

Careers

510

general help

OWNER/OPERATORS

Required for Sand and Gravel Company. Must have late model tractor, trailer or tri-axle equipment. Excellent compensation, steady work. Call 905-640-9632.

POOL HELPER

needed with own transportation. Paid cash every Friday plus gas allowance. Call 905-852-6344 after 6pm

Landscape Construction Company

Requires labourers, experience an asset but not necessary. Starting wage \$9-\$12/hour. Please fax resume to: Parkview Landscaping 905-640-6541

COOK

Experienced, required by busy Markham restaurant. Call 294-0134 or fax resume 294-0487

DAIRY FARM WORKER

required for milking, barn chores and field work. Farm located south east of Markham. Dairy experience preferred. Call after 8pm: 905-294-1611

Lawn Maintenance

person required. Min. 3 years commercial experience. Must be reliable. Please call: 905-640-1594

SUBWAY SANDWICHES

Stouffville Daytime & weekend help required. Apply in store 5812 Main St. W. 9 am - 5 pm daily

GENERAL LABORER

Duties to include drill press operation grinding and tapping. Experience preferred but will train the right person. Please fax or mail resume to: 905-305-9822 c/o Mike 2800 John St Unit 13 Markham On L3R 0E2

COUNTER HELP

Part time (Mature) evenings & days, for dry cleaners. Call between 9am-4pm Monday to Saturday. (905) 477-2773

515

skilled & technical help

MACHINE SET-UP PERSON

required immediately for Injection Moulding Company. Clean shop, company benefits. Fax resume to: 905-887-1450

515

skilled & technical help

Licensed Truck Mechanic Service Advisor

Hydraulic experience an asset. own tools. Fax resume to: 416-439-7477 or call 416-439-4994

510

general help

GENERAL MAINTENANCE

Full-time evenings and nights and part-time weekend work available. Must have knowledge of use and proper operation of janitorial equipment. Demonstrated ability to work independently. Past experience in security required. Fax resume by no later than April 23, 1998 to:

Unionville Home Society Human Resources, Jennifer Tail
Unionville Home Society
Fax #: (905) 477-6080
No phone calls please

525

office help

ACCOUNTANT/ADMINISTRATION

Another opportunity in our growing company.

Old Port Marketing is a 19 year old Import/Export company in the giftware industry. Our staff is almost 50 in total, including 7 accounting/administration, and we offer a good opportunity for career growth.

While you might not have a recognized accounting degree, you must be knowledgeable in accounting and fluent in the use of computers.

The successful candidate must possess the skills necessary to prepare and analyze Financial Statements, prepare cash management reports and be knowledgeable in the preparation and review of budgets.

This position reports to the Vice President-Finance. Reply in writing by mail or fax no later than April 24th to:

OLD PORT MARKETING LTD.
16050 Old Simcoe Road
Port Perry, ON L9L 1P3
ATTN: T. Xidos
Vice-President - Finance
FAX: (905) 985-4838

Salary expectations must be stated.

Only those applicants selected for an interview will be contacted.

WAREHOUSE SUPERVISOR

Old Port Marketing Ltd. is an importer/exporter of giftware and decorative accessories both nationally and internationally. We are almost 20 years old and continue to grow rapidly.

We are currently seeking an individual to supervise the day-to-day operations of our warehouse. Duties include quality control of product & services, maintaining productivity levels, as well as over all supervision of warehouse staff.

The qualified applicant must also have supervisory experience as well as excellent communication and organization skills. Computer skills are also a requirement as well as an ability to handle physically capabilities of the position such as heavy lifting. As multi-tasking will be a large part of this position, flexibility with working hours is necessary.

This position report to the Operations Manager

Please reply in writing by May 1, 1998 to:

OLD PORT MARKETING LTD.
16050 Old Simcoe Road
Port Perry, ON L9L 1P3
ATTN: Operations Manager
FAX: (905) 985-4838

Only those applicants selected for an interview will be contacted.

The Tech-Met Division of Emerson Electric, a leader in the metallurgical/materials testing field is currently seeking an experienced and enthusiastic individual for:

BILINGUAL SECRETARY / RECEPTIONIST

The successful candidate will act as receptionist, secretary and general office support for the Tech-Met Division. Applicants must be bilingual (French/English), have excellent word processing skills and reception experience.

We offer a competitive salary and benefits package. Interested candidates should forward their resume to:



EMERSON

Lois Marshman
Emerson Electric Canada Limited,
9999 Hwy 48
Markham, Ont. L3P 3J3
Fax: (905) 475-4630

Only those candidates selected for an interview will be contacted.

515

skilled & technical help

Automotive Supply House requires 2nd or 3rd year Counter Person. Must be able to read books and operate computer. Please state salary expectations and send resume to: Box 3705 c/o Stouffville Tribune 6244 Main St. L4A 1E2 Stouffville

Todd Brothers Contracting Ltd.

requires
• Equipment Operator (Dozer/Backhoe) experience necessary
• Truck Driver - AZ License required
Fax resume to 905-640-5147

525

office help

Bilingual Receptionist / Office Assistant

Science & Medicine Canada, a leader in the creation and production of health and education programs, is looking for a Bilingual Receptionist/Office Assistant. Please send in your resume if you are:

- Proficient in English and French both oral and written
- Interpersonally skilled and enjoy handling both in-bound and out-bound telephone calls
- Interested in working in a dynamic, busy and rapidly growing company
- Possess good computer skills (Knowledge of Word Perfect, an asset)

Send your resume in confidence to Greg Roberts at

Science & Medicine Canada
50 McIntosh Drive, Suite 100
Markham, ON, L3R 9T3

ADMINISTRATIVE ASSISTANT

This is a part-time position possibly leading to a full-time position. We are in need of someone who possesses an attitude for learning. This position is to provide support to all departments. Please forward your resume to:

NESS SECURITY INC.
2-3555 14th Ave.
Markham, Ontario
L3R 0H5
or Fax to: (905) 477-7129

We appreciate all applications, however, we are only able to respond to those selected for an interview.

REAL ESTATE RECEPTIONIST

Good telephone manner, experienced in typing & computer. Mon. through Fri. 11-9 p.m. Fax resume to: Aileen Mak at: 905-940-9215

P/T CHIROPRACTICE ASSISTANT

Required for busy Doctor's Office. Should be well organized, reliable, with excellent communication skills. Approximately 20-25 hours per week. Some evenings. Please call 640-4440 Sat. between 9:10-30 am. Mon. between 12-2 pm and 8-9 pm.

Student with Computer Guru required to help setup home based business. Must know Micro Soft '97, Windows '95, Winfax Pro and Corelle Draw. Call 470-1569

535

hospital, medical, dental

Position available for a DENTAL ASSISTANT

in a new Markham family dental practice. Please fax resume listing qualifications and salary requirements to: Dr. Craig Jeffery (905) 471-0140

535

hospital, medical, dental

R.N.'s, R.P.N.'s VISITING NURSING & SHIFT NURSING

York Region

For more than 17 years, S.R.T. Med-Staff, a Canadian owned & operated company has been providing client focused holistic home health care to the community. Due to a significant increase in service volumes, we are expanding our nursing teams and will guarantee FT hours.

If you're a caring, compassionate R.N. or R.P.N. with 2 years of recent work experience, we invite you to join our progressive, dynamic, fast-growing team.

Fax your resume to (416) 968-3652



535

hospital, medical, dental

DENTAL RECEPTIONIST

Busy group practice requires self-motivated, energetic, experienced dental receptionist for evenings and weekends.

Call 905-940-5229

535

hospital, medical, dental

RN'S NEEDED

Experienced RN for FT position, 3 pm - 11 pm for 6 month maternity leave. Also Casual P/T & Summer relief position available. Please forward resume to: Green Gable Manor RR #2, Stouffville, Ontario L4A 7X3

535

hospital, medical, dental

HEALTH CARE AIDE

Experienced For casual P/T & summer relief. Please forward resume to: Green Gables Manor RR #2, Stouffville, Ontario L4A 7X3

555

domestic help available

Clean Treats We offer Great Spring Cleaning Rates!
Housekeeping Services Weekly, Bi-weekly, Monthly or Whenever!
For information on our services or a no obligation estimate, call Cindy (905) 737-3411 or Chris (905) 852-6687
Reliable ✓ Great Rates ✓ Bonded ✓ Insured

555 domestic help available

555 domestic help available

I'm an experienced caregiver / homemaker for seniors seeking employment in the Markham/Unionville area for full/part time work. I will provide personal care, respite care, meal preparation, companionship and light housekeeping. Excellent references and affordable rates. Call Jennifer 905-294-0946

EXPERIENCED cleaning ladies, great work at great prices! Please call Lisa at 416-370-0041

FREIDAS Cleaning personal service. In business since 1970. 3200 sq. ft. \$60 - 905-470-7975, call 416-526-7395

EXPERIENCED cleaning ladies, great work at great prices! Please call Lisa at 416-370-0041

MAID to order house cleaning service. Phone estimates available. Competitive rates! Call Fay 640-6381

MARIA'S Italian Cleaning team, mature English & Italian speaking cleaning women. Free estimates. Call 416-446-0059 leave message

GET 3 for the price of one! House up to 3000 sq. ft. will be cleaned for only \$60. Vacuuming, dusting, floors, washed, washrooms, kitchen, window ledges and baseboards. Call Kathy or Rula: (905) 479-4945

Please Check Your Ad