

Careers Careers Careers Careers

510

general help

**UNEMPLOYED??
COME TO QUANTUM**
Long and short contracts in Markham and Scarborough.
\$6.85 - \$7.00 PER HOUR
• Order Picker / Packers
• General Labourers
• Assemblers
WALK IN MONDAY TO FRIDAY 9:00 A.M. TO 3:00 P.M.
305 MILNER AVE., SUITE 215 AT MARKHAM ROAD

TEMPORARY CONTRACTS
Leading to a Permanent/Part time job
BOOKKEEPER.....\$12.00/HR
• Computerized A/P
• Journal entries, bank rec. & spreadsheets
• 2 years experience
TELEMARKETER.....\$10.00/HR
• Call existing customers
• Establish new clients
• 2 years experience
CALL TARA AT QUANTUM
TEL: 416-292-2282 FAX: 416-292-8947

525

office help

**BILINGUAL RECEPTIONIST
(FRENCH/ENGLISH)**
\$24,000
Markham area company would value a polished professional to handle their phones and provide support to their sales team. Great benefits! Friendly offices! Three weeks vacation.
CALL ANGIE OR DIANA AT QUANTUM
TEL: 416-226-5685 FAX: 416-226-0634

**SECRETARY-RECEPTIONIST
(Part-Time or Full-Time)**
A local pharmaceutical marketing company requires the services of secretary-receptionist for its Markham office. The position would initially be part-time, but could become full-time if desired. The ideal applicant would have a working knowledge of French, and would be familiar with both DOS and Windows applications, including WordPerfect. Interested applicants may mail or fax their resume in complete confidence to:
PharmaCommunications Direct Marketing
5873 Highway #7 East, Suite 100
Markham, Ontario, L3P 1A3
Fax: (905) 471-6810

DEADLINES
Markham Economist
Wednesday Edition
Tuesday NOON
Stouffville / Uxbridge Tribune
Wednesday Edition
Monday NOON
Weekender - Saturday Markham /
Stouffville / Uxbridge
Friday NOON
294-4331
640-2874
852-9741

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Tim Horton's
Horton's
 hiring
• Full time afternoon store front
• Part time days store front
• Part time baker
Apply within at:
5534 Main St. W. 4 Banff Rd.
Stouffville Zehr's Plaza
L4A 8B7 Uxbridge L9P 1S9

URGENT
Telemarketers needed
part-time hourly, plus
bonus
Call 905-940-4007

MOVIE PEOPLE, Toronto's fastest growing agency seeks extras for film and TV work, all types, no exp. req. Earn \$7-\$15/hr. Work guaranteed. We place people on movie sets every day. Call Susan 416-961-2226.

**INTERESTED IN EARNING
SOME EXTRA MONEY?**
The Ontario March of Dimes is looking for tele-recruiters to recruit canvassers for our annual door-to-door campaign. Hours 5:00pm to 9:00pm, Sunday through Thursday. Start immediately and work until mid-November. If interested, please contact Sandy Koteles at 294-7850 or Lois Shaw 472-2024.

DEMONSTRATORS REQUIRED
To work in Richmond Hill, Markham & Stouffville area sampling food and beverage products in grocery stores. Must be friendly, outgoing and have good command of the English language.
Call Michelle at 905-853-0939

MANAGERS & ASST. MGRS
For temporary holiday candle store in local shopping mall. Retail exp. necessary. Call 1-800-836-8797. Extension 0: Markville Mall.

**DENTAL ASSISTANT
REQUIRED**
- Will Train
Call 640-5924
ask for Lesley

**STABLE HELP
REQUIRED**
For 6 Days a Week
• Flexible Hours
• Own Transportation
Call 905-888-1006
or 905-478-1824

NEW COMPANY
Expanding in Scarborough/Markham. 20 positions available for new locations. Rapid advancement, travel, lots of \$\$\$, Paid training. No experience necessary.
Call Marsha 905-472-6764.

JUST OPENING!
We need 25 people immediately for management/inventory control, marketing/assistant manager, secretary/receptionist. No experience necessary, job training provided.
Call Valerie at (905) 479-3370

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CITRUS
Family Restaurant
NOW HIRING
Experienced waitresses
Experienced waiters
Experienced Bartenders
Apply in person
9441 Highway 48
Markham

HELP WANTED
We're looking for people with good customer skills, who enjoy dealing with the public.
Come join our Team
We have openings in grocery, produce, meat and front-end departments.
Part-time employment for cashiers and clerks for day and evening shifts, varies from 4 to 24 hours per week. Experience in retail or grocery an asset. We will train.
Please apply in person at
Gord's NoFills
Markham Plaza, Highway 7
Markham
Tuesday-Friday: 12:00 noon-7 p.m.
Saturday: 12:00 p.m.-5 p.m.

RETAIL SALES
Master Mind Educational at 16th Ave. & 48 are looking for
Full-time and Parttime Person
Outgoing, cheerful and interested in selling quality toys, must be available some evenings and weekends.
Please call: Alex 416-321-8984

**EARN UP TO \$550
A WEEK!**
We need people to make jewellery (necklaces, bracelets, earrings). Job available, coast to coast from your home. No experience needed. Send a self-addressed stamped envelope to:
Kevenchris Corp.
991 Matheson Blvd. E. Unit #5
REF 609
MISSISSAUGA, ONTARIO L4W 2V3

Executive Secretary - part time - Senior Manager requires a secretary. Set your own hours, approximately 20 hours per week. Good word processing and organization skills required.

Factory Workers - looking for people experienced in a plant environment. You must have a good attitude and be reliable.
Please submit a resume or drop by to #1 in a job application. Send to the attention of the General Manager.
Dryvit Systems Canada Ltd.
129 Ringwood Drive
Stouffville, Ont. L4A 8C1
(905) 642-0444
dryvit

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WE ARE HIRING!
Minimum of 5 positions to be filled
Driver: Deliveries/glass handling/construction site clean-ups.
Shop: Solarium frame production-carpenter and carpenters helpers.
Field: Crew helpers/construction and service department
Call: 905-475-5460

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office help

ACCOUNTS PAYABLE
Full-time accounts payable officer needed for busy magazine publishing company at Woodbine & Highway #7. Computer skills, experience in accounting and G/L analysis, and good interpersonal skills are essential to this position. Send resume with salary expectations to:
Director, Finance
CAMAR PUBLICATIONS LTD.
130 Spy Court
Markham, L3R 0W5
No telephone inquiries, please

**PART-TIME JUNIOR
PAYROLL/OFFICE CLERK**
Company in Markham requires person to assist in general office duties as well as data and payroll entries. Must be computer literate, accounting, and payroll knowledge would be an asset. (This position may lead to full-time)
Send resume to or Fax:
Middleton Graphics
75 Denison Street
Markham, Ontario L3R 1B5
Fax: 905-475-2572

SECRETARY \$22,500
Markham client requires strong secretarial skills to handle a variety of duties including correspondence, collections, monthly reports, etc. Good Microsoft Word and Lotus 1-2-3 plus excellent communications skills are a must. This is a great opportunity for someone who wants to establish a career.
Bryan Jason & Associates
416-867-9295 Fax: 416-867-1067

SECRETARY PERSON-FRIDAY
Required for Markham company starting immediately. Position requires book-keeping to trial balance, Word Perfect, previous experience with computer accounting programme.
Apply to P.O. Box 300
Markham, L3P 3J7

**To place your
"Classified"
ad please call**
640-2874
852-9741
294-4331