

Careers

525 office help

ADMINISTRATIVE ASSISTANT

Full-time days Monday - Friday. Must have certificate in office procedures or business related courses. Intermediate level of Corel 8 and Lotus 123. Ability to prioritize, organize workload and meet deadlines. Fax resume by no later than May 7, 1998 to:

Unionville Home Society

Human Resources, Jennifer Tait
Unionville Home Society
4300 Highway #7
Unionville, Ontario L3R 1L8
Fax #: (905) 477-6080

No phone calls please.

505 careers



RETAIL MANAGEMENT OPPORTUNITY

Green Earth is seeking two entrepreneurial individuals to join our management team to fill the roles of Manager and Assistant Manager in the Markville Shopping Centre. We offer an opportunity to join a successful growing retail company and a competitive salary.

The successful candidate will possess retail management experience, post secondary school education, proven sales ability, proven people management skills, excellent communication and organizational skills. If you are a team spirited leader who enjoys training, working with staff and achieving results please send resume and cover letter in confidence to:

Green Earth
100 Piccadilly Street
Unit 101
London, Ontario
N6A 1R8
Fax (519) 432-3860

505 careers

You can make it and save, with LIZANNE'S FABRICS

Assistant Manager required for Lizanne's Fabrics Superstore at The Shops of Unionville, 4261 Hwy 7, Unionville. Candidates should be enthusiastic and creative, friendly, courteous, possessing sewing and drapery experience. Must be able to work some evenings and most Saturdays. Interested applicants please reply forwarding resumes to:

Lizanne's Fabrics SuperStores
The Shops of Unionville
4261 Hwy. 7, Unionville

505 careers

Classified Advertising

To place your ad please call

Markham area
905-294-4331

Stouffville/Uxbridge & Surrounding areas
1-800-743-3353

505 careers

ENGINEER

Manufacturer for the automotive and office products industries has an opening in the engineering department. Responsibilities will include estimating, tool and die design, process and methods improvements, and problem solving in production related areas. Minimum requirements are a C.E.T. with extensive experience in sheet metal fabrication, metal stamping and CAD.

Please forward resumes to:



R. REINGER & SON LIMITED

Human Resources
R. REINGER
& SON LIMITED
1240 Twinney Drive
Newmarket, Ont
L3Y 5N1

Fax # 905-898-6020

No Agencies Please

GRAPHIC ARTIST REQUIRED

With own MAC or IBM to locate in Markham. Built in clientele. Excellent opportunity. Call 477-5445 or Fax 477-7297

510 general help

Intermediate Accountant

Our client is a Fortune 500 manufacturing company located in Markham. We seek a university graduate currently enrolled in the 4th level CGA as a minimum, with at least 2 years experience working in an accounting function. To be considered for this position you must have excellent english communication skills and be promotable. Salary and bonus to \$40K plus excellent benefits. Fax resume to:

Human Edge Consulting
905-709-7413

A-Z DRIVER and TEAMS

Wanted to run for Canada's No#1 Transport Co. new equipment and good working conditions. We also have openings to run automotive parts to and from U.S.A. Home daily. We offer competitive rates, paid weekly, automatic deposit and benefit package available. We require good driving record, ICC medical and police search.

Call 905-723-6118
Fax 905-723-3797

DO YOU ENJOY BAKING?

Local market has a four day a week Bakery Assistant position available from June to mid October. Experience in bread and pie making preferred. Call 905-640-4568

LANDSCAPE FOREMAN & LABOURERS.

Must have experience. Call 905-642-3032 or fax: 905-642-9602

HAIRSTYLIST

F/T or P/T position
For interview call
Sue 905-471-4888

LANDSCAPERS

Residential Construction, natural and interlock stone, plantings, drivers license, long hours. Mon-Sat. Phone/Fax: 905-472-0797

510 general help



Is now accepting applications for employment. Drivers licence required.

905-472-2575

SPORTS MINDED PEOPLE

Full Time

Expanding throughout Scarb/Mark area. Looking for several sharp, ambitious individuals to train in various positions. No exp nec. Will train Start immediately. For personal interview call Shirley 905-479-1454

F/T AND P/T COUNTER PERSON

required for Deli in Markham. Must have experience. Please apply in person at: 5694 Hwy #7, Markham

Save The Rouge is hiring DOOR-TO-DOOR CANVASSERS

Membership/Donation. May 4th to Aug. 17, Mon-Fri, 4pm-10pm. Paid training. \$300/wk salary plus \$150 in bonuses (depending on performances). Contact Linda Joseph at: (416) 282-9983.

DRIVER & VEHICLE OFFICE requires

LICENCING CLERK

Part-time/Full-time. Experience only.

905-294-2827

ROSEGLN WEIGHT LOSS & WELLNESS PLUS FITNESS

has a full time position available. If you are a motivated self-starter with sales experience, please fax your resume to: 905-640-0135

525 office help

RECEPTION / TYPIST (Contract to Sept. '98)

Must have one year related experience. Fax resume to: Phil Colley or Don Vale Colley, Borland, Vale Insurance Brokers Ltd. (905) 477-0424

FULL-TIME JUNIOR ACCOUNTING CLERK

Needed for accounts payable duties. Knowledge of Golf required. Please fax resume to 905-887-1741

The Uxbridge Tribune requires

Part-Time Office Help Saturdays, 8 am - 11 am and part time evenings. Must have car. Call Debbie, 852-9741

525 office help

RECEPTIONIST / ACCOUNTS RECEIVABLE CLERK

Required for a mid-sized manufacturer located in Richmond Hill. Training and/or previous accounting and computer experience required. Fax resume to: 905-731-9570 or call 905-731-0338

535 hospital, medical, dental

R.N.'s, R.P.N.'s VISITING NURSING & SHIFT NURSING

York Region

For more than 17 years, S.R.T. Med-Staff, a Canadian owned & operated company has been providing client focused holistic home health care to the community. Due to a significant increase in service volumes, we are expanding our nursing teams and will guarantee F.T. hours.

If you're a caring, compassionate R.N. or R.P.N. with 2 years of recent work experience, we invite you to join our progressive, dynamic, fast-growing team.

Fax your resume to (416) 968-3652



540 hotel, restaurant

Restaurant Management Opportunities

Take a look at Grisanti's! We are a full-service family oriented Italian Restaurant concept seeking assistant Dining Room and Kitchen Managers. If you have a strong commitment to quality service and want to join a dynamic company that can offer you a challenging future, competitive salary and a full range of benefits, send your resume immediately to: Area Manager Grisanti's 3760 Hwy. #7 East Markham L3R 0N2

Fax: 905-940-1302



548 part-time help

MARKHAM BASED MANUFACTURING FIRM

Requires Office Assistant to work 2 days per week. Responsibilities include typing invoices, quotes, correspondence and answering the telephone. Must be competent in WordPerfect Windows. Knowledge of Quick Books Pro helpful but not essential. Please call 475-3666

555 domestic help available



"Making a difference" 905-472-2575

• Domestic light housekeeping on a regular basis • Bonded • Insured • Uniformed
CALL FOR A FREE ESTIMATE

555 domestic help available

FREIDAS Cleaning providing personal service. In business since 1970. 3200 sq. ft. 560. 905-470-7975. call 416-526-7395

Please Check Your Ad

Careers