonus, dental, drug, eye care plan & birthday off with pay. No Sundays. For an interview call 905-640-9555

FIRST CHOICE HAIRCUTTERS**COUNTER HELP**Part time (Mature) flexible shifts (evenings, Saturdays and some days). Call between 9am-8pm Monday to Saturday.
(905) 477-2773**WALKER'S CLEANERS**Mephisto Shoes is currently seeking part time help in their distribution centre. Must have some warehouse and computer knowledge.
Fax resume 905-881-0052**Retail Salesperson**

Required by computer electronic components store; at least 1 year relevant experience; 6-day work; please fax resume to 416-492-6501.

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general help

The Bluestone Bistro is now hiring the following positions:

- F/T & P/T Wait Staff
- F/T & P/T Line Cooks

Apply in person or call
905-475-6999
or fax 905-475-9519**COURIERS**

Busy Co. is looking for drivers with their own vehicles for PT and FT positions. If you are fluent in English and know your way around the GTA we can offer you a base salary and bonuses! Call 905-884-9763 now.

**BOOKSELLER WANTED FOR
SCHOOLS**Our warehouse is in Brampton. Van an asset. \$8.00/hour or 15% commission. York Region area available.
Call Claude @ 905-624-6364**P/T SALES ASSOCIATE**

Required immediately by Main St. Unionville Fashion Retailer. Weekdays and Weekends. Mail resume to:

Box 4571, c/o Economist & Sun,
9 Heritage Rd, Markham, ON, L3P 1M3.**Part Time
DELIVERY PEOPLE**

For weekend work. Must have own vehicle, fluent English, knowledge of GTA. Please call & leave message @ 905-471-8961

Dependable help needed.
Siding, soffit and fascia.

NO EXPERIENCE NECESSARY.

Willing to train.

Vehicle required.

Please call 905-642-1127

PERMANENT PART TIME

Tuesday to Thursday evenings to do office cleaning experienced with industrial floor machines. Own transportation. Mature & bondable. Call after 10 a.m. Monday to Friday 905-294-9110

CONVEYOR BELT

Firm requires trainee for shop & on site installations. Mechanical aptitude a benefit. Phone: 905-479-3029. Fax 905-479-2571

**CONVENIENCE
STORE CLERK**

Required Immediately

Night & Weekend Shifts available.

Call Dee, (905) 640-0331

between 8 am - 3 pm Mon. - Fri.

A-1 TAX PREPARER

Experienced income tax preparer with knowledge of TaxPrep program. Fax resume to (905)471-7991.

PERSONAL FEMALE ATTENDANT REQUIRED

To assist an individual who has a physical disability with personal care and household tasks according to daily needs. Must drive, must be dependable, self-motivated and punctual. \$12/hr - 6hr/day Weekdays 3:00-9:00 p.m., and every other weekend from 3:00-9:00pm if desired. Calls accepted only between 1:30 & 4:30 p.m. (905) 477-1977