

Careers

505

careers

CAREER OPPORTUNITY IN NEWSPAPER ADVERTISING SALES

A Sales Representative is currently required by the Stouffville Tribune. The ideal candidate should be an experienced self-starter with ambition and enthusiasm plus the ability to communicate in a professional manner.

Proven media experience with a strong record in sales is a definite asset. We offer an excellent commission package company benefits and a generous car allowance.

Please forward your resume to:
Mike Rogerson
9 Heritage Road, Markham, Ont., L3P 1M3
Fax: 905-294-1538

525

office help

OFFICE MANAGER

PharmaCommunications Group

A local pharmaceutical marketing company requires the services of an Office Manager for its Markham office. The ideal candidate should have a working knowledge of French and a solid business background. Fully conversant with a wide variety of computer programs and operating environments, and with proven management skills, the new Office Manager should be prepared to immediately take charge in a fast paced and challenging environment.

PharmaCommunications is a leader in the development of innovative and cost effective communications vehicles for Canada's pharmaceutical industry. With offices in Markham and Montreal, it has a flat management structure which would ideally suit a self-motivated manager with significant drive and initiative.

Interested parties should forward their resumes in complete confidence to:

PharmaCommunications Group
5873 Highway #7 East
Markham, Ontario, L3P 1A3
Tel: (905) 471-1289 Fax: (905) 471-6810

525

office help

SECRETARY/ OFFICE ASS'T.

required for small office in Markham. Fluent in English, good phone manner, PC literate, able to handle A/R & A/P.
Fax resume to: (905) 475-0944 by June 10th.

530

sales help & agents



Dynamic, exciting, committed to uncompromising customer service... We're making Sears a great place to shop to work, to invest. We need top-notch associates to help.

Currently, we are looking for



Commissioned Sales Professionals

You're energetic, dedicated, thrive in a commission environment... and understand the sales opportunity you'll have with our Kenmore and Brand Central drawing power. You expect income that reflects your closing skill, and you'll get it - our best can earn \$25 hourly or more.

Come see us in person at:
The Human Resources Dept.
2900 Steeles Ave. East
Thornhill, Ont.

Applications accepted between 11 am and 4 pm
Sears Canada Inc.

505

careers

CAREER OPPORTUNITY

Growing Company needs additional staff. We are looking for Customer Service Support, Secretary & Accounts Receivable/Collection. Salaries negotiable. If you feel that you are qualified for one of these positions please forward your resume to: Box #4547, c/o Economist & Sun, 9 Heritage Rd., Markham, L3P 1M3.

510

general help

HAIRSTYLIST/ASSISTANT

For elegant salon. Immediate position available. Well groomed & pleasant personality. Unionville/Markham area. Please call 905-475-3698

Wait Staff

Must be experienced. Apply in person The Bluestone Bistro, 4261 Hwy. #7 East or fax resume 905-475-9519

MIDNIGHT SHIFT WORK

required for Fri. & Sat. at The Country Style Donuts. Please apply in person between the hours of 10 a.m. - 3 p.m. to: 6050 Hwy #7, Markham.

JUNIOR STYLIST

Required for Thursday, Friday and Saturday's. Call Domenic 294-6215

HOME SEWER

(Uxbridge Area)
Earn extra money sewing part time for small business
852-5594

PART TIME DENTAL ASSISTANT

MONDAY 9:00 - 8:00
WEDNESDAY 12:00 - 8:00
DR. BETH WILLISTON
STOUFFVILLE DENTAL OFFICE
905-640-6688

North Markham Honda

Requires
Experienced Parts Person
For general parts dept. duties.
Fax resumes 905-477-2697
Chris MacMillan Fixed Op. Mgr.

510

general help

GIRLS WANTED

From Ontario between 6-19 to compete in this year's 1997. Toronto pageants. Over \$20,000 in prizes and scholarships, including trip to nationals in Las Vegas. Call Today 1-800-367-2125 ext. 239.

MOVIE PEOPLE

Busy, Established Toronto Agency seeks new faces to work in Film, TV Series, Commercial & Print Ads. (No exp. required but an asset)
• Kids, Teens and Adults of all types.
Work guaranteed if accepted.

416-593-7667

GENERAL OFFICE/ MARKETING SUPPORT

Expanding Markham Distributor looking for a summer student interested in computers, must be willing to learn and committed. Possible P/T during the year. Please contact Nadine at 905-946-0677 ex. 225

The ideal part-time Job!!!!

Register shoppers to win a Wal-Mart \$100 Shopping Spree plus Glamour Make-over at our location in the Markham Shopping Center, Wal-Mart. Hourly Wage plus Bonuses
GLAMOUR MAGIC PORTRAITS
1-800-265-0760 ext. 231

525

office help

Photo Imaging Company in business for 15 years has an immediately opening for an experienced

CUSTOMER SERVICE REPRESENTATIVE

Knowledge in photographic and digital services a must.
Fax resume to
Cindy 905-477-4263

BOOKKEEPER

Part time one or two days a week, for accounts payable and payroll. Experience preferred.
Fax resume to: 905-471-4338

OFFICE HELP

Fulltime
Required for new car dealership. Duties will include reception, typing, data entry, general clerical. Fax or deliver resume to:
Village Nissan
4600 Hwy 7
Unionville Ont. L3R 1M5
Fax 905-940-6636

BOOKKEEPER/ RECEPTIONIST

Experienced bookkeeper, with good commercial skills needed for front office at Whitevale Golf Club. Need to be flexible and willing to do many different functions required in a small office environment. Must be computer literate. Mail (Box #30, Whitevale, Ontario L0H 1M0) or fax resume to: 905-294-5115. Attn: Manager. No phone calls, please.

Assistant to President of small rapidly growing company required. Duties include: shipping/receiving of light packages, customer service, general office duties. Good computer skills mandatory. Bilingual English/French an asset but not necessary. Flexible hours for right candidate. Send resume and salary expectations to:
Box 4599,
c/o Economist & Sun
9 Heritage Road
Markham, Ont. L3P 1M3

550 domestic help wanted

MATURE, reliable live-out housekeeper needed for busy Markham family (school age children). Evenings 905-472-9690

555 domestic help available

EXPERIENCED cleaning lady available. Quality service at excellent rates. Call Julie at 416-759-9410.

CLEANING Lady available who takes pride in her work-10 yrs. experience, references. Call Barb 905-642-2597.

RELIABLE, honest caregiver to aide the elderly in any daily necessities. Please call Barbara, 905-640-1439.

Service Directory

UPTOWN PAINTING

• Residential • Commercial
• Faux finishes • Wallcovering
• Interior • Exterior
905-940-3465
Professional Service Guaranteed Since 1987

JUST WINDOWS

WINDOW CLEANING SERVICE
INDUSTRIAL • COMMERCIAL • RESIDENTIAL
PAGER: (416) 379-5453
BILL LANNING RES: (905) 471-4744

W/NERGY Home Improvements

• Windows • Siding • Decks
• Custom Kitchens
FREE ESTIMATES
(905) 831-0556 or (416) 289-9650

Lawn & Garden

AFFORDABLE PROPERTY MAINTENANCE FROM **CUT 'N' TRIM \$10** per visit
CALL FOR INFO 642-5392

- SPRING CLEANUPS
- AERATION FROM \$20
- LOWEST PRICES
- SERVICE GUARANTEED

TAYLOR TREE FARMS

SPRING CLEARANCE SALE

- White Spruce Buy 3, get 1 FREE!
- 20% Off Shade Trees!
- 15% Off Evergreens

OPEN SAT. & SUN. JUNE 7 & 8 9 am - 5 pm
(905) 640-1325