

510 general help

Markham Economist & Sun
VERIFYING POSITIONS
 Part-time Evenings

University, College & High School students with reliable transportation wanted who are willing to work part-time up to 20hrs per week after noons, evenings & occasional Saturdays with possible extra hours while off school. The Economist & Sun is seeking someone who is enthusiastic, self-motivated, able to work under minimum supervision and understand the importance of high standards.

Duties will include phone verifying door to door and newspaper deliveries, light office duties, trouble shooting and various other duties. Excellent phone skills, a reliable vehicle and an excellent command of the English language. Good hourly rates including mileage offered with flexible hours.

Interested applicants can fill out an application at:
9 Heritage Road, Markham
 between 11am - 5pm to the attention of
BARRY GOODYEAR

SHIPPER/RECEIVER

Fast growing Markham manufacturer requires a motivated team player with the following assets to handle its shipping and receiving responsibilities.

- Experience in Shipping/Receiving
- Clean Driving Record
- Good oral and written communication skills
- Some computer skills
- Hardworking/Responsible/Presentable

Please submit your resume to the attention of Production Manager. By Mail: P.O. Box 76540, 1661 Denison St. Markham On L3R 0N5 or by fax: (905) 948-1926

THE TRIBUNE

The Distribution Department has the following positions available immediately.

RURAL ROUTE DELIVERY

In Stouffville area: Pick up and collate flyers & papers for delivery on Tues., Thurs. & Saturday. A reliable vehicle is a must.
 Call Ariene, 640-2100, 9-5, Monday to Friday.

525 office help

Putting the best that business technology has to offer at our clients' fingertips.

Get started on your Administrative Career!

Located in Markham, Global Travel Computer Services is Canada's largest independent supplier of on-line computer services to the retail travel industry.

We are looking for an Administrative Assistant. This position is ideal for the recent graduate looking to begin a career in an office environment. A cheerful, helpful individual with a sunny disposition will assure a good fit with the Global Team.

Duties of this entry level position will include reception/switchboard relief, filing, and general clerical duties. Typing and knowledge of word processing software is required.

Please fax your resume to (905) 479-5450.

GLOBAL TRAVEL COMPUTER SERVICES

no telephone calls please

530 sales help & agents

BiWay

Change Means Opportunity.....
 And At BiWay, We've Changed!!

SALES ASSOCIATES

We are currently looking for dynamic individuals for our location in Stouffville. You are energetic, flexible, and are able to provide fast and friendly service that exceeds customer expectations. You are a dedicated individual with great communication skills and a professional appearance. The ideal candidates will have some fashion retail experience.

BiWay offers exciting career opportunities within Canada's foremost neighbourhood retailer.

Please forward your resume by September 21st, 1998 to:
BiWay, 637 Lakeshore Blvd. W. Suite 330
 Toronto, Ontario M5V 3L6

Attention: David Gaudet, Area Sales Manager

DYLEX
 Canada's Leading Specialty Retailer Building for the future

No phone calls please. We thank all applicants in advance, however, only suitable candidates will be contacted.

CAREERS CAREERS

510 general help

INSURANCE BROKER
 Growing Brokerage requires
CSR with experience in personal insurance.
 Contact J. D. Smith
 905-764-7868

LANDSCAPE LABOURER
 Wages based on experience.
Call 905-852-7268

COUNTER HELP
 Part time day or night shifts available. Apply within
 Country Style Donuts
 4681 Hwy. #7 E. (at Kennedy)

One of North America's largest Financial Services Companies is rapidly expanding in this area. If you desire a dynamic career with excellent income potential please call
Hanif (416) 635-5274

Car Rental Company
 Seeks permanent part time person for Friday, Saturday & Monday.
 Call 905-305-8533

515 skilled & technical help

YONGE CHRYSLER
RICHMOND HILL
WARRANTY CLERK/CASHIER
 Previous dealership experience a must. Successful candidate will demonstrate great people skills and professional attitude while operating in a fast paced customer oriented dealership.
For a confidential interview please call
Michelle Leighton
or Derek Hartman
 1-800-731-3950

515 skilled & technical help

PLUMBERS ASSISTANT
 Some experience preferred.
 Wages based on experience.
 Call 905-479-7042 after 5pm

515 skilled & technical help

Impact Auto Auctions Ltd.
FLATBED DRIVER NEEDED
 Must have DZ license, towing experience. Clean abstract.
Apply in person or call Mike
 905-642-2882
 16505 Highway #48
 (5 kms. north of Ballantrae)

515 skilled & technical help

TRACTOR TRAILER DRIVER
 Required with good abstract. References required.
 Call 905-640-3570

525 office help

ADMINISTRATIVE ASSISTANT/RECEPTIONIST

A new telecommunications company is looking for an enthusiastic administrative assistant/receptionist. Candidates should have excellent computer skills (MS Office), data processing experience, and superb communication and organizational skills. Marketing background would be an asset. Salary commensurate with experience. Benefits included. Please apply no later than September 11th, 1998. Call (905) 415-1134 or fax (905) 415-3676

JOB SHARE-ADMIN. SECRETARY

Markham consulting firm providing Landscape, Architectural services requires person with 5 years experience to perform full range of office duties. Proficient on Windows 95/97 (Word v7, Excel v7, Lotus v5). Hours M-F 1-5. Fax resume to: 905-475-5930. Attention: Cindy Staddon.

Jr. Accounting Clerk

Required immediately for a Property Management Company. Responsibility will be for helping senior accounting staff with various duties. Mail or drop resume at:
 327 Renfrew Dr., Ste. 101
 Markham On L3R 9S8
 (no faxes please)
 Tel: (905) 940-2345

RECEPTIONIST/ASSISTANT
 with a cheerful attitude required for a busy Real Estate Investment/Development office. Part-time; could lead to full-time. Car an asset.
 Fax resume to
 905-940-1913

WANTED
 Part time energetic friendly **RECEPTIONIST** for wedding photography studio in Markham area. Ability to speak more than one language an asset. Call 905-513-6898.

Looking for
3 FRIENDLY OUTGOING PEOPLE
 with good telephone manner and some computer experience.
 Please send resume to:
Box 2592, c/o The Era Banner,
 580 Steven Court,
 Newmarket, ON L3Y 4X1

530 sales help & agents

EXPERIENCED SALES PERSON
 for jewellery store
 Must have minimum 1 year experience in jewellery retail.
 Please fax resume to:
 905-475-1701

TO PLACE YOUR CLASSIFIED AD
CALL 294-4331

535 hospital, medical, dental

Firstat
 Home Care Nursing Services
 Join the team where you come first!

HEALTH CARE AIDES SIGN UP BONUS!
 required urgently for private duty / nursing homes in York Region.
 Call: 905-305-9551
 Fax: 905-477-1956
We thank all applicants, however, only suitable candidates will be contacted.

535 hospital, medical, dental

RN/RPN'S WITH MEDS
 Required immediately for all shifts. Applicants with Long Term Care experience preferred. Interested? Send your resume to Director of Care, Extendicare/North York, 1925 Steeles Ave. E., Willowdale, Ontario M2H 2H3 Fax: (416) 493-4886

540 hotel, restaurant

The Old Country Inn
 is currently seeking
COOK
 Must have 5 yrs experience.

DISHWASHER KITCHEN HELP
 Please apply in person at
 198 Main St. Unionville
 or phone 477-2715
Serious applicants only need apply.

540 hotel, restaurant

WAIT STAFF COOKS (all shifts)
 Must be experienced and available nights & weekends.
 Fax resume (905) 472-2100

540 hotel, restaurant

GEORGE'S DELI
 requires
Short Order Cook
 M-F, 11 a.m. - 2:30 p.m.
 Apply in person
 37 Sandford Drive
 or call 640-1995

545 teaching opportunities

ECE/GRADS
 Required for:
 • Part Time
 • Supply Staff
 • Enhanced Staffing for children with special needs. Send resumes to:
McGivney Childcare
 5300 14th Avenue
 Markham, Ont L3S 3K8

545 teaching opportunities

P/T AFTER SCHOOL POSITION AVAILABLE
 in Christian Child Care Program. Hours 3:45pm - 6:15pm
 Monday - Friday. Suit student 18+.
 905-513-0011

555 domestic help available

Clean Freaks
 Housekeeping Services
 Serving Markham, Unionville, Stouffville & Richmond Hill
 For information on our services or a no obligation estimate,
 Cindy (905) 737-3411 or Chris (905) 852-6687