

Careers

550 domestic help wanted

BABYSITTER required for Saturday all day in my home for two small children. 905-640-8374

555 domestic help available

FREIDAS Cleaning providing personal service in business since 1970. 3200 sq. ft. \$60. 905-470-7975, call 416-526-7395

GET 3 for the price of one! House up to 3000 sq. ft. will be cleaned for only \$60. Vacuuming, dusting, floors washed, washrooms, kitchen, window ledges and baseboards. Call Kathy or Rula: (905) 479-4945

500

career training

GET FAST, RECOGNIZED TRAINING THAT WORKS.

Graduate in as little as 6-12 months in:

- ▶ ACCOUNTING & COMPUTERS
- ▶ BANKING & FINANCIAL SERVICES
- ▶ BUSINESS ADMINISTRATION
- ▶ COMPUTER BUSINESS APPLICATIONS
- ▶ COMPUTER SUPPORT SPECIALIST
- ▶ ELECTRONICS, COMPUTER & NETWORK TECHNICIAN
- ▶ INFORMATION SYSTEMS PROGRAMMER
- ▶ EXECUTIVE OFFICE ASSISTANT
- ▶ LEGAL ADMINISTRATIVE ASSISTANT
- ▶ MEDICAL OFFICE ASSISTANT
- ▶ DENTAL CHAIRSIDE ASSISTANT

TORONTO School of Business

INTERNATIONAL IBS BUSINESS SCHOOLS

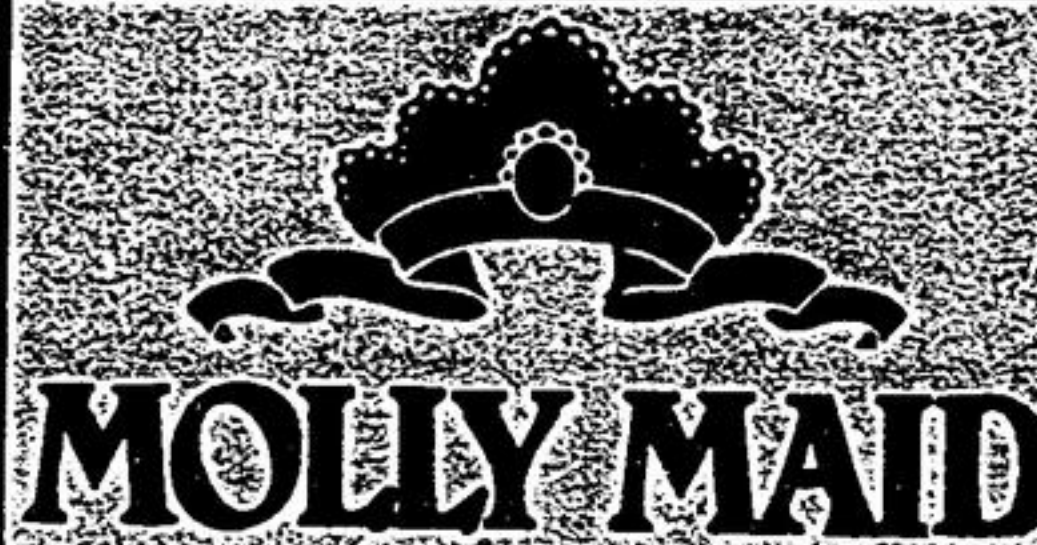
50 Campuses across Canada

Call today **1-888-562-4448**

Financial Assistance may be available to those who qualify. Strategic Alliance with IBM. www.ibschool.com

510

general help



Is now accepting applications for employment. Drivers licence required. **905-472-2575**

SPORTS MINDED PEOPLE

Full Time Expanding throughout Scarb/Mark area Looking for several sharp, ambitious individuals to train in various positions. No exp. nec. Will train. Start immediately. For personal interview call Shirley 905-479-1454

510

general help

HAIRSTYLIST

F/T or P/T position For interview call Sue 905-471-4888

525

office help

CUSTOMER SERVICE

Large volume manufacturer located in Markham requires a Customer Service Rep. with experience in a similar environment for a one year contract. Successful candidate will be resourceful in responding to customer needs, must have excellent communication and interpersonal skills, and be proficient in computerized data entry. Send resumes to: Julie Jacques, 16 Main Street, Unionville, Ontario L3R 2E4

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careers

CMS Manufacturing Systems is a well respected ERP software/solutions provider for the North American manufacturing industry. As a result of our steady growth and excellent market acceptance, we are looking for team-oriented professionals to join us in the role of:

APPLICATION SPECIALIST

This position will appeal to individuals with a University Degree or equivalent and a minimum of three years' business experience gained in a manufacturing environment.

Your solid understanding of manufacturing principles and ability to develop strong customer relationships will serve you well as you manage the implementation of our CMS/400 software product at customer sites across North America. You will work closely with the client providing expertise and guidance during the implementation process along with instruction in the functionality and use of our software. You will act as the primary interface between the customer and CMS, ensuring satisfaction with our products and service.

Your maturity and motivational skills will contribute to your success in this role as will your willingness to travel to customer locations throughout North America.

To be part of a progressive, dynamic organization offering excellent growth potential and an attractive compensation plan, please fax your resume immediately to:

Human Resources
CMS Manufacturing Systems Inc.
11 Allstate Parkway, Suite 110
Markham, Ontario
L3R 9T8
(905) 477-4099

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careers

RETAIL MANAGEMENT OPPORTUNITY

Green Earth is seeking two entrepreneurial individuals to join our management team to fill the roles of Manager and Assistant Manager in the Markville Shopping Centre. We offer an opportunity to join a successful growing retail company and a competitive salary.

The successful candidate will possess retail management experience, post secondary school education, proven sales ability, proven people management skills, excellent communication and organizational skills. If you are a team spirited leader who enjoys training, working with staff and achieving results, please send resume and cover letter in confidence to:

GREEN EARTH
100 Piccadilly Street, Unit 101
London, Ontario, N6A 1R8
Fax (519) 432-3860

Maintenance Person

for Kin Village, Markham, a non-profit townhouse complex. Skills required: carpentry; some plumbing or electrical; good English. Landscaping skills preferred. Permanent position. Some on-call duties. Immediate. Fax applications, by May 6, 1998 to: 905-887-5953.

Bushwood Golf Club is now accepting applications for experienced:

GROUND MAINTENANCE STAFF

Please contact Roger Cassey at (905) 640-1233, extension #6

AZ DRIVERS

Earn up to 34¢/mile North East US Runs RIM TRANSPORTATION 416-740-3111

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EMPLOYERS ARE YOU HIRING?
Job Connect can help
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Wage Subsidy Available
905-852-7848 ext. 33
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P/T DZ DRIVER WANTED

No lifting, \$11/hr. Must have clean drivers record. Call 905-852-0118

BICYCLE ASSEMBLER /MECHANIC

F/T experienced with own tools and vehicle. Please call 905-886-2144

ICE CREAM VENDORS

F/T/P/T, Cash paid daily. Students/Part timers. 905-305-8965. Shivers-Dickie Dea Distributor

DELIVERY DRIVER WANTED

Must have own car. Thurs, Fri, Sat nights. \$7.00/hr plus tips. Call Larry 905-649-2083

RECEPTIONIST

A growing general contracting company requires a well organized person to provide office support. Duties to include: telephone reception, correspondence, purchase orders, typing, filing. Requirements: word processing, people oriented, self-motivated, friendly manner. Fluent English essential. Ability to read construction drawings an asset. Location: Richmond Hill. Flexible hours. Reply by fax at: 905-707-0001

RECEPTIONIST / OFFICE CLERK

Computer knowledge of Lotus, WordPerfect. Experience preferred. Forward resumes by fax to: 905-477-2449

530 sales help & agents

SALES PERSON

We are a high end footwear and outdoor wear boutique located on Main Street Unionville. Experience in retail sales & French an asset. Full time & part time. Please fax resume to: 905-881-0052

510

general help

PART TIME NIGHT AUDITOR

The Howard Johnson Hotel Markham is currently seeking a service-oriented individual for a part time guest service position involving midnight shifts Friday and Saturday evenings. Previous customer service experience preferred.

Please fax resume to: (905) 479-1186 or mail to: 555 Cochrane Drive, Markham, L3R 8E3. No phone calls please

525

office help

PERSONNEL CLERK (Summer)

Immediate requirement for a student to assist in the Personnel department from early May until the end of August. Applicants must have completed at least one year in human resources at the college level. The job involves assisting in recruiting, preparing letters and files, revising job descriptions and acting as back-up on the Personnel Department reception desk.

The successful candidate will have good communication skills, P.C. Software (Word and Excel), as well as the ability to handle confidential and sensitive material.

Interested candidates should forward their resume to:

Grace Darling
Emerson Electric Canada Limited,
9999 Hwy 48
Markham, Ont. L3P 3J3
Fax (905) 475-4630.



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general help

TELEPHONE PERSON

Individuals required to complete automobile insurance underwriting reports on the telephone from their home. Must have strong keyboard capabilities (45 w.p.m.) Excellent communication skills and an insurance background would be a definite asset. Must have own computer. No selling involved. Successful candidates will be fully trained. Send resume to: P.O. Box 607, Station "B", Willowdale, Ont. M2K 2P9



Community Care Respite Program is in need of Relief Caregivers to provide in-home respite to caregivers of frail elderly and younger disabled adults.

- REQUIREMENTS**
1. Must be a Personal Support Worker or equivalent.
 2. Must have a car.
 3. Commit to doing some shiftwork, some weekends and some longer respites.
- For more information please call (905) 427-2315 or 1-888-255-6680

ON-SITE HOUSE RAFFLE TICKET SALESPERSON

May 22 - Aug 18, 1998, Fri. to Tues. Responsibilities include managing & selling tickets at the Dream Home in Markham and processing & balancing ticket orders. Able to work independently, as well as take direction. Pls. fax resumes to 416-925-4671 by May 6, 1998. No phone calls pls. Only those selected for an interview will be contacted.

550

domestic help wanted

WANTED HOUSEKEEPER

Must be thorough. Mon., Wed., Fri. 10 am - 3 pm. Good Pay. Call 852-1275

555

domestic help available

HOME CLEANING SERVICES

- Professional
- Consistent
- Reliable

Excellent rates - NO GST. LOCALLY OWNED & OPERATED. For a free estimate, call Jackie or Randy at LOEWEN CLEANING SERVICE 905-852-7333