

# Careers Careers

**245** pools & supplies

**POOL OPENING**  
WEEKLY MAINTENANCE & REPAIRS  
Professional Service  
Gelan & Lord 513-6828

**325** auctions, sales

**AUCTION SALE**  
HOLIDAY INN, MARKHAM  
7095 WOODBINE AVENUE, MARKHAM  
NORTH OF STEELES AVE. ON WOODBINE, MARKHAM  
SUNDAY NOON MAY 31ST  
VIEW 11:00 A.M. SALE STARTS AT 12 NOON  
Truckload of mixed merchandise including bankrupt stock and of lines discontinued will be sold at this sale. SONY, Philips, Maganvox, Orion, Sanyo, Memorex, Panasonic, AIWA Electronics, Cordless Phones, VCR's, TV's & TV/VCR combo, CD/Disk, Stereos, CD Walkman's, Camcorder, Phones, vcall ID's, Stereo's with 51 CD compartments, Houseware, Giftware, Tools, Good variety of 14K Jewellery: Emerald, Sapphire & Ruby, Eternity, Solitaires & Ann Rings, Diamond Clusters, Rings, gold Earrings, Chains, Bracelets, Watches, Furniture, Hall Tables, Pedestals, Wild Life Figurines, Vacuums, Luggages, Trambolina, LaGostina Cookware, Small Kitchen Appliances, Cedar Chests, Halogen Lamps, Cameras, Luminarc glassware, Accent Furniture, Mirror, Sewing Machines, Health Walkers & Much More. **TERMS CASH, VISA, M/C ONLY.**

**SALE BY GLOBAL SALES**  
(905) 947-0333

**675** announcements

**NOTICE TO READERS**  
Before responding to any advertisement requesting that money be sent, you may wish to investigate the company and the offer. The publisher can not assume responsibility for the validity of the offering advertised within the classified pages.

**Service Directory**

**JUST WINDOWS**  
WINDOW CLEANING SERVICE  
INDUSTRIAL • COMMERCIAL • RESIDENTIAL  
PAGER: (416) 379-5453  
BILL LANNING RES: (905) 471-4744

**C.P. MASONRY CONSTRUCTION**  
CLINT PETTIGREW  
(905) 852-5268  
BRICK • BLOCK • STONEMWORK  
NEW HOMES • ADDITIONS  
FIREPLACES • CHIMNEYS, ETC.

**DUN-RITE ROOFING**  
Shingles • Flat Roofs  
Repairs • Chimney Work  
Eaves Cleaning \$35 up  
Roof Coating • Skylights  
Leaking Basements • Animal Removal • Chimney Cleaning  
LICENCED **207-8288** 7 days/wk.

**GROUND WORKS** ABOVE AND BELOW  
Inter Lock • Masonry • Concrete  
Asphalt Repairs  
Landscaping • Tree Removal • Fencing  
Excavation • Erosion Control • Septics  
Snow Cleaning  
**JOE • (705) 228-8293**

**Lawn & Garden**

**IAN'S WEED CONTROL**  
Weed Spraying • Fertilizing  
Insect control  
Government licensed and insured  
**905-852-3787**  
Free estimates

**S.M. LANDSCAPING**  
For All Your Landscaping Needs  
Specializing in lawn maintenance, flower planting, garden beds, trimming, weeding, grading and sodding  
Repairs on Interlock & Fencing  
Quality Work Is Inexpensive!!  
**(416) 793-9121** Stouffville  
Santo Moncada • Reasonable Rates

**505** careers

We are an established \$200M international service company doing business with North America's finest retailers. We are the Canadian leader in our industry. We are expanding and have openings for the following positions. Your desire to provide a meaningful contribution to a winning team and your good work habits are as important as your technical skills and experience. Most of our accounting records are processed using the newest versions of J.D. Edwards software. Analysis is conducted using Excel. Experience with these tools will be considered an asset. We offer a professional environment and a competitive salary/benefits package.

**ACCOUNTING**  
**A/R INTERNAL AUDIT:**  
Should possess a four year accounting degree, good analytical skills, and the ability to deal effectively with our major customers.

**ACCOUNTS PAYABLE SUPERVISOR:**  
Accounting training, related experience and supervisory experience required.

**ACCOUNTS PAYABLE ADMINISTRATORS**  
Accounting training and related experience required.

**TREASURY ANALYST / ACCOUNTANT**  
An accounting degree and strong Excel skills are a must.

**SENIOR TAX ACCOUNTANT**  
Must be qualified to deal with routine tax issues in our Canadian and U.S. businesses. An accounting degree & related training/experience required.

**PAYROLL MANAGER**  
Will be responsible for a department of 9 people paying 6000 employees in Canada & USA.

**PAYROLL ADMINISTRATORS**  
Will be processing payroll in an automated environment for employees in Canada and/or USA.

**OPERATIONS ACCOUNTANTS**  
Requires an accounting degree and strong analytical skills. Will be responsible for analysis of specific business units // regions & recommending appropriate action.

**INFORMATION SERVICES**  
Our environment is the newest A/S 400 RISC technology, JD Edwards suite of software and associated query tools, and local and wide area networks based on the Novell platform.

**OPERATIONS/SUPPORT CENTRE ANALYST:**  
Responsibilities:  
Your AS/400 responsibilities will include backup management, PTF management, user profile administration, special forms printing, data processing supplies management, and monitoring the throughput of jobs and reports submitted by the end users. Your PC responsibilities will include managing and installing hardware, and working with the network administrator to install and manage PC application software. Other responsibilities include administration of the phone systems voice mail, and e-mail systems.

**Qualifications:**  
You are dependable, intelligent, and you thrive on working with your IS team and providing service to the users. You have at least 1-2 years experience in AS/400 operations. Experience with PC hardware and software management is also desired.

**BUSINESS ANALYST**  
Responsibilities:  
• Recommend changes to business processes to take advantage of efficiencies offered by our software applications.  
• Creating customized detailed reports.  
• Research user group problems and develop suitable solutions.  
• Conduct training programs on application software.  
• Identify needs, develop requirements, and implement system initiative and enhancements.  
• Designing and developing management reports using data files.  
• Liaison between users and technical support staff.

**Qualifications:**  
• Business or Computer Science degree with 2-3 years experience in information systems development. Knowledge of JD Edwards accounting software is necessary.

**INVENTORY DISTRIBUTION MANAGER**  
Responsibilities:  
• Supervise the inventory management group and the sales ordering and forecasting function.  
• Oversee data entry, scheduling, problem inventory control, cycle count programs and provide audit/control of inventory related activities.  
• Working with the accounting department, maintain proper record keeping and valuation of multi million dollar inventory accounts.  
• Balancing inventory systems to General ledger.  
• Recommending and implementing system enhancements and preparing weekly flash reports.  
• Processing inventory adjustments.  
• Preparing month end reports.  
• Coordinate the physical inventory count at multiple locations.  
• Sales forecasting, analysis of actual sales vs forecasts, monitoring system parameters and coordinating data used to project sales and Purchasing requirements.

**Qualifications:**  
• Degree in business Accounting, 3 to 4 years experience in inventory management/cost accounting.  
• Proficiency in JD Edwards or similar distribution/accounting system is a plus.

**FILE CLERKS required.**  
**BULK MAIL COORDINATOR** also required.  
Please mail your resume to:  
**Box 4573, Markham Economist & Sun**  
**9 Heritage Rd., Markham L3P 1M3**

**505** careers

**Look at the other ads on this page. You're worth more.**

If you believe in helping people increase their worth, we believe you're worth more with us. As one of Canada's leading personal financial services companies, we offer you:

1. Excellent earning potential (our top financial consultants earn well into six figures)
2. A comprehensive Professional Development Program
3. Performance bonuses
4. Company-supported Stock Purchase Plan
5. An outstanding Awards and Recognition Program
6. Superior computer software, tax expertise and national advertising support for our broad mix of investment funds and insurance products.

Why not find out how we can figure into your future?  
Send a detailed resume to  
**DANIEL COLLISON**  
Region Manager  
101-45 Vogell Rd.  
Richmond Hill, Ont. L4B 3P6  
or fax to: (905) 737-6731

**Investors Group**  
YOU'RE WORTH MORE  
Investors Group Financial Services Inc.

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**535** hospital, medical, dental

**A "Make It Great" approach to patient care... a work environment that puts the freedom of professional satisfaction in the hands of our staff. This is what makes us the leader in innovative health care.**

**Laboratory Technologist**  
This full-time, casual role will involve reporting to the Director, Diagnostic System, and working as a team member in a core laboratory setting. Your background includes experience in chemistry, hematology and also a blood bank. You are a CSLT, General Registered Technologist and a member of the College of Medical Laboratory Technologists of Ontario, backed by excellent communication and interpersonal abilities. Reference #98-82/5

**Mental Health Assistant**  
Join our Mental Health System in this part-time, temporary position (until March 31, 1999). Working closely with the nursing staff to provide basic patient care, you will be responsible for assisting with close observations, bathing, grooming, dressing and feeding patients, and participating in patient documentation/demographics using the computer system. A Health Care Aide diploma and current BCLS (or commitment to obtain it) is highlighted by your relevant work background, preferably in a psychiatric environment. Effective communication and interpersonal skills are combined with your ability to work well both independently and as part of a multi-disciplinary team. Reference #98-53/5  
Interested applicants are invited to forward their resumes, by June 5, 1998, to:  
Human Resources  
381 Church Street  
Markham, Ontario, L3P 7P3  
Fax: (905) 472-7055  
E-mail: humanres@msh.on.ca  
Visit our website at: www.msh.on.ca

**Markham Stouffville Hospital**

**To place your Classified Ad**  
**Call 294-4331**