

510 general help

ECONOMIST & SUN

ATTENTION UNIVERSITY & COLLEGE STUDENTS

PART-TIME POSITION AVAILABLE

One self-motivated person is required for light warehouse and delivery duties.

Saturday mornings 5 a.m. - noon

Please call Mike Banville
Monday - Friday 9 a.m. - 5 p.m.
905-294-8244

510 general help

Experienced Drivers

With own vehicle, required for local courier company. Must speak fluent English and excellent knowledge of GTA.

Call Andre or Liz @
905-763-7686

P/T HANDYMAN

for commercial property management Co. in Markham area. Some tools required. Own transportation 2 days weekly. Presentable and good communication skills. Good for retired person. Call: 416-447-7221

TAXI DRIVERS

Full time days. At least 5 years driving experience. Clean driving abstract, well-mannered and neat in appearance. If interested call:
640-5466 or 640-3127
and leave message.

MODELS WANTED

From Canada between 2-19 to compete in this year's 1998 Toronto Pageants. Over \$20,000 in prizes and scholarships. Including trips to Nationals in Las Vegas.
Call today 1-800-367-2125 Ext. 239

LAWN CARE TECHNICIAN

Weed control company requires responsible motivated person, clean driving record, experience an asset. Room to advance. Fax 905-707-8966

WOODWORKING TRAINEES

Required by busy Markham furniture manufacturers.
Fax resume to:
905-946-8025

515 skilled & technical help

JR. DESKTOP ARTIST POSITION AVAILABLE

Experience with *Photoshop* and *Illustrator* an asset. Send resume with relevant experience to:
137 Main St., Suite 301, Markham, ON L3P 1Y2

RESIDENTIAL HEATING & COOLING SERVICE TECHNICIAN

With min. 5 years experience. Must have O.D.P. and Refrigeration license. Also G.F. 2 license. Driver's abstract required. Start immediately.
Phone (416) 493-2581

525 office help

SECRETARY / RECEPTIONIST.

(Req'd for Maternity leave)

Applicants must have at least 2 years secretarial experience, pleasant telephone manner, 60 wpm, excellent command of the English language, good organizational skills and aptitude for figures. Computer experience with proficiency in WP 5.1 required. Call Teresa: 905-709-4488 or fax resume 905-881-7283

LEGAL SECRETARY

Corp., Commercial & Real Estate.
Experienced P/T, F/T.
G. Arthur Moad
Fax: 905-294-4436

525 office help



Markham Public Libraries

CLERK / RECEPTIONIST

Temporary position
Full time from Sept. 1 (tentative) to Dec. 31, 1998
\$12:30 per hour.

This position requires an organized individual able to handle general office duties such as: telephone, reception, mail, files, photocopying and provide clerical support to administration staff. Possess Canadian high school graduation diploma or equivalent and general office training, one year related office experience, excellent oral and written communication skills. Proficient in Microsoft Office, Word and Excel.

Send applications by August 11, 1998 to: CEO c/o Payroll & Benefits Administrator, Markham Public Libraries, 445 Apple Creek Blvd., Suite 100, Markham, ON L3R 9X7 or fax to (905) 513-7984.

CAREER OPPORTUNITY

Growing Company needs additional staff. We are looking for **Customer Service Support, Secretary and Accounts Receivable/Collection.** Salaries negotiable. If you feel that you are qualified for one of these positions please forward your resume to: **Box #4547, c/o Economist & Sun, 9 Heritage Rd., Markham, L3P 1M3.**

ASSISTANT MANAGER

Matured and articulate previous retail sales experience is a must. Experience in merchandise selection is a plus. Good salary with potential for promotion to store manager. Please apply with details to:
**The Kitchen Counter
Markville Shopping Center
905-475-9225**

Unionville Financial Services Centre

Join our team as a full time **LOAN OFFICER.**
Min. 2 years experience and mutual fund license required.
Fax resume to 905-940-0670.

Doctors office requires a **FILING CLERK**

4-5 days per week permanent position starting mid August. Some computer skills required.
Fax resume to: 905-475-4270

Secretary/Support

Bright, enthusiastic, hard working person required for position as Secretary/Support Liaison. Light housekeeping. Please fax resumes: 905-946-0903

525 office help

BILINGUAL Reception/ Customer Service

needed immediately. Entry level position with room to grow. You are bright, energetic and motivated to serve our customers. Successful candidates will be contacted, no telephone calls please.
Fax your resume to:
**WINE-ART, INC.
905-477-9232**

530 sales help & agents

SALES REP.

Local manufacturer/ distributor of recognition products requires full time sales person. Local territory. Experience preferred. Good knowledge of computers / internet. Must have valid licence and vehicle. Please fax resume to 905-642-1162.

535 hospital, medical, dental

Experienced DENTAL RECEPTIONIST

For Specialist office in Thornhill. Two days per week.
Fax resume 905-294-2892

LAWN & GARDEN

S M LANDSCAPING

For All Your Landscaping Needs. Specializing in lawn maintenance, garden beds, grading, sodding, tree pruning and fall clean up. Repairs on Interlock & Fencing. *"Quality Work Is Inexpensive!"*
(416) 793-9121 Stouffville
Santo Moncada Reasonable Rates

TREE REMOVAL

Pruning, Thinning, Brush Removal & Fertilizing Professional Arborist

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472-4842
CALL FOR A FREE ESTIMATE

SERVICE DIRECTORY

JUST WINDOWS

WINDOW CLEANING SERVICE INDUSTRIAL • COMMERCIAL • RESIDENTIAL
PAGER: (416) 379-5453
BILL LANNING RES: (905) 471-4744

DUN-RIE ROOFING

SHINGLES • FLAT ROOFS • SKYLIGHTS • CHIMNEY WORK • EAVES CLEANING
LICENCED **207-8288** 7 days a wk
Serving Markham 12 Years

Handyman CONNECTION

RETIRED CRAFTSMEN & OTHER EXPERTS FOR LOW COST HOME REPAIRS
Carpentry, Plumbing, Electrical & much more.
905-884-7678 or 1-800-465-0064

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Shingles, Flats & Repairs. Quality of Service is our specialty.
Over 15 years experience. 24 hours service.
10% Seniors Discount
Call 416-759-6730 Or Pager 416-980-0248

510 general help



JOB FAIR

Sat. Aug. 1st, 1998
12 - 3 pm

The Bay ~ Markville Mall

(upper level entrance)

PART TIME ASSOCIATES

Needed for our exciting footwear & appliance departments

- Experience is an asset!
- Weekend availability required!

510 general help

Join The "1 Day Care Team!"

- Training and support
- Agency supplies, equipment, resource material and supplies
- Insurance coverage
- Reliable back up

Please call: (905) 479-9671

"Providers needed in the Cornell and Wooten Way areas"



Wee Watch
Private Home Day Care
A Licensed Agency

CAREERS

510 general help

On premise wine making company requires part time help. Must be flexible with hours, requires lifting and physical strength.
Reply **ONLY** by voice message **AFTER 8 PM** at 905-294-9463.

Experienced JANITORIAL PERSON needed for Steeles / Woodbine area. Light / Heavy Janitorial Cleaning. Mon-Fri 5 1/2 hrs.
416-329-5434
leave 10 second message

EARN EXTRA MONEY?

Canvassers wanted for registered charities. Full/part time, hourly rate, bonuses. No experience necessary. No selling.
Call John 1-888-953-8283 or 905-720-3721

555 domestic help available

R.J. Cleaners Home/Office Cleaning Service. Please give us a call at 416-421-4193. Insured & Bonded.

TWO cleaning ladies available for Markham / Stouffville and surrounding areas. Reliable, reasonable with references. Call Debbie & Renee 905-642-0305