

Careers Careers Careers Careers

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careers

Intuit, a demonstrated developer of superior software including industry leader **Quick**, is expanding operations and will establish Canadian headquarters in northeast Toronto. This continued and sustained growth has created immediate openings for:

Office Manager

A distinctive decision maker who's able to deal with stress and deadlines, you excel at developing procedures/policies that will maximize day-to-day office operations and ensure efficient purchasing and installation processes. You will also co-ordinate human resource activities and the payroll system. Your business administration acumen is complemented by 5 to 10 years related experience or an applicable degree/diploma, outstanding organizational and communication/interpersonal skills, telecommunication equipment knowledge, and accomplished computer capabilities (word processing, spreadsheets, and database programs).

Sales Co-ordinator

A team focused and customer oriented expert who knows how to interact easily with various sources, you will co-ordinate programs that cover co-op advertising, price protection, sales/stock balance, trade shows, and special events. Additionally, you will optimize the display of POP material and effectively handle order processing and account presentations. Success depends on your 2 years experience in a related sales/software and client service environment, computer and communication capabilities, and the ability to deal with order entry systems.

Join us and make a discernible difference with an industry leader who offers a superb salary and benefits package. Please apply in writing to: HR Consultants International, P.O. Box 87, Caledon, Ontario L0N 1C0 Fax: (519) 927-9844. We thank all applicants; however, only those candidates to be interviewed will be contacted.



An employment equity employer

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general help



RECRUITMENT TEMPORARY EMPLOYMENT OPPORTUNITY

Parks and Recreation Department (Arena and Parks)
Experienced persons, with a valid drivers licence, seeking short term employment are invited to apply for the position of temporary labourer. This forty (40) hour a week position will involve arena maintenance, garbage pick-up, grass cutting, ball diamond dragging, etcetera and be of approximately 8 week duration. Preferred applicants will have demonstrated related experience and be willing to work flexible hours and weekends. Rate of pay \$11.34 per hour. References must be included with the application. Interested individuals may submit their resume appropriately marked as to the position applying for no later than Wed. Sept. 13, 1995 - 4:30 p.m. to:

Town of Whitchurch, Stouffville
C/O Chief Administrative Officer's Department
19 Civic Avenue, P.O. Box 419
Stouffville, Ontario, L4A 7Z6
We thank all applicants and advise only those selected for an interview will be contacted. The Town of Whitchurch-Stouffville is an equal opportunity employer and provides a smoke free workplace. Personal information is collected under the legal authority of the Municipal Act, R.S.O. 1990, c.M.45, as amended, and will be used to determine eligibility for employment.

THE COMMITTEE FOR A SMOKE FREE UXBRIDGE is calling for SUBMISSIONS for SURVEY INTERVIEWERS

Resumes must be received by mail or delivered no later than Friday, September 15th, 1995, 4:30 p.m. directed to:
Durham Region Health Department
Suite 301 - 2 Campbell Drive
Uxbridge, Ontario L9P 1H6
Telephone (905) 852-9161

Skills required include:
- good organizational & communication skills
- good interpersonal skills and polite manner
- conscientious work habits
- interviewing skills with the ability to keep good records
This will be a 6 week contract. Starting date approx. October 2/95. Written details of the service requirements can be obtained from the Health Dept. or by calling 852-4482.

LET'S BE SMOKE FREE!
Supported by the
Durham Region Health Department
and The Township of Uxbridge

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general help

HYDRA LIFT INDUSTRIES

Requires applicants for the following full time positions:

FIELD SERVICE AND INSTALLATION TECHNICIAN

Experienced with in-ground and above-ground vehicle lift service and installation. Good trouble shooting ability, willingness to travel and clean drivers abstract are a must. Uniforms, tools and vehicle provided.

TELEMARKETER

Experienced telemarketer required to develop sales and service leads for automotive equipment. Other responsibilities include developing and monitoring mailing program.

FIELD SALES REPRESENTATIVE

Experienced equipment sales representative with an automotive background to service the needs of our distributors and national accounts. Should be a self-starter who works well within a community based compensation program.

PRODUCTION SUPERVISOR

Experienced Production Supervisor required. Must have background in welding machining, painting and assembly.

SHIPPER/RECEIVER

Experienced in LTL truck loads (domestic and international). Apply in person, mail or fax resumes to:

16 East Beaver Creek Road
Richmond Hill Ontario, L4B 1B3
Fax: 905-731-9205

INGENUE MODELS

Aggressive Toronto Booker seeks models for print work. Experience helpful but not necessary.

Call Lauren
416-961-2228

C&M

requires demonstrators to sell Giftware at Home Parties. No investment. No deliveries, no collections. Call Linda 905-728-6765 or 519-258-7905.

515 skilled & technical help

H.V.A.C. TECHNICIAN

Local heating and air conditioning company requires an experience technician for service and installations. Gas Fitters licence and C.F.C. card required.

Please fax resumes by
September 16th
905-479-1317

530 sales help & agents

AUTOMOBILE SALES

We are looking for additional sales personnel! EASY pricing by computer makes your job easier, professional & productive. Apply at:

Giles
5964 Main St. Stouffville
640-1610

540

hotel, restaurant

EXPERIENCED FIRST COOK

Required for Stouffville cafeteria. Monday-Friday days. Please call, leave message **905-279-6446**

555 domestic help available

EXPERIENCED cleaning lady available for Markham, Unionville and Stouffville. Thorough, reasonable and references. Call Lisa 416-499-9164.

EXPERIENCED cleaning lady with car, thorough, reasonable, references. 905-294-6538.

EXPERIENCED, reliable house cleaning available for Markham, Unionville & Stouffville. References. Reasonable. Call Maxine 905-686-0744.

GET 3 for the price of one! House up to 3000 sq. ft. will be cleaned for only \$60. Vacuuming, dusting, floors washed, washrooms, kitchen, window ledges and baseboards. Call Rula 479-4945.

MARIA'S Italian Cleaning team 3 mature English and Italian Speaking cleaning women. Free estimates. Please call (416) 446-0059 leave message.

570 employment wanted

MAN with 25 years experience in painting, carpentry, electrical, plumbing, filling, stucco, squeaky floors, etc. Available to take all the calls 24 hours/day, 7 days a week. Call 640-2832.

**Call Classified Today
640-2100 • 852-9741**

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general help

QUEENSVILLE FARM SUPPLY

has an opening available for an honest, reliable, energetic **TRUCK DRIVER**

Deliveries include: bulk & bagged feed to our farm customers. Applicants should have a minimum O2 licence and farm experience is an asset.

If you're looking for a long term employment opportunity please respond to:

Box 109,
Queensville, Ontario
L0G 1R0
Attention: D. Conzelmann

WANTED

Vehicle clean-up and parts delivery person.

Apply at:

Giles
5964 Main St. Stouffville
640-1610

FULL-TIME COSMETICIAN

Required for drugstore in Markham. Experience, essential. Sales ability a must. Competitive salary & benefits. Reply with resume to:

Box 4586
Economist & Sun
9 heritage Rd.
Markham, Ontario L3P 1M3

Counter/General Help

for Select Sandwich
60 Columbia Way,
Suite 100, Markham.
Ask for Eddy 905-940-9119.
Apply in person.

PLEASE CHECK YOUR ADS

Notice of error in your advertisement must be given following the first day the ad appears. The Economist & Sun, Tribune and Weekender assumes no financial liability for typographical errors or copy omissions other than the cost of space occupied by the error. Call 294-4331 or 294-2200.

Experience Hairdresser

For established Markham Salon. Call 294-5465



REPLYING TO A BOX NUMBER?

Be sure to include the appropriate box number and the complete mailing address. The Classified boxes will be held open for 30 days from the last insertion of the ad. Mail received after this time will not be held or returned.