

515 skilled & technical help

HEATING TECHNICIAN/INSTALLER
Gas & oil licenses & ductwork experience required and
LICENSED AIR CONDITIONING MECHANIC
Fax resume to: 905-852-0468

Store Fixture Company requires experienced
CABINET MAKER
For full time employment.
Apply in person to:
1120 Tapscott, Unit 5, Scarborough
or fax resume to 416-609-9275

FITTER/ MACHINIST
Full time position. Machinery manufacturer, Scarborough location. Own transportation and hand tools. Knowledge of paper machinery a benefit. Experience required in gas and arc welding, also use of lathe and mill.
Call (416)292-2162

525 office help

BOOKKEEPER, GOLF COURSE.
This full-time position requires an individual with solid computer experience or ability in AP, GL, and Payroll. ADP payroll experience would be an asset. Other functions will include some word processing, and considerable telephone reception during the golf season. Please forward complete resumes and salary history and expectations to Mr. C. Holliswell, Fire Fighters Rolling Hills, PO. Box 519, Gormley Ont. L0H 1G0. No faxes, phone calls, or agencies please.

ADMIN. ASSISTANT
Full time for prestigious Unionville location. Real estate and computer skills a definite asset. Must be able to handle busy environment and work weekends. Car a must. Please fax resume in confidence to: 905-475-8212.

HELP WANTED
Part-time Real Estate Secretary needed floor growing Uxbridge Office. Evening & weekends, experience preferred. Drop off resume to Prudential Dynasty Realty 109 Brock St West Uxbridge

SECRETARY
MS Word/ Excel a must. Good typing skills, able to work with figures, car for banking. Required immediately.
Fax resume 905-479-4610.

530 sales help & agents

REAL ESTATE SALES
Growing company requires fresh, personable people to sell and rent houses in Markham and Thornhill. Must have reliable transportation. We offer: Full training; reimburse for real estate courses taken while you work here; lots of incoming calls for rentals; car phone allowance. Also available for discussion is a part-time position solely handling the rental houses.
Middlefield Realty Services Ltd
Attn: Michael Scriven, Broker
Fax: (416) 362-7925

525 office help

ORDER ENTRY/ INVOICING
We are seeking an energetic individual on a full-time, temporary, leading to permanent basis to do order entry, invoicing and filing in this busy headquarters location. Working knowledge of Microsoft Office applications, particularly Excel, required. Ability to work with minimal supervision and good organizational skills are an asset.

NETWORK ADMINISTRATOR
Recent growth has resulted in the need for a seasoned self starter with 3-5 years experience in LAN Management/ Administration. The environment is 125-150 users across 6 Canadian offices linked via MS -mail with Internet E-mail gateways. Netware 4.x file and print servers supporting users over ethernet and token ring. Novell CNE 4.x ideal. Experience with MS Mail, MS Exchange, MS Windows 95 required. Experience with MS Windows NT 4.x, TCP/IP address administration, IPX & NETBIOS protocols are definite assets.

Please forward your resume, including salary expectations to:
HUMAN RESOURCES DEPARTMENT BW
GENICOM CANADA INC.,
100 Commerce Valley Drive East,
Thornhill, Ontario L3T 7R1

535 hospital, medical, dental

PART TIME CLERK / TYPIST
An established Canadian supplier of anaesthesia and respiratory products since 1974 is expanding and offers an excellent opportunity for employment on Wednesdays and Fridays on a continuous basis.
The selected candidate must possess good skills in computer order entry, word processing, filing, etc. A bright personality with good telephone sales communication skills is essential. A knowledge of French would be an asset.
Salary will commensurate with qualifications and experience. Interested candidates are invited to fax or forward their resumé in confidence to:

benson medical industries inc.
151 Esna Park Drive, Markham Ontario L3R 3B1
Fax (905) 475-3656
No phone calls please. Only those to be interviewed will be contacted.

530 sales help & agents

Client Services Representative
An experienced high performer required to make sales appointments, by telephone, for a professional services firm. Permanent day work, with guaranteed income. Must have business to business experience with keyboard skills. Smoke free environment. Steeles & Woodbine area.
Call 905-305-8900 ext. 555.

535 hospital, medical, dental

Markham Physiotherapy Clinic
Established in 1985 our clinics are accredited teaching facilities with the University of Toronto, and accredited members of Active Physiotherapy Rehabilitation Group™. We are currently interviewing for the following positions:
PHYSIOTHERAPIST
Full or part time afternoons. Unionville office. Manual/Mackenzie/FAE skills required.
MEDICAL SECRETARY
Part time evenings. Computer/typing required. Please fax resume to:
Jennifer A. Hicke BScPT, MCPA Director
377 Church St., Suite G01, Markham
Phone: 905-471-4259
Fax: 905-471-3751

545 teaching opportunities

LA GARDERIE DES MOUSSAILLONS
1) Un(e) éducateur(trice) diplômé(e) en Garde éducative à l'enfance (E.C.E) ou équivalent.
2) Un(e) assistant(e) éducateur(trice) - remplaçant(e)

Le(la) candidat(e) aura de l'expérience pertinente avec les enfants de 2.5 à 10 ans et aura une très bonne connaissance du Français.
Ces postes sont offerts sur une base contractuelle de 6 mois, avec possibilité de prolongement et offrent un salaire compétent. Les heures de travail de base sont du lundi au vendredi, de 15h à 18h15.

Prière d'envoyer vos correspondances avant le 31 juillet 1997:
Nicole Williams, Directrice
Garderie des Moussaillons
111, boulevard John Button
Unionville, (Ontario) L3R 9C1
905-477-4081

535 hospital, medical, dental

HOME SUPPORT WORKERS HEALTH CARE AIDES
PALLIATIVE CARE & PAEDIATRIC RN'S / RPN'S
Required throughout York Region
Must have own car
Please fax resume to Cathy at 905-737-6126 or mail to:
Regional Nursing Services
21 Bedford Park Ave.
Richmond Hill, Ont. L4C 2N9
NO PHONE CALLS PLEASE
Only those candidates selected for interview will be contacted.

535 hospital, medical, dental

PDA
Family practice in Markham looking for Preventive Dental Assistant. Must be an motivated, enthusiastic person.
Please call 905-294-5596

545 teaching opportunities

Job Sharing Position
Montessori trained teacher required for September.
Newmarket. Please fax resume to:
905-898-4974

510 general help

TORONTO MOVIE GROUP
Toronto's busiest and most successful agency is currently expanding its roster. We are looking for all types of kids' teens, adults, and mature adults. Guaranteed paid work on movie sets this summer if accepted.
Call (416) 968-9872 or apply in writing (resumé not required)
Fax (416) 968-9924

700 home improvements

GARAGE DOORS
416-336-0073
Sales, Service, Repairs
OPENERS INSTALLED \$49.95
We fix broken springs, cables, door openers

SECURITY plus. Locks from \$49.99. Entrance doors, French, wood, & fine rates. Sales, service, installation. 905-839-7874.

705 handyman
ODD JOBS - tree removal, patios, painting, baseboards, & trim, light carpentry, basements finished, landscaping, rubbish removal. Best prices in town. 905-472-9430.
PETER CROWE HANDYMAN. The small job specialist. Get those summer jobs done now. (905) 640-4218.
715 moving & storage
MOVING truck + 2 men. Houses, apartments and condos. Small or large. Local or long distance. Short notice & negotiable rates. Ken (416) 658-5307.

550 domestic help wanted

MOTHER'S Substitute, 3 days per week, driver's license with reliable car. Very light housekeeping, cooking, errands, laundry, and some child care. (ages 6 + 8) Legal and references required. Call 305-1921.

555 domestic help available

AFFORDABLE honest & reliable ladies will clean your home. References. Experienced, bonded & insured. 905-948-1263, 416-767-8070

AFFORDABLE, thorough & reliable cleaning available. References. Call Lisa 416-499-9164.

CLEANING LADY available! Strong, fast and meticulous. Excellent references. Call Karen 640-8692

FAY'S Expert Home Cleaning Service. Work guaranteed. Weekly, biweekly. Competitive rates. References available. 640-5381.

GET 3 for the price of one! House up to 3000 sq. ft. will be cleaned for only \$60. Vacuuming, dusting, floors washed, washrooms, kitchen, window ledges and baseboards. Call Kathy or Rula: (905) 479-4945

775 childcare wanted

HOUSEKEEPER/ nanny, live-out. Unionville. Full-time. Two children. Experienced/ legal. Non-smoker. Drivers license/car. ECE preferred. Leave message 905-479-8514.

LIVE-IN Filipino English speaking nanny/ Housekeeper, legal, Thornhill. Call 905-709-9401.

LIVE-OUT Nanny/ Caregiver. 3 days per week. Experienced, English speaking and references required. Must be loving, fun and active. 905-316-6072

795 health & fitness

MALE anatomy enlargement. Professional vacuum pumps or surgical Gain 1-3 inches safely & permanent. FREE brochure. Dr. Joel Kaplan (312) 409-9995 0159.

565 volunteers

Participation House, Markham Needs VOLUNTEERS
To assist in therapeutic pool, Mon-Fri, 9:15 am - 11:00 am, Tuesday, Wednesday, Thursday 6:45 pm - 8:00 pm. We also need mature volunteers to assist in programming with physically disable adults. For further information contact Chuck Johnston 294-0944 mon-Thurs, 8:30-4:30.

715 moving & storage

MOVING. Homes, apartments, office. Economical Rates. Move prior to 25th and Save. **ADRIAN THE MOVER** 416-944-2018.

720 drapes, upholstery

DAISY'S Window Decor, Custom Drapes, Venetians, Verticals, Roll up blinds, Balloons, Swags, Bedspreads, Headboards Call Daisy 905-294-8944

760 private schools

FRENCH, ENGLISH, MATH in-home tutoring. Grades 1 to OAC. Immersion - all subjects. Adults - all levels. **EDUCATION PLUS**, 905-479-7065.

770 childcare available

I am an R.N. and mother of 12 month old to take in 1 baby full or part time. Private home. References. 404 - Major MacKenzie Dr. 905-887-0159.

TO SEE MORE OF OUR SERVICE DIRECTORY & LAWN & GARDEN SEE PAGE 7