

Careers Careers Careers Careers

500

career training

510

general help

525

office help

NEW LOCATION

TORONTO SCHOOL OF BUSINESS



“One Phone Call Can Change Your Life!”

Picture yourself in an exciting new career. It could happen in as little as six months... and it all begins with one phone call.

Choose From Our Exciting Career Options:

<p>One Phone Call Can lead to an exciting new career</p>	<p>Business Administration</p>	<p>Legal Secretary / Medical Office Assistant</p>
<p>NATIONAL TRAINING PROGRAMS Designed for Today's Job Market</p>	<p>Hotel & Restaurant Management</p>	<p>Word Processing</p>
<p>Be Ready for a New Career in as Little as 6 MONTHS!</p>	<p>Micro Computer Business Applications</p>	<p>Dental Chairside Assistant</p>
<p>It's Only a Phone Call Away!</p>	<p>Computer Programming & Systems Analysis</p>	<p>Micro Computer Electronics</p>
	<p>Travel & Tourism</p>	<p>Accounting & Computers</p>
	<p>Bank Telling & Financial Services</p>	<p>Executive Secretary</p>

If you are 45 years of age or older and recently laid off you may qualify for training assistance from the provincial government.

- Financial Assistance may be Available
- Pre Employment Readiness Training Will Teach You How to Get a Job

Not all courses available at all campuses.

Enroll Now For **MAY**
CALL TODAY! Limited Space Available!

TORONTO School of Business
Helping You Build a Better Life

MARKHAM
(905) 472-2591

8515 McCowan Rd. corner Hwy. 7 & McCowan
(Opposite Markville Shopping Centre)

42 locations coast to coast

CUSTOMER SERVICE

Medionics, the manufacturer of dialysis supplies, is looking for an enthusiastic, self-starter, organized and motivated individual with good manners and a good command of English. Good secretarial experience, order taking, excellent telephone skills, working knowledge of PC/AVP and an ability to handle a variety of office duties are essential. Please forward resume to:

Medionics International Inc.
114 Anderson Ave.,
Markham, Ontario L6E 1A5
(no phone calls please)

W.A.N.N.A.

Everybody is getting it!!!
Training and experience in fragrance industry expansion. Various positions available. Full Time Will train. Call Rachel 905-479-1879.



NOW HIRING

Adults & Students
for Dickie Dee Ice Cream
Good Profits & Bonus
Call 472-6611
472-8510

Domestic Help

Required for busy mom in Uxbridge area. Located on a country estate. Your duties will include housekeeping occasional baby sitting and helping around the kitchen, etc. The Successful applicant must have related experience and be bondable. References will be required. Please send application in confidence to: P.O. Box 489, Gormley, Ont. L0H 1G0 or fax to: 479-6292.

No Experience Required!

Clerical/Shipping - \$7.25/hr. p/t to start. Training provided for bright, hard working, energetic non-smoker. Ideally suits recent high school grad. MUST have excellent English. Warden & Denison. 474-1990.

510

general help

Unionville Home Society

Housing Division requires Experienced Live in Superintendent for Non-profit Senior's apartments - experienced in all aspects of apartment maintenance/cleaning - desire to work with seniors - ability to work as part of a team - references required

Please forward application by April 24th to:

Housing Division
Unionville Home Society
4300 Highway No. 7
UNIONVILLE ON L3R 1L8
FAX (905) 479-6728

Seasonal Help

Required for golf course maintenance staff at John Evelyn Golf Club. Golf Course experience preferred. Must have transportation. Please contact: Sean 905-640-1233

Bookkeeper/Accountant

Required for medium sized C.A. firm to work on write ups and small file engagements. Previous experience in C.A. firm environment would be an asset. Knowledge of computer accounting is essential. Please send resume to: 8500 Leslie Street, Suite 220, Markham, Ontario L3T 7M8 Attn: Duncan Scott.

SECRETARY/ RECEPTIONIST

For established Contracting firm. Typing 50WPM, good people communication skills. (References required)

640-3113

535

hospital, medical, dental

PHYSIOTHERAPIST for MARKHAM CLINIC

Part-time - Full-time
call: 905-472-9493
or send resume to:
5293 Highway 7, East
Suite 202, Markham
L3P 1B8

DEADLINES

Wednesday Tribune
Monday NOON

Wednesday Economist
Tuesday NOON

Saturday Weekender
Friday NOON

640-2100
852-9741
294-4331

C
a
r
e
e
r
s

505

careers

SALES SECRETARY

A dynamic sales agency in Markham is seeking a highly motivated and organized person to coordinate our sales office and provide multi functions in supporting our outside sales force. Must be proficient in Word Perfect 5.1 and Lotus 123. Good salary and benefit package. Send or fax resume to:

Multi Mark
109 Telson Road
Markham, Ontario L3R 1E4
Fax: 905-475-5176

510

general help

Small business requires person with computer experience, Wordperfect, for reception & general office duties. Self starter with good command of the English language are prerequisites.

Please fax resume to
905-888-9804

FULL-TIME

Lawn care worker for
MARKHAM COMPANY.
Some weekends, must have car.
Call after 8 p.m. 705-431-6234

510

general help

We're a growing Flower Shop!

Needed is part time staff!

Hours include days, evenings and some weekends. If you are hard working, flexible, have a friendly disposition and love working with flowers, this job may be for you! Some floral experience is preferred. Enquire at Flower Depot, 4981 Hwy. #7. Ask for Regina or Ian.

Part-Time Counter Help
Mature. Evenings and Saturdays.
Call at 9 - 4 pm 477-2773.

Walker's Cleaner's
4481 Hwy. #7 East Unionville.

EARN \$\$\$ AT HOME

We pay you directly to assemble our products year round. For details send self addressed stamped envelope to:
LEISURE TIME MANUFACTURING
16715-12 Yonge St. Suite 344E,
Newmarket, Ontario L3X 1X4
PLEASE DO NOT APPLY IN PERSON

510

general help

EMBROIDERY

Machine Operator

Needed immediately in Markham area. Preferably experienced Tajima machine operator, but not necessary. Temporary to permanent. Call 905-479-9478

PART-TIME

Kitchen help required
8:30 am - 1:00 pm
Car and flexibility necessary.
Fax resumes to 946-1116.

FULL TIME - ECE NEEDED

3-5 YEARS EXPERIENCE.
Must have experience with behavioral children.
Fax resume to:
(905) 946-1742

EMBROIDERY

Machine Operator

(905) 513-0600