

**CAREERS CAREERS**

**505** careers



**York Region Children's Aid Society**

Located just north of Toronto, in a rapidly growing, culturally diverse Region, we are a mid-sized child welfare agency committed to protecting children from abuse and neglect and to strengthening families. It is our mission to promote a safe, healthy and caring environment for the children we serve in partnership with our diverse community.

**Supervisor - Family Services Team**

We are seeking a Supervisor to direct, coordinate and evaluate the provision of Family Services to agency clients within York Region through the development and monitoring of service delivery processes and the effective supervision of team members. To ensure that programs and services are provided in accordance with the Child and Family Services Act and other pertinent legislation, Ministry standards and guidelines and Agency policies, directives and procedures. Successful candidate will have a MSW, demonstrated leadership potential, able to make decisions, good working knowledge of the Child and Family Services Act, must have good communication skills, both written and verbal, and computer skills. They will enjoy the challenge of being part of an organization that is actively structuring itself to meet the future needs of a growing population. Salary up to \$58,186 per annum.

Forward resumes prior to September 30, 1998 to:  
**George Leck**  
 Interim Executive Director  
 York Region Children's Aid Society  
 P.O. Box 358, Newmarket, Ont. L3Y 4X7  
 Fax: (905)895-8379

*We thank all applicants for their interest, however, only those selected for an interview will be contacted*



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**Social Workers**

We are seeking social workers to provide intake, family and children in care services. Successful candidates will have an MSW or BSW, demonstrated competence in assessment and counseling, strong organizational skills, a commitment to teamwork, and the ability to deal effectively with people in crisis. They will enjoy the challenge of being part of an organization that is actively structuring itself to meet the future needs of a growing population. Salary up to \$46,436 per annum.

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Ascom Canada is the fastest growing manufacturer and distributor of Swiss Made mailing machines, electronic scales, shipping manifest systems and associated mail room products in Canada. Ascom is seeking a professional, motivated self-starter to fill the following sales support position:

**Sales & Marketing Coordinator**

The ideal candidate will possess a minimum of 2-3 years experience in a sales support role. Strong secretarial and customer service skills with a friendly and dynamic personality are a must.

Duties will include handling customer inquiries over the phone, telemarketing, typing sales presentations and providing required support for a sales team in the Markham area. Computer skills must include a strong understanding of MS Word, Excel and Maximizer.

Ascom provides a generous compensation package to the right candidate. This is an initial 6 month contract position with potential for permanent employment. Please respond in writing to:

**ascom**  
 Donald Ross  
 ASCOM CANADA LIMITED  
 150 Steelcase Road West  
 Markham, Ontario  
 L3R 3J9  
 Via Fax: (905)513-1406

**CAREERS**

**SENIOR MAC PRODUCTION ARTIST REQUIRED**  
 Evening Shift Mon-Fri: 2:30pm to 10:30pm.  
 Expert QuarkXpress skills, Illustrator & Photoshop skills and PC exp. a definite asset.  
 Min 5 years in a studio and/or service bureau environment. Salary commensurate with experience. Markham based marketing company.  
 E-mail: edeluca@pcgcomm.com or fax resume: 905-940-9204

**505** careers



**Multimatic Mfg**

We are a world class Tier 1 supplier to the global automotive industry, located north of Toronto and easily accessible from all major routes. Due to increased business, plant expansion and our commitment to being an industry leader, we require the following highly skilled individuals to join our growing team.

**INDUSTRIAL ELECTRICIANS/ MILLWRIGHTS**

We are looking for licensed Electricians with 5+ years experience in an automotive or related environment. We require candidates with some or more of the following: Heavy Stamping, PLC, automated assembly-line, press and trouble shooting experience.  
 Please mail resume to:  
**Human Resources**  
 301 Jacob Keffer Parkway  
 Concord, ON L4K 4V8

**510** general help

**Coffee Time**

**UNDER NEW MANAGEMENT**  
 5505 Main St., Stouffville  
 We require counter staff and a prep person.  
 All shifts available, full and part time.  
 Apply in person (10-4)

**LANDSCAPE**

✓ Skills appreciated?  
 ✓ Opportunity for advancement?  
 ✓ Earning enough?  
 Landscaping firm in Thornhill is looking for the right applicants for maintenance & installation positions. Benefits, wages to \$15 D.O.E. Must have 2-3 yrs. experience.  
 Call: 905-889-2691

**Major appliance distributor at Markham Rd./ Finch seeks**

**PARTS HELPER**  
 Competitive salary and benefits.  
 Fax resume 416-291-3371

**SECURITY GUARD**

Positions available F/T and P/T, all shifts for site locations in McCowan/Sheppard area. Experience preferred pay rates of \$8.75-\$9.50 + company paid benefits.  
 Please fax resumes to 1-705-721-1354 or call 1-705-721-1480 or 1-800-418-9537

**PERSON FRIDAY**

required for small gas fireplace distributor. 4-5 days a week 4-5 hours per day. Would suit retired person \$8-\$10 per hour. Person with bookkeeping and word processing experience preferred. Some physical lifting required. Fax resume to 905-946-1481

**FABRICLAND**

Sales Associates, part-time, required by Fabricland. Applicants should be very outgoing, energetic, and people-oriented, with sales and sewing experience. Must be available to work days, evenings and weekends. Apply in person to the Manager at:  
**Fabricland Distributors**  
 8573 McCowan Rd. (at Hwy 7)  
 Markham, Ontario

**500** career training



**DURHAM COLLEGE UXBRIDGE INFORMATION TECHNOLOGY (IT)**

opportunities with our Business Information Systems full-time program  
 Oct start, weekdays 8:30-1:30  
 9 month entry level IT program  
 Theory plus valuable hands-on experience  
 \*everything from basic computer hardware & software skills to networking & programming  
 OSAP & EI (IJC) eligible to qualified  
 Job Developer will help with employment leads & trends.  
 Top notch instructors, excellent student/teacher ratio  
 individual work stations  
 professional, safe building, free parking, restaurant  
**(905) 852-7848 ext. 22**

**DURHAM COLLEGE MICROSOFT OFFICE CERTIFICATE PROGRAM**

Sept. 21 for 12 weeks  
**Monday to Friday, 8:30 to 1:30**  
 In-Depth Word, Excel, Access, Power Point '97  
 Leading Edge professional training  
 EI & OSAP eligible to qualified  
**DURHAM COLLEGE UXBRIDGE**  
**905-852-7848 ext. 22**

**555** domestic help available

**FREIDAS** Cleaning providing personal services. In business since 1970. 3200 sq. ft. \$60-\$90. 905-470-7975, cell 416-526-7395

**GET 3 for the price of one!** House up to 3000 sq. ft. will be cleaned for only \$60. Vacuuming, dusting, floors washed, washrooms, kitchen, window ledges and baseboards.  
**RULA'S CLEANING (KATHY)**  
 (905) 479-4945

**RELIABLE** home cleaning performed by experienced house cleaner. Dependable, affordable, references available. Call Connie (416) 285-4959

SO far you tried the rest. Now it's time to try the BEST! Roulas White Glove, 43 Hughson Dr. Unionville. Free estimates, low prices, special rates for Mondays. Call 416-706-9284

**500** career training

**NEED A JOB?... GET**

COMPUTER TRAINING Alkim Offers:  
 • Online Courses • Step by Step Training  
 • Flexible Hours • Learning Guarantee  
 • Certification • Jobs Results Program  
 For a Free Course (905) 642-0665

**510** general help

**Mature individual for Custodian duties.**

Shift work & Weekends until the end of the season.  
 Please fax resumes to: Mill Run Golf & Country Club 1-905-852-9271 or Mail to: Mill Run Golf & Country Club 269 Durham Rd. #8 Uxbridge, Ont., L9P 1R1

**GARDEN BASKET**

"Quality & Freshness Since 1929"  
 Mature responsible person required for:  
**FULL-TIME MONEY COUNTING POSITION**  
 SUBSTANTIAL EXPERIENCE REQUIRED  
**THIS JOB REQUIRES THE BALANCING OF ALL SALES RECEIPTS AND PREPARING SAME FOR DEPOSITS**  
**EXCELLENT PAY & BENEFITS IMMEDIATE EMPLOYMENT**  
 Serious applicants only please.  
 Apply in person at THE GARDEN BASKET 9275 Hwy. 48 at 16th Avenue  
**MONDAY - FRIDAY 9:00 A.M. - 7:00 P.M.**  
**SATURDAY-SUNDAY 10:00 A.M. - 5:00 P.M.**  
 Resumes Accepted  
 Tel: (905) 471-0777 Fax: (905) 471-0922  
 We appreciate all responses, but regret that only those selected for an interview will be contacted.

**510** general help

**EXPERIENCE L.I.F.E.**

**At Newmarket's Brand New FUTURE SHOP!**  
 In an effort to create a friendly and enjoyable store environment for both customers and staff, Future Shop has developed the L.I.F.E. concept: An acronym for Live, Interactive, Fun, Friendly, Exciting, Entertaining and Educational. L.I.F.E. is everything we want our new Newmarket supercenter to be, opening this November. Positions are still available for qualified, highly motivated individuals who could provide a L.I.F.E. enhancing shopping experience to customers.  
**HOME ELECTRONICS/COMPUTER SALES ASSOCIATES - file #NSA1**  
 You would excel as one of our commissioned Sales Associates if you thrive on lots of challenge, people contact and being part of a fast-paced environment! Having a proven history of self-motivated achievements and a love and knowledge of electronics or computers would also make you an ideal candidate for this position.  
**CUSTOMER SERVICE REPRESENTATIVES - file #NCSR1**  
 Your outgoing and helpful manner is your most important asset in this position. You are the first and last face a customer sees when they visit Future Shop, and it would be your responsibility to make sure it was positively memorable. You are the ideal candidate for this position if you have lots of experience dealing with the public and computerized cash handling and are a bit of a perfectionist when it comes to doing detailed work.  
**MUSIC ASSOCIATES - file #NMA1**  
 Knowing a lot about different music styles and artists, and video releases is a definite must for this position. Previous experience in computerized cash handling and customer service will also be a strong requirement. Full time, permanent part time and seasonal positions are available in these non-management positions. All full time sales applicants must be able to travel to Mississauga, Ontario for part of their training program. Program lengths are determined by the position.  
 In addition to receiving a generous benefits plan and formal training, all positions are a starting point for a lucrative career in retail management. To get started with Future Shop's L.I.F.E. program, fax your cover letter, resume and work references to:  
**Human Resources Recruiting @ 905-501-5677**  
 or e-mail your resume (Word format) on our website at [www.futureshop.com](http://www.futureshop.com)  
 While we appreciate all responses, only those with the necessary qualifications will be contacted.

**FUTURE SHOP**  
 Someday Everyone Will Save Like This