

York region

CAREERS

Serving York Region through The Economist & Sun, The Tribune, The Era Banner, & The Liberal.

905-294-4331
1-800-743-3353

505 careers

Our rapidly growing Canadian company has immediate openings for the following positions in our Aurora office. Both candidates must have strong communicative skills and be organized, professional, energetic and detail oriented.

Receptionist

- Proficient in Microsoft Office 97 (Word/Excel)
- Pleasant telephone manner

Technical Customer Service

- Strong mathematical/analytical background
- Proficient in Microsoft Office 97 and ACCPAC
- College Diploma in the area of Mechanical Engineering Technology, Instrumentation, Electronics or Flow Measurements a prerequisite
- Competitive salary and extensive benefit package offered

If you have the energy and necessary tools to contribute to our fast-paced growing company, then please fax your resume to the Attention of the General Manager at (905) 727-6077.

505 careers

BILINGUAL CUSTOMER SERVICE OFFICER

As an aggressive importer/distributor located in Markham, we require a highly motivated individual with strong inter-personal skills who is comfortable in English/French to join our customer service department.

All interested parties are invited to forward their resume to:

Browne & Co. Ltd.
100 Esna Park Drive
Markham, Ontario L3R 1E3
Attn: M. J. McLarnon
Fax: (905) 475-5845

We thank all applicants, however only those candidates to be interviewed will be contacted.

510 general help

ACCOUNT COORDINATOR

New account wins combined with company growth & expansion has created a new position at Data Imaging Division of Optus Corporation.

We are a fast paced data driven printing & communications company looking for an Account Coordinator to service & manage projects with one of our key accounts. You must have at least 2 years experience in project coordination, & the ability to multi-task under strict deadlines. You will have access to the latest in technology, so computer skills are a must. A strong customer service focus is necessary, self-motivation & you must have an eye for detail.

If you meet the above criteria, & are looking to build a career, please submit your resume by February 5th to:

Director of Sales
Optus Corporation - Data Imaging Division
66 Northline Road
Toronto, ON, M4B 3E5
Fax: (416) 752-5042
Email: bruce.seater@optuscorp.com
Only candidates selected for interviews will be contacted.

510 general help

Family • Achievement • Integrity • Respect

HIRING IMMEDIATELY!

F/T & P/T CUSTOMER SERVICE STAFF.

Monday - Friday Day Shifts.
F/T Night Shifts.

Also seeking:

BAKERS

Full training provided.
Drop off resume at either of our Markham locations:

5990 16th Ave. 6040 Hwy #7
(at Hwy #48) (just east of Hwy #48)

Tim Hortons
An employer you can count on.

505 careers

TRAVEL CONSULTANT

Vacation consulting and Sabre experience required. Full time position for busy Newmarket office.
Call Wendy at (905)895-2433 or fax resume to (905)895-6409

510 general help

HELP NEEDED

Immediately for up and coming home cleaning service.
Mon. to Fri., 8:30am to 3:30pm
Call Fay 640-5381

MAINTENANCE PERSON

With good skills in Electrical - Plumbing - Heating - etc. Bethany Lodge is accepting applications. Obtain requirements and application forms at 23 Second St. Unionville.

STUDENT

Required by The Children's House Daycare, part time, from 4pm to 6pm, Mon-Fri. Must be 18 years old.
Call Liz 905-640-2905

Seeking help in the Landscaping field. Must be responsible & reliable. Experience preferred but will train.
Call Luigi 905-642-9098 or fax 905-642-9592

Dependable help needed.

Siding, soffit and fascia.
NO EXPERIENCE NECESSARY.
Willing to train.
Vehicle required.
Please call 905-642-1127.

LANDSCAPE FOREMAN

required by Markham firm, year round employment. 3 years experience required in residential/commercial landscaping. Knowledgeable in small engine repair. Call 905-887-9900

COFFEE CONNECTION

in Markville Mall requires **COUNTER HELP** from 4pm - 10pm.
Apply in person between 10am - 6pm

REGIONAL ENVELOPE

We are currently looking for a **ENVELOPE MACHINE OPERATORS** Must be able to do shift work.
Please call Kate at: (905) 513-8511 ext. 257

SHIPPER/RECEIVER

Full Time Entry level, high energy To manage a small warehouse for Markham high tech company. Fax resume to IDenticam Systems Canada Ltd. 905-513-0376

510 general help

ServiceMASTER

has immediate openings in Markham/Thornhill for Part Time Sales Reps., evenings & Saturdays. Enthusiastic telephone & personal skills required. Full training provided. Earn up to \$16/hr. Good opportunity for growth.
CALL TODAY! Woodbine/John St. Call Rick at: 905-946-0178

IMMEDIATE OPENINGS AVAILABLE

Decorating Co. has opened a new branch in the Miss area. Several full time positions need to be filled in the areas of marketing, and management. No experience necessary, full training provided. Range from \$1600 - \$3800 monthly. (Depending on Individual). Must be highly motivated and eager to learn. Personal interviews with National Personnel Director being held this week only.
Call Mon. - Fri. (905) 564-5060 Between 9:00 - 5:00

AMJ CAMPBELL, FRAPPIER GROUP INC.

in Markham is looking for applicants experienced in household and/or commercial moving. Fax resumes to: 905-887-32831 or email at: operations@amjcmovers.com

INSIDE SALES

Computer Manufacturer in Markham is looking for Full Time Sales Reps. Must have computer and/or sales experience. Bilingual an asset. Base salary plus commission.
Fax resume to Suzanne @ 905-472-6633



MOLLY MAID

WE'RE EXPANDING!

Applications now being accepted for employment. Drivers licence required.
905-642-2575

P/T HAIRSTYLIST

For a busy Stouffville Salon. Guaranteed \$7.25/hr, profit sharing, + \$150 hiring bonus, dental, drug, eye care plan & birthday off with pay. No Sundays. For an interview call 905-640-9555
FIRST CHOICE HAIRCUTTERS

CLEANERS

Janitorial contractor requires 12 cleaners. Full or part time, Monday - Friday and weekends. Finch and McCowan area. Call (416) 652-8697

NOTICE TO READERS

Before responding to any advertisement requesting that money be sent, you may wish to investigate the company and the offer. The publisher can not assume responsibility for the validity of the offering advertised within the classified pages.

515 skilled & technical help

OPERATORS

required for Printers, Sloters, Flexos, Slitters, Tapers & Diecuts. Must have previous experience and be willing to work 2 shifts.
Apply in person
235 Don Park Road, Markham or fax 416-493-6223

515 skilled & technical help

ACTIVITY DIRECTOR

Wanted immediately, an Activity Director for a busy 119-bed Long Term Care facility 30 minutes north of Newmarket. The successful candidate will have a degree in Recreation Leadership or Gerontology. You must possess strong management, creative and organizational skills. Will be an integral part of the management and multi-disciplinary team. Experience working with seniors in Long-Term Care will be an asset. Knowledge of Residents Rights, and excellent communication skill a must.
Please Fax resume to: (905) 722-8638

515 skilled & technical help

MACHINE OPERATOR TRAINEES

PROGRESSIVE PACKAGING LTD., a leading manufacturer of flexible packaging is looking for Machine Operator Trainees.

Candidates must have good mechanical ability and be capable of learning to set-up and operate high speed bag machines. Must be able to work rotating shifts.

We offer a competitive salary and an excellent benefits package as well as a Profit Sharing Plan.

Interested candidates please fax resume to the attention of:

Wes Nash - (905)727-9129

We thank all interested candidates, however, only those selected for an interview will be contacted.

Progressive Packaging Limited
285 Industrial Parkway South
Aurora, Ontario L4G 3V8

525 office help

Full Time RECEPTIONIST

Required for very busy North York Office. Must have excellent command of the English Language (Written & Oral), be computer literate and type 60 wpm. Duties include: answering telephone, dictation and filing.
Please fax resume to: 416-492-5263

525 office help

ADMIN. ASSISTANT

The Academy for Mathematics and Science is an International Educational Co. We seek a P/T Admin. Assistant for our Markham school.

WE REQUIRE: fluent English, flexibility and energy, good organization and people skills.

HOURS: Mon.-Thurs., 3pm-8:30 pm.
Fax resume to Deon at: 905-709-3045