

york region

C·A·R·E·E·R·S

Serving York Region through The Economist & Sun, The Tribune, The Era-Banner, & The Liberal.

905-294-4331
1-800-743-3353

505

careers

This is your opportunity to join a dynamic team in the automation industry. As leading & exclusive dealers, our group of companies are presently seeking to hire for the following positions.

CORPORATE SALES

Seeking goal oriented individuals who are motivated and driven to succeed. Along with presentable business dress, must have strong communication skills. Responsible for Architects/ Designers and Financial 1000 type customers in the Greater Toronto area, you will be provided with training and technical support. Experience with office PC programs is an asset.

Competitive well paying compensation packages and a bright future are awaiting for talented candidates. To explore the challenge please mail or fax your resume to:

EXP TECHNOLOGIES INC.

97 Saramia Cres. # 1,

Concord, Ont. L4K 4P7

Attn: Mr. Dell'Aera

Fax: 905-738-9488

ECONOMIST & SUN

The Distribution Department is currently taking names of responsible adults to delivery newspapers and flyers for door to door delivery and rural delivery in the Markham area. Delivery is every Tuesday, Thursday and Saturday.

If you are interested in any of the above positions, please call for more information.

A reliable vehicle is required.

Monday to Friday 10 am- 4 pm
Barry or Dan
294-8244

505

careers

MAXI & CO**HERE WE GROW AGAIN!**

Maxi & Co is looking for dynamic, experienced individuals to fill Store Manager, Assistant Store Manager & Department Manager Positions.

We are expanding into Newmarket early 1999!

Whether you are a Grocery or Non Food Store Manager looking for an exciting change, or you are a Department Manager in the Grocery or Non Food industry looking for an excellent career opportunity, **Maxi & Co is where you want to be!**

We are looking for people with at least 2 years management experience to fill positions in the following departments:

Grocery Night Grocery
Produce Entertainment
Meat Housewares
Deli Office Management

Receiving Staff

Please send your resume to the attention of:

Maxi & Co.

Edward Clairfield

Fax: (416)754-5742

by December 24, 1998

Proviso is an equal opportunity employer.

525

office help

A progressive competitive organization known for their high quality and innovative services in the field of consumer redemption and fulfillment services is seeking an individual to join their team in Markham, in the position of:

Accounts Receivable/Collections Officer

This is a junior management position. The incumbent will be primarily responsible for the efficient and effective collection of receivables from a large client base in a computerized accounting environment.

As the successful candidate you will possess a minimum of 2 years experience in an Accounts Receivable position, working knowledge of computerized accounting systems and basic accounting skills and/or comparable education. Experience and education will be supplemented by superior communication skills. Bilingualism in the French and English languages will be considered an asset. Proven ability to work in a professional manner is of utmost importance.

If you possess these qualities and are interested in a competitive benefits and compensation plan, please forward your resume by January 8, 1999 to:

Human Resources Manager

P.O. Box 76623

1661 Denison Street

Markham, ON

L3R 0N5

We thank all applicants for their interest, however, only those chosen for consideration will be contacted.

510

general help

FOOD PRODUCTS WAREHOUSING RICHMOND HILL

Required immediately, experienced Order Picker with good work ethic and positive attitude, accustomed to working in a fast-paced environment. Persons having experience with computerized warehouse systems will be given preference. Position may lead to a back-up office role for the right candidate. We offer competitive compensation and benefits.

Please fax resume including wage rate history and expectations to: (905) 731-2391 to the attention of Human Resources Dept.

The Great Canadian Bagel in Unionville is looking for

FULL TIME COUNTER HELP

Will train

Fax resume to: 905-305-6832 or call 905-305-6833
4400 Hwy. #7 E.

P/T HAIRSTYLIST

For a busy Stouffville Salon. Guaranteed \$7.25/hr, profit sharing, + \$150 hiring bonus, dental, drug, eye care plan & birthday off with pay. No Sundays. For an interview call 905-640-9555

FIRST CHOICE HAIRCUTTERS

Tack Shop (English) requires **FULL/PART TIME RETAIL SALES STAFF**

Fax resumes to 905-887-9232 or mail to Box 297 Gormley, Ontario L0H 1G0

DRIVERS & COOKS

required for pizza take-out.
Call 905-471-4146

510

general help

Snow Shovellers Wanted

Availability required

24 hr. 7 day/week

Excellent pay

Markham Property Services Ltd.
(905) 472-4842

515

skilled & technical help

Lafarge Pressure Pipe is taking applications for the following positions:

LABOURER WELDER

Apply in person at:
5387 Bethesda Road
Stouffville, Ontario

MACHINIST

Required with minimum 2 years experience in acrylic and/or wood fabrication. Own transportation. Must be able to speak and read English fluently. Fax resume to 905-471-4002.

525

office help

Markham based marketing company requires a

Bilingual Person for Entry Level Position

Duties include:

- Reception, switchboard, counters and computer-based clerical work.
 - Toll-free telephone answering to handle orders and enquires in both French & English
 - Assisting Program Coordinators with inventory, packing & shipping
- A great opportunity to gain basic business/marketing experience.
Fax resume to 905 642-9191

525

office help

RECEPTIONIST

Good command of English. Proficient in Word / Excel / Microsoft Office. Professional Appearance. Attractive benefit package. Resume and salary expectations to Ms. D. Purdy at 905-943-9451.

Email Donna.Purdy@immad.com

IMMADECVS

Markham, Ontario

JOB SHARE-ADMIN. SECRETARY

Markham consulting firm providing Landscape Architectural services requires person with 5 years experience to perform full range of office duties. Proficient on Windows 95 (Word v7, Excel v7, Lotus v5).

Hours M-F, 12:30-4:30

Fax resume to: 905-475-5930

Attention: Cindy Staddon

ACCOUNTS RECEIVABLE

position available for the New Year. Minimum experience of 2 years required for a Markham based company. Responsibilities include collection call, credit, and billing and cash receipts. Fax Resumes to Northern Technologies, Corp. 905-475-8784 Attn. Ashutosh Patel

540

hotel, restaurant

HELP WANTED

Intermission More Than A Cafe. (Hwy.#7/ Woodbine). With great kitchen facilities seeks Bartender, Counter (Espresso), Crepes, Waffles and Prep Cooks. Call between 2-4pm 905-479-2017

525

office help

Admin./Marketing Assistant

For busy consulting practice and professional development school in the promotional marketing field. Superior computer skills and proficiency in Word, Excel, Winfax, PowerPoint are necessary for the position. Some knowledge of accounts payable/receivable an asset. You will be well groomed with excellent people skills and have a firm command of the English language.

Telephone skills are critical as frequent client contact is required. You will be able to handle many different projects at once as multiple projects are always underway in this office. This is a full time, part time position for 15-20 hours per week.

The office will be located at Warden & 14th Ave. location beginning Feb. 1. Fax resume indicating income expectations to: The School for Promotional Marketing, 905-475-8736 or e-mail: learn@promoschool.com

535

hospital, medical, dental

P/T DIETARY AIDE, P/T HCA, F/T & P/T RPN (No Meds)

Bethany Lodge is accepting applications. Obtain requirements & applications at:

23 Second Street, Unionville



Call Classified Today

To place your ad
294-4331
1-800-743-3353

545

teaching opportunities

Pre-school in Richmond Hill Requires SUPERVISOR

E.C.E. experience required
Fax resume to: 905-946-9678

NOTICE TO READERS

Before responding to any advertisement requesting that money be sent, you may wish to investigate the company and the offer. The publisher can not assume responsibility for the validity of the offering advertised within the classified pages.