

# Careers Careers Careers Careers

# CAREERS

**510** general help  
**NEW COMPANY**  
 Expanding in Scarborough/Markham. 20 positions available for new locations. Rapid advancement, travel lots of \$\$\$ Paid training. No experience necessary. Call Joanna 905-305-6795.

**515** skilled & technical help  
**AUTO BODYMAN-PAINTER Wanted**  
 Apply in person at Dean Myers Auto Shop Main St., Stouffville

**525** office help  
**ACCOUNTANT**  
 Required by manufacturer in Markham. Experience required in AP and general accounting duties. Must have computerized accounting and Lotus. Second to third year CGA an asset. Fax 905-513-9849

**unionville MOTORS**  
 PONTIAC-BUICK-GMC  
 Requires Part-Time Receptionists  
 Apply in person to: 4630 Hwy. #7, Unionville 477-1666

**PART-TIME SECRETARIAL RECEPTIONIST**  
 (Approx. 2-3 days/week)  
 Word/Perfect required and Data base experience preferred. Good command of English language. Markham area. Please fax: (905) 477-4219

**RECEPTIONIST**  
 Fast paced computer sales and leasing company in the Leslie & 16th Ave. area is looking for an enthusiastic, self-starter with a good command of English. A pleasant telephone manner along with a working knowledge of WP6.0 or Microsoft Word for Windows is required. Please fax resume to: Irene Smith (905) 882-1106

**RECEPTIONIST WANTED**  
 Energetic, reliable with opportunity for increased responsibilities in a state of the art Unionville Dental & Chiropractic facility. Experience with insurance and OHIP Billings necessary. Fax resume to 905-479-7808 or mail resume to: Box 4595 c/o Economist & Sun, 9 Heritage Road, Markham, Ont. L3P-1M3.

**530** sales help & agents  
**FULL-TIME AND PART-TIME POSITION**  
 Available for retail shoe store, experience preferred. Must have good command of English. Markham area. Please fax resume: 416-691-8100

**525** office help  
**SECRETARY/RECEPTION**  
 Medionics, the manufacturer of dialysis equipment, is looking for an enthusiastic self-starter with a good command of English. A pleasant telephone manner with secretarial experience including a working knowledge of WP5.1 or Microsoft Word is required. The ability to handle a variety of office duties is essential. Please forward resume to:  
 Medionics International Inc.  
 114 Anderson Ave.  
 Markham, Ontario L6E 1A5  
 (no phone calls please)

**REQUIRED IMMEDIATELY**  
 Payroll/Benefits Administrator  
 Ideal candidates will possess:  
 • 5 to 10 years experience in performing Payroll and Personnel Administration including: Benefits, Expense accounts, WCB, OHIP etc.  
 • PC Payroll and job costing experience. Jonas software preferred.  
 • Basic accounting experience.  
 • Ability to work in a team environment.  
 • Must be self-motivated and perform duties independently.  
 • Good command of English language.  
 Qualified applicants please fax resume to: (905) 470-2559. Attention: Patty Trudel  
 No telephone inquiries.  
 Only those individuals being considered will be contacted.

**Fuller Jenks Landau Chartered Accountants**  
 Each of our three Ontario offices (Toronto, Markham and Timmins) has positions available for accounting professionals. Be part of an environment that is stimulating, progressive and client responsive. At least two of the individuals chosen will report to senior partners and will become fully involved in all aspects of their full service, varied practices.  
 Experienced, motivated, CA's and seniors seeking a career in public accounting should apply by mail or facsimile to:  
 Partner, Human Resources  
 Fuller Jenks Landau  
 280 Jarvis Street  
 Toronto, Ontario  
 M5B 2C6  
 Fax: 416-977-6962  
 Worldwide Services through RSM International

**Temporary Opportunities with a difference...**  
 This is an excellent opportunity to join the State Farm family as a member of our temporary pool of employees called "Flex Force". We have positions available in a variety of capacities including: clerical, mailroom/stockroom, word processing and accounting. We can also offer you a choice of locations: Mississauga, Vaughan, Markham or Scarborough.  
 Candidates must enjoy variety and a fast-paced work environment. Both short and long term assignments are available to qualified individuals.  
 The State Farm Insurance Companies provide multi-line insurance protection to millions of policyholders throughout North America. Our commitment to our employees, their professional advancement and personal development, is renowned. As a member of our "Flex Force" team, you will enjoy a competitive wage and a smoke-free working environment. Please submit your resume, stating location preference, to:  
 Christine Hall  
 State Farm Insurance Companies  
 100 Consilium Place, Suite 102  
 Scarborough, Ontario M1H 3G9  
 An Equal Opportunity Employer.

**535** hospital, medical, dental  
**PART-TIME DENTAL ASSISTANT/RECEPTIONIST**  
 For orthodontic practice. Must be H.A.R.P. certified and flexible. Call Denise at 905-642-3642 Mon, Tues or Wed. only.

**545** teaching opportunities  
**Due to Expansion POSITIONS AVAILABLE FOR NEW TEACHERS**  
 Professional qualifications required:  
 • University degree  
 • Experienced in OAC Math  
 • OAC French & OAC Science  
 Part time positions available.  
 Please call (905) 201-0094

**E.C.E.**  
 Maternity Leave Replacement  
 Children's House Daycare  
 Stouffville  
 (905) 640-2905

**548** part-time help  
**MR. SUB**  
 Counter help, part time evening/weekend needed for Mr. Sub in Stouffville. Please apply in person at 6162 Main St., Stouffville

**550** domestic help wanted  
**EARN A GOOD INCOME FROM YOUR OWN HOME**  
 Wee Watch Private Home Day care is looking for mature, reliable individuals interested in providing quality day care in their own home.  
 We offer:  
 • Full training and ongoing support  
 • Necessary equipment for children 6 weeks and older  
 • Full insurance coverage  
 • Payment for statutory holidays  
 • Payments for the first 5 days of a child's illness  
 For more information call:  
 Wee Watch  
 MARKHAM, UNIONVILLE, STOUFFVILLE, UXBRIDGE  
 479-5789

**550** domestic help wanted  
**RELIABLE** cleaning lady required for 4 bedroom Unionville home. Once/week. References. Call after 7pm 905-513-0866.

**555** domestic help available  
**EXPERIENCED** thorough cleaning lady with car, reasonable references. 905-294-6538

**GET 3 for the price of one!** House up to 3000 sq. ft. will be cleaned for only \$60. Vacuuming, dusting, floors washed, washrooms, kitchen, windows, ledges and baseboards. Call Rula: 479-1945

**565 volunteers**  
**VOLUNTEERS** needed to help mother re-pattern/stimulate 2 year old boy. Each session 2 hours long, 3 times daily, 7 days per week. Call 472-6842.

**REPLYING TO A BOX NUMBER?**  
 Be sure to include the appropriate box number and the complete mailing address. The Classified boxes will be held open for 30 days from the last insertion of the ad. Mail received after this time will not be held or returned.

*Just raking the leaves...*



**PARTICIPATION**  
 The movement for active, healthy living

**DEADLINES**  
 Markham Economist Wednesday  
 Tuesday NOON  
 Stouffville Uxbridge Tribune Wednesday  
 Monday NOON  
 Markham/Stouffville Uxbridge  
 Weekender Saturday  
 Friday NOON  
 294-4331 • 640-2100 • 852-9741