york region

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Serving York Region through The Economist & Sun, The Tribune, The Era-Banner, & The Liberal.

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Information Technology Get Connected Today

Get connected to the information revolution. Train to be a certified IT professional at Toronto School of Business.

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Financial Assistance may be available.
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505 careers

PATHWAYS for Children, Youth and Families of York Region Inc.

15 Youth Program Worker positions available as part of a Youth Service Canada Employment Program. Youth Workers will assist in developing and delivering youth programs involving schools, businesses, police, youth organizations and various human services agencies in Markham.

Requirements: • Canadian citizen or permanent resident status. • between 18 and 24 years. • out of school and unemployed • willing to commit to 35 hrs/week for 25 weeks starting mid February.

Fax resume or letter of interest to:
Attn: Cathy Denyer (905) 471-7949
or mail to:
144 Main St. N., #208, Markham, ON L3P 5T3
Application deadline: February 8, 1999

SALES / ASSISTANT/ TECHNICIAN

Markham based computer distribution firm has immediate full-time openings:

SALES REPRESENTATIVE
- 2 years PC sales experience
- a team player
- aggressive and eager to learn
- able to work independently and under pressure
- able to visit customers
- basic + bonus + benefits

SALES ASSISTANT
- same as Sales Representative with sales exp.

TECHNICIAN
- 2 years PC assembly experience
- able to troubleshoot most PC problems
- very familiar with Win 95, 98, NT4
- able to work independently
- basic + bonus + benefits

Good command of English is a must. Please forward your resume by fax: (905) 415-8551 e-mail: ansonl@linkup.on.ca

NOTICE TO READERS

Before responding to any advertisement requesting that money be sent, you may wish to investigate the company and the offer. The publisher can not assume responsibility for the validity of the offering advertised within the classified pages.

505 careers

USER MANUAL WRITER AND CUSTOMER HELP DESK

Helix Data Processing Consultants Ltd. develops and markets a highly specialized software system. We need a self starter, well organized, goal oriented person to maintain the User Manual for our product and to field and manage calls from customers and coordinate the response.

Requirements:
- Strong communication skills - degree in English preferred
- Proficiency in computer based tools in general (text and graphics), especially Word Perfect
- Good telephone manners
- "Take charge" attitude

Helix offers a pleasant working environment in Markham with the usual benefits

Please submit your resumé to:

Human Resources
Helix Data Processing Consultants Ltd.
7300 Warden Ave
Suite 503
Markham, ON
L3R 9Z6
Fax: (905) 479-1047

505 careers

IMMEDIATE POSITIONS AVAILABLE

Norrell Services is recruiting individuals with the following skills for short & long term assignments in the Scarborough areas.

- Customer Service
- Data Entry, 10,000 keystrokes
- Switchboard (large boards)
- WP/Admin with Word & Excel
- Senior Clerks

Please fax resume to: 905-726-2863
Attn: Ishbel Wilkie
NORRELL STAFFING SERVICES
14845 Yonge St. Suite 302, Aurora, ON

or stop by our **OPEN HOUSE**
on Saturday, January 30th
between 10am - 1pm at
Quality Inn,
22 Metropolitan Rd.,
(South, East corner of 401 & Warden)

TRAVEL CONSULTANT

Vacation consulting and Sabre experience required. Full time position for busy Newmarket office.
Call Wendy at (905)895-2433 or fax resume to (905)895-6409

Your Expression

A service oriented retailer has openings for experienced retail professionals (with keyboarding skills) due to the recent expansion at their Markville Shopping Centre location. Also training position are available in preparation for the opening of their new location this summer. Positions available are:

STORE MANAGER
ASSISTANT MANAGER
MANAGEMENT TRAINEES

Please fax resume to:
905-946-0540

505 careers

Juvenile Diabetes Foundation Canada

ADMINISTRATIVE ASSISTANT

In this very busy role you will be responsible for liaising with numerous sponsors and event sites.
This position requires an individual with demonstrated administrative, organizational and communication skills. You must be flexible, able to multi task, prioritize and problem solve. Proficiency in Word and Excel are a must. Prior not-for-profit experience would be an asset.

Please apply in writing, stating position, salary expectations, no later than February 5, 1999 to:

JDF Canada
89 Granton Drive
Richmond Hill, ON L4B 2N5
Fax: (905)889-4201
Attn: Human Resources

We thank all applicants for their interest in our Foundation. Only those candidates selected for an interview will be contacted.

ACCOUNT EXECUTIVE

Account Executive required by specialty software developer, to work out of our King City Sales office.

Experience selling Manufacturing, MRP, or ERP software required. New account sales, some travel involved in selling to U.S. clients. If you are an independent, self-motivated individual we can provide a base salary plus attractive commission structure.

FAX RESUME TO:
905-833-8303 or
e-mail mlum@alt-c.com

ALT-C SYSTEMS INC.
http//www.alt-c.com

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500 career training

ELECTROLYSIS TRAINING

Learn a new profession and start your own business. Courses start February in a professional private home.
Call 905-471-2111.
HBR ELECTROLYSIS & TRAINING CENTRE

505 careers

One of Canada's largest Direct Marketing Service Bureaus is in immediate need of a

NIGHT SHIFT MANAGER

If you have the following qualifications:
- Excellent managerial and interpersonal skills
- Excellent communication and organizational skills
- Detail oriented
- Self starter
- Preference:
  - ISO9000 experience
  - Night/Evening Shift experience
- Lettershop experience an asset

Please fax resumé in confidence to:
Daniela Samonig, Human Resource Manager
416-297-4703

We offer a competitive compensation package, excellent company benefits and outstanding working conditions.

** Only those candidates selected for an interview will be contacted.*

JDM JONES DIRECT MARKETING SERVICES Ltd.
REGISTERED ISO 9001

510 general help

SHOPPERS DRUG MART

P/T COSMETICIAN

needed for Shoppers Drug Mart, Cachet Centre Markham, 9255 Woodbine Ave. Experience preferred, will train.
Please call Darlene 887-3000
or apply in person.

510 general help

CONVENIENCE STORE CLERK

Required Immediately
Night & Weekend Shift
Call Dee, (905) 640-0331
between 8 am - 3 pm Mon. - Fri.

STUDENT

Required by The Children's House Daycare, part time, from 4pm to 6pm, Mon-Fri. Must be 18 years old.
Call Liz 905-640-2905

Seeking help in the Landscaping field. Must be responsible & reliable. Experience preferred but will train.
Call Luigi 905-642-9098
or fax 905-642-9592

Famous Greek Restaurant requires

DISHWASHER

Please call 905-887-3336
and ask for Spyros

PART TIME AND CASUAL POSITIONS

available providing Intervention support to adults with deafblindness in their homes and communities. Training provided.
Fax resume to: 905-770-0598
Independent Living Residences for the Deafblind
11181 Yonge Street
Richmond Hill, ON L4S 1L2

MEAT CUTTER & MEAT WRAPPER

Part time. Experience preferred. Apply in person
Store Manager,
A & P Food Store
5892 Main Street, Stouffville