

your community career choice

CAREERS

Serving York Region through The Economist & Sun, The Tribune, The Star, The Banner & The Liberal.

505 careers

JOBS • JOBS • JOBS • JOBS OPEN HOUSE

ACTION FORCE

Industrial temporary help specialists

Place: The Comfort Inn Motel

Location: 8330 Woodbine Ave.
(just south of Hwy. #7)

Date: Tuesday Nov. 10th

Time: 7 pm - 10 pm

Earn \$274-\$400/ wk (based on 40 hrs)

START IMMEDIATELY

general labour, packers,
shippers/ receivers, forklift
operators, assembly workers,
machine operators, welders,
punch press operators ... etc.

If you're willing to work... we want you!

Please have with you your S.I.N.
number. As well as one other form of ID.

510 general help

PERSON REQUIRED FOR

Snow Shovelling

Contract

in Stouffville.

Reliable vehicle necessary

(705) 727-1100

505 careers

Bilingual Sales Representative

Looking for Success?

You know Tele-Direct for the success of its Yellow Pages™ Advertising. We're also producers of CD-ROM products, Internet-based services and data solutions. If you're looking for an ideal opportunity to apply your sales and bilingual skills in the Chinese community, it's time to start thinking about Yellow Pages™. Consider this opportunity at our Yonge & St. Clair location.



Using consultative selling techniques, you will promote and sell Chinese Yellow Pages™ advertising in person to existing customers throughout Toronto's Chinese community. Ideally, you have two years of advertising, business or media experience, are results oriented and professional with a high level of enthusiasm. You must be able to fluently read, write and speak Cantonese and must also have access to a vehicle. Fluency in Mandarin is considered an asset.

Tele-Direct offers an excellent training program and ongoing support, together with a base salary, incentives, and commission plan reflective of your performance. To talk more about your future with Tele-Direct, please send your resume, in confidence, by November 17, 1998, quoting File #98-11, to: Andrea M. Chantiam, Personnel Department, Tele-Direct (Services) Inc., 325 Milner Avenue, 4th Floor, Scarborough, ON M1B 5S8. Fax: (416) 412-5567



TELE-DIRECT
(SERVICES) INC.

515 skilled & technical help

CONTRACT EMPLOYMENT OPPORTUNITY

6 Month Contracts

Position: Press Operator - 4 contracts
2 Midsnights, 2 Afternoon ShiftLocation: Davis + Henderson Intercheques, 81
Whitehall Drive, Markham, Ontario L3R 9T1Duties: Operation of Offset Sheetfed Press.
Reporting to Supervisor, Press Operations.

Requirements: Offset Printing experience in a
sheetfed environment. Experience in use of magnet-
ic ink and numbering as well as a familiarity with MICR
specifications would be an asset but training is avail-
able. Self-starter. Quality conscious & attention to
detail. Desire to work in a team environment with a
focus on quality and continuous improvement.
Excellent communication skills.

Hours: Afternoons: 2pm-10pm. Midsnights: 10pm-6am

Applications should be submitted to the attention of
Warren Dinsmore, Production Manager, C/O Davis +
Henderson Intercheques, 81 Whitehall Drive,
Markham ON L3R 9T1.

We thank all candidates for their interest and advise that
only those under consideration will be contacted.

No phone calls or agencies please.

505 careers

SAFT

Saft is a global specialist in batteries and power systems and a member of the Alcatel Group. In Canada, Saft's mission as a high technology company is to design, manufacture, market and support Customized Power Electronics solutions for the North American market, using state of the art technology. To support its transition to a world class manufacturing operation, Saft is looking to fill the following positions:

Production Supervisor

Will manage the production activities, coordinating planning and control with Logistics keeping the commitments of the company in terms of delivery, quality and costs. Minimum 5 years experience in a world class environment with specific knowledge in Kaizen, Kanban and employee involvement.

Manufacturing Engineer

Will be responsible for material flow, fixture design, ergonomics and plant layout. Move to new facility will take place in late 1999 early 2000. Minimum 3 years experience in industrial engineering, JIT, kanban, kaizen and workplace transformation. Familiarity with high speed manufacturing.

Quality Assurance Specialist

Develop, implement and maintain a Product Assurance program; develop and implement quality programs, tools and techniques (FMEA, QFD, DOE, SPC); interface with customers on field performance. Electrical Engineer with 5 years experience in manufacturing.

Sales Administration Coordinator

Saft's dedicated contact to specific customers will be responsible for processing their orders and invoices, and for scheduling and following up with logistics and production. Previous experience, excellent communication in English, both written and verbal and excellent interpersonal skills are required. The candidate must also be self motivated.

Please forward your resume to: StoneWood Group, 330 Bay St. Toronto St. Suite 1100,
Toronto, ON. M5H 2S8 Fax: 416 365 7081 E-mail: mkelly@stonewoodgroup.com

525 office help

Edward Jones is a leading investment dealer and member of the Toronto and Montreal Stock Exchanges and the Investment Dealers Association of Canada. Along with our U.S. affiliate, we now serve over 2.5 million customers from over 3,900 branch offices across North America. Our Markham, Ontario office is currently seeking an **Office Administrator**.

The Office Administrator supports the investment representative in a small office. Excellent organization and communication skills are required to perform administrative, marketing, and customer-service functions. The successful candidate needs to be self-motivated and detail-oriented with the ability to work independently. Related financial experience is beneficial. Edward Jones is committed to employment equity and offers exceptional opportunities in a highly professional environment. To apply, please send your resume and salary requirements, by November 14, 1998, to:

Edward Jones
Attention: HR 154101-14
201 Progress Parkway
St. Louis, MO, 63043
Fax: (314) 515-1179
E-mail: OfficeAdmin@EdwardJones.com

505 careers

Graphics/Marketing Assistant
3D Micro is looking for a graphics/marketing assistant. The ideal candidate would have some experience working with programs such as Illustrator and PhotoShop on the PC platform as well as possess excellent time management skills to meet deadlines in a fun but hectic environment. Additionally, you would also bring fluency in both written and verbal French to the table. This full time, entry level position may lead to expanded responsibilities in your chosen career. The ability to handle various media is a must! Fax your resume to Roy Abraham, Graphic Designer (905) 472-6633.

510 general help

PART TIME EMPLOYMENT

Service Company requires enthusiastic person to work in image retrieval area. Must have excellent references and the ability to pay attention to details. Some PC knowledge is desirable. Minimum 20 hours per week. Mon-Fri 9-5, \$8.50 per hour.
Fax resume to 905-474-0992
Woodbine & Hwy. #7 location

510 general help

Longo's

We've all worked hard to build our solid reputation as a leading independent food retailer. It's taken a steadfast commitment to quality, freshness and unparalleled customer service. We are presently looking for self-motivated Team Players who have strong people skills, excellent communication, selling skills and who shares our dedication to excellence for the following role:

Full-Time & Permanent Part-time CASHIERS

24-30 hrs/wk • Days, Evgs & Wknds

Reporting to the Customer Service Manager, you would be responsible for processing customer orders accurately, quickly and provide friendly customer service, along with maintaining a clean and tidy work area and bagging orders.

Responsibilities:

- Ring through customers orders through register according to procedure
- Provides excellent customer service
- Ensures accuracy on register
- Adheres to procedures involving Visa, MasterCard and debit cards or cheques
- Balances cash, coupons charging cards

We offer competitive wages & benefits. If you are confident you can contribute to our growth, please drop off your resume or pick up an application at the Courtesy Counter.

3085 Hwy 7, Markham, ON L3R 1Y3

Only those selected for interview will be contacted.

There's No Shortcut to Freshness
Take the Longo Way Home!!

Required Immediately

CAR CLEANER/ DETAILER

will train

LOT PERSON

Clean driver abstract

unionville
MOTORS

PONTIAC-BUICK-GMC

4630 Hwy. #7

Ph: (905) 477-1666

Fax: (905) 477-0311

JANITORIAL POSITION

includes some
light maintenance & security.
30 - 35 hours - \$8.00/hour to start
Scarborough & Markham locations.

Mail resume to:
100 Burncrest Road
Unionville, ON L3R 0B7
or fax: 905-475-1924

LAKERIDGE RESORT LTD.

Requires: Full Time/Seasonal

- Lift Operators
- Lift Supervisor
- SnowMakers (no experience necessary)
- Groomer (must have track vehicle exp.)
- Full time Ski Instructors
- Rental Shop Managers
- Kitchen Help
- Janitorial Staff

Call: 905-686-3607
905-649-2058
Fax: 905-649-3752

GENERAL LABOURER

Markham area P/T, days, evenings & weekends. Hand assembly, stuffing envelopes, light packaging, some lifting. \$7.00/hr. Call 416-812-7777 leave msg.

ECE

Required for after school program in Markham (Hwy#7/ Hwy.#48). Mon-Fri 3-5 pm.
Fax 1 page resume to:
(905) 887-2540